

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Wednesday, September 7, 2016

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh Human Services Building, Rm. 33

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczkowski, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, Karen Powers and Harold Singstock

**MEMBERS EXCUSED:** Ron Kuehl

**STAFF PRESENT:** Bill Topel, Mary Fredrickson, Ann Kriegel, Gina Vanden Branden and Dorothy De Grace

Larry Lautenschlager called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments from the public.

**AGENDA ITEM #2: APPROVE MINUTES OF THE AUGUST 1, 2016 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of these minutes; seconded by Mike Norton and carried.

**AGENDA ITEM #3: ACCEPT MINUTES OF THE JULY 11, 2016 ADRC COMMITTEE MEETING AND THE AUGUST 9, 2016 SPECIALIZED TRANSPORTATION COUNCIL MEETING**

Mike Norton moved for acceptance of these minutes; seconded by Jerry Finch and carried.

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reported on the statistical chart numbers for inpatient and institutional placements. Child Welfare Division–Juvenile Corrections had an actual daily population (ADP) of 1.2 for the month of July (this represents one youth in placement at Lincoln Hills for 10 more months and one youth for three more months); for Child Residential Care Centers the ADP was 4 through July, which is well below the budgeted 7; for Behavioral Health & LTS Division–Specialty Hospitals for adults the ADP through July was 2.1; and the ADP for youth under the age of 22 placed in Specialty Hospitals was 1; Secure Detention’s ADP was 7.6, which is just slightly above budget; and the ADP for Foster Care for children was 103.4 through July.

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**AGENDA ITEM #5: FINANCIAL REPORT**

Bill Topel said our projected surplus for the end of this year is \$995,911. This amount includes unexpended Labor in the amount of \$648,562. We also anticipate lower inpatient placements and presumptive eligibility accounts being down.

**AGENDA ITEM #6: LETTER OF SUPPORT OR RESOLUTION**

Bill Topel shared a draft letter to the Governor expressing the Board's support of increased funding in the Department of Children & Families' (DCF) 2017 Budget Request for the Family and Children's aids allocation. Bill explained that at the last WCHSA meeting it was decided we'd like to see funding added for next year's budget. Counties were asked to submit a letter of support or resolution from their County Board to the Governor within a month. Donna Lohry moved to send the letter to the Governor (with copies to local legislators) and a follow-up resolution approved by the County Board; seconded by Jerry Finch and carried.

**AGENDA ITEM #7: DIRECTOR'S REPORT**

Bill Topel referred to a copy of a travel summary showing actual travel expenses for Human Service employees through July. Our projection through the end of the year is currently on target.

Bill said that at the recent WCHSA meeting they discussed the rate increase by the Department of Children & Families (DCF) who works with group home vendors, foster care vendors, and residential treatment vendors to negotiate the maximum rate setting for these treatment facilities. He reminded the Board that counties pay for the increase with county tax levy.

Bill will check into the possibility of starting up the quarterly meetings for the regional WCSHA group.

**AGENDA ITEM #8: BOARD MEMBER REPORTS**

Rob Paterson reported that he attended the recent Transportation Advocacy Group meeting.

**PROGRAM: FAMILY ASSISTED BY WORLD RELIEF AND DHS**

This agenda item is postponed until the next meeting.

With no further business Jerry Finch moved for adjournment; seconded by Mike Norton and carried at 4:30 p.m. The next meeting of the Human Services Board will be held on **Monday, October 3, 2016 at 3:00 p.m.** in the Neenah Human Services Building,

Respectfully submitted by Rob Paterson, Board Secretary

/dd