

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, August 6, 2018

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building Room 008

MEMBERS PRESENT: Jim Kozickowski, Mike Norton, Larry Lautenschlager, Harold Singstock, Jerry Finch, Judy Wright, Karen Powers, Michael Conley-Kuhagen

MEMBERS EXCUSED: Donna Lohry

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Culp, Renee Soroko and Pam Bartelt

Jim Kozickowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE JUNE 4, 2018 HUMAN SERVICES BOARD MEETING; THE JUNE 20 AND JUNE 21, 2018 PUBLIC HEARINGS; AND THE JUNE 21, 2018 HUMAN SERVICES 2019 BUDGET REVIEW

Jerry Finch moved for approval of these minutes; seconded by Mike Norton and carried unanimously.
(7-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE JUNE 11, 2018 ADRC COMMITTEE MEETING; MAY 8, 2018 SPECIALIZED TRANSPORTATION MEETING; MAY 8, 2018 CHILDREN'S COP ADVISORY COMMITTEE MEETING

Mike Norton moved for acceptance of these minutes; seconded by Judy Wright and carried unanimously. (7-0)

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel shared that the Child Welfare (CW) Juvenile Corrections remains at 0.0 Average Daily Population (ADP). Residential Care Centers continue to have 1.0 ADP. Behavior Health (BH) & Long Term Services (LTS) Specialty Hospitals for adults are down to 3.6 ADP with the youth being at 0.0 ADP.

Winnebago Mental Health Institution has recently become in danger of losing their certification. If that happens we would be paying 100% of costs. One of the requirements to keep their certification is that they are required to have the same programming available evenings and weekend hours. They have

reached out to area counties to see if there is any interest for local staff to work extra hours to fill the vacancies in the night time and weekend hours. There has been some interest from the area workers to fill these gaps.

Secure Detention is going down and it now at 4.3 ADP. Foster Care is up a little at 92.7 ADP which does change quickly.

AGENDA ITEM # 5: FINANCIAL REPORT

Mary Fredrickson shared the financial report which shows that our Labor category is currently .9% under budget which is very close to expected. Travel shows that we are 9.9% under budget. The only item under Capital is a vehicle that came in 11.3% lower than what we had projected. Operating Expenses show that we are 22.3 % under budget with all of the divisions running close to budget other than Child Welfare. This is due to all the placements that were mentioned in the above report. Overall we are projecting expenses to be 3.7 % under budget.

Revenues show that we are right on schedule with what was budgeted. Overall we are projecting a 9.2% favorable levy impact.

There is \$366,000 unbudgeted revenue including a 2017 payment from LTS children's waiver as a reimbursement that was for work done in 2017 and \$123,000 that was received from the IMD rebalancing act.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel shared that the Director of Dunn County, Kris Korpela, was chosen as for the committee for Juvenile Corrections.

WCHSA will have election of officers this fall. Chuck Price is stepping down as is the end of his term. Current vice president, Ray Przybelski from Portage County, will move up to president. Elections will be held for vice president. Bill Topel is interested in serving in the position of vice president. Katie Herrem, Executive Director of WCHSA, was at the past WCHSA Eastern Region Board Member Group meeting in July. The next meeting will be held October 19, 2018 at 10:00 a.m. at Fox Valley Technical College in Appleton, the room will be included in the agenda.

There is an upcoming Wheelchair Wash coming up September 22, 2018.

DHS Budget meetings with Mr. Harris and Vicky Fitzgerald will be coming up on August 22, 2018 at 9:00 a.m.

Bill introduced Annette Beattie who is the new Division Manager for Child Welfare.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Larry Lautenschlager mentioned that he felt progress was being made regarding the 'Step It Up' Program, which is different than the 'Safe Streets' Committee. However the mental health court has not been supported by judges at this time. Renee Soroko shared that there is a committee that has been assembled and they are working on getting numbers in order to support the need.

Harold Singstock shared that other counties that attended the WCHSA Eastern Region Board Member meeting have similar challenges with maintaining staff with current wages and benefits.

Mike Norton shared that he had attended a NACo meeting and there was a focus on the Second Generation Theory. This refers to cases that when working with a child, they also work with the parents together as family. Mike also shared that he had attended the WCA Health & Human Services meeting.

Jerry Finch verified that the registration for the Wheelchair Wash registration is with Lutheran Social Services.

PROGRAM: 16 BED CBRF UPDATE

Bill Topel shared that the proposal for the 16 Bed CBRF passed unanimously by the County Board. The architects from Boldt Construction are now putting the concepts discussed into technical drawings that will provide the information that will go out for bids for the contract. That should be completed by early October and will be provided to any interested companies. A builder will be selected and it will then be decided whether they will begin in fall or start in early spring of 2019. The building should be completed by the end of 2019 and must be completed by May of 2020.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried at 4:10 p.m. The next meeting of the Human Services Board will be held on **Wednesday, September 5, 2018 at 3:00 p.m. in the Oshkosh Human Services Building in Room 33.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb