

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, November 5, 2018

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services, Room 33

MEMBERS PRESENT: Jim Koziczkowski, Donna Lohry, Mike Norton, Larry Lautenschlager, Harold Singstock, , Jerry Finch, Judy Wright, Karen Powers

MEMBERS EXCUSED:

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Culp, Rebecca Groleau, Ann Kriegel, Annette Beattie, Renee Soroko and Pam Bartelt

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE OCTOBER 1, 2018 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Larry Lautenschlager and carried unanimously. (8-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE OCTOBER 8, 2018 ADRC COMMITTEE MEETING

Jerry Finch moved for acceptance of these minutes; seconded by Karen Powers and carried unanimously. (8-0)

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel discussed the placement statistics sharing that Child Welfare Division – Juvenile Corrections remains at 0.0 Actual Daily Population (ADP). Residential Care Centers are also at 0.0 ADP. Behavior Health (BH) Specialty Hospitals for adults is at 3.6 ADP with the youth being at 0.6 ADP. Secure Detention is down to 1.3 ADP. Foster Care is at 91.2 ADP.

AGENDA ITEM # 5: FINANCIAL REPORT

Mary Fredrickson addressed the financial report showing that we are still projecting to be a t \$1.5 million under budget at the end of the year. The biggest change under labor is with Child Welfare and filling the open positions. Operating Expenses under Behavioral Health have decreased mainly due to inpatient hospital expenses as well as the inpatient AODA expenses being down as mentioned in previous report. CW is still \$1 million under budget due to above mentioned placement statistics. There was an adjustment made last month by the Finance Department of \$700,000 due to a 2017 return to be made to the general fund. This was done now to avoid any cash flow issues at the end of 2017 year. There was unexpected revenue due to work done in 2017 primarily from Economic Support and Long Term Services from children's waivers.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel reviewed the dates of the upcoming WCHSA Conference being held November 29-30, 2018. One topic of interest that will be addressed will be the Organizational Effectiveness Committee. There will also be elections conducted electronically. Each Human Services Director will gather information from their Human Services Board to designate their input.

Other upcoming dates are the County Ambassador Program in January 2019. The Legislative Exchange involving everyone will be taking place February 2019. In April 2019 will be the Human Services Day at the Capital.

Bill noted that four members of the Human Services Board are up for re-election and are looking to be reappointed: Jerry Finch, Jim Koziczowski, Larry Lautenschlager and Karen Powers.

AGENDA ITEM #7: CONSIDER AND ACT ON RESOLUTION TO LEGISLATURE AND GOVERNOR TO ADD FUNDING TO THE STATE BUDGET FOR CHILD WELFARE CASELOADS

Bill Topel shared a summary of the requested action asking for \$30 million. A study was done to find out what the average caseload should be per worker, children per worker, and child protective service (CPS) workers per supervisor. From this they developed a model for Wisconsin having no more than 10 cases per worker and no more than 5 workers per supervisor. The request for the resolution is in order to cover a greater share of out-of-home care costs and increase staffing levels based on the caseload standards developed by WCHSA so Wisconsin's CPS system can meet its obligations

Larry Lautenschlager made a motion to accept this resolution; Donna Lohry seconded this and the vote carried unanimously. (8-0)

AGENDA ITEM #8: PRESENT AND DISCUSS DRAFT OF 2019 HUMAN SERVICES BOARD MEETING SCHEDULE

Discussion was had as schedule was reviewed. Motion was made by Jerry Finch to accept the meeting schedule as is; seconded by Larry Lautenschlager. Jim Koziczowski noted that if conflicts arise during the year they can be addressed at that time. The motion carried unanimously. (8-0)

AGENDA ITEM #9: BOARD MEMBER REPORTS

There were no board member reports. All members were invited to attend the Annual Holiday Luncheon on Wednesday, December 12, 2018 at the Expo Center from 11:00 a.m. until 1:00 p.m. Please let us know if you plan to attend.

PROGRAM: DEMENTIA CARE SPECIALIST ROLE IN ADRC

Beth Culp, Long Term Services division manager introduced the new Dementia Care Specialist, Becca Groleau. She addressed what Winnebago County is doing with the Dementia Care Specialist Program and shared a handout with the committee. There are four main goals that are focused on. One goal is to provide free information and assistance to adults with memory or cognitive concerns, or who have been given a dementia diagnosis and help finding ways for them to maintain independence. Another is providing information and support to family members and friends who are caregivers through support groups and respite care opportunities. A third goal is to help develop dementia-friendly communities where people with dementia can remain active and safe while caregivers can feel supported. Some currently include: memory cafes – a new one is in the process of being set up; businesses – *Purple Angel* is a program they can be trained in; dementia coalitions; public presentation and meetings. These events are marketed with fliers and are listed on the county website as well. And a final goal is to train other staff at ADRCs and other county and municipal offices to be dementia-capable.

With no further business Jerry Finch moved for adjournment; seconded by Judy Wright and carried at 4:35 p.m. The next meeting of the Human Services Board will be held on **Monday, December 3, 2018 at 3:00 p.m. in the Neenah Human Services Building in Room 008.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb