

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Wednesday, September 5, 2018

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services, Room 33

MEMBERS PRESENT: Jim Koziczowski, Donna Lohry, Mike Norton, Larry Lautenschlager, Jerry Finch, Harold Singstock, Judy Wright

MEMBERS EXCUSED: Karen Powers, Michael Conley-Kuhagen

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Culp, Ann Kriegel, Annette Beattie, Renee Soroko, Nancy Koene and Pam Bartelt

Jim Koziczowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE AUGUST 6, 2018 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Larry Lautenschlager and carried unanimously. (7-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE AUGUST 13, 2018 ADRC COMMITTEE MEETING

Mike Norton moved for acceptance of these minutes; seconded by Donna Lohry and carried unanimously. (7-0)

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel addressed the placement statistics sharing that Child Welfare Division – Juvenile Corrections remains at 0.0 Actual Daily Population (ADP). Residential Care Centers continue to remain at 1.0 ADP. . Behavior Health (BH) & Long Term Services (LTS) Specialty Hospitals for adults remain at 3.6 ADP with the youth being at 0.2 ADP. Secure Detention is going down and is now down to 2.2 ADP. Foster Care is at 91.7 ADP. Bill complimented staff on making the correct connections which result in making these reports favorable.

AGENDA ITEM # 5: FINANCIAL REPORT

Mary Fredrickson shared that we are currently \$1.3 million under budget. In looking at all the categories, we are still at 0.9% under budget for Labor. Travel remains at 9.9% under budget. Capital is 11.3% under with

only one expense of the van. Operating Expenses are at 5.6 % under budget. Revenues are coming in as expected with an overall favorable levy impact of 7.4%.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel shared that we are using a phone service called 'Language Line' for interpreter services when working with our consumers. Certain informal situations may allow family members/friends to assist with translation. All legal matters will continue to need an official interpreter service. Additional information is being sought from staff regarding the needs of the agency. We have been using a couple different services such as '*Connecting Cultures*' or '*International Translators*'. We are looking at combining with other departments to create a group effort or other options in order to get a better rate. More information will be shared at future meetings.

Bill shared information on the 2019 budget meeting with Mark Harris. The budget was accepted with one area of concern as the belief was that the overall new construction would come in at 2% however it came in at 1.43% which means additional money in the amount of \$350,000 will need to be allocated for this construction. The second shift supervisor for crisis services will not be added to the budget for this year. There will continue to be two supervisory staff on call during the evening hours as needed. Additional money came from several areas including some unused labor budget, new positions that had already been allotted for as we currently have project positions, additional revenue from a grant.

WCHSA Fall Conference is taking place at the end of November in Stevens Point. The end product of the Organizational Effectiveness Project will be discussed. There is now a handbook for WCHSA that will be shared.

Bill shared that he is one of the new regional representatives for WCHSA for a three year term. Elections for vice president will take place this fall for which Bill has put his name in the running.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Mike Norton inquired about the job description for the criminal justice coordinator for the county to compare with another county. Mike and Larry Lautenschlager would like to create a resolution to join the 'Stepping Up' initiative and would like to present this to the Human Services Board. They have a speaker from Dunn County they would like to set up a phone conference with.

PROGRAM: COORDINATED SERVICE TEAM (CST) PROGRAM

Renee Soroko introduced Nancy Koene, Behavior Health - Mental Health Supervisor. Nancy is overseeing our Comprehensive Community Services (CCS) Program and now our Coordinated Services Team (CST). This is a state wide initiative that is a wraparound program that works with youth and families together and helps wrap the family in all the necessary services to help with all aspects and support the youth to be able to stay at home. This is a team-centered, strengths-based assessment and planning process. The philosophy is about working with the family and empowering them not to be dependent on systems. These families are asked to bring their natural supports to the table, which may include parents, aunts or uncles, friends, priests or pastors that know the family and will be able to support them. Additional partners are being invited to help support these families such as school personnel, health care professionals, police officers and so on. Wraparound reduces barriers to engagement, increases youth and family participation and achieves positive child and family outcomes.

Mike Norton shared that he will be resigning from the Marsh Country Alliance and the Mississippi Valley Alliance.

With no further business Jerry Finch moved for adjournment; seconded by Larry Lautenschlager and carried at 4:20 p.m. The next meeting of the Human Services Board will be held on **Monday, October 1, 2018 at 3:00 p.m. in the Neenah Human Services Building in Room 008.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb