

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, June 6, 2016

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh Human Services Building, Rm. 33

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczkowski, Ron Kuehl, Larry Lautenschlager, Mike Norton, Rob Paterson, Karen Powers and Harold Singstock

**MEMBERS EXCUSED:** Donna Lohry

**OTHERS PRESENT:** Tom Otto, citizen

**STAFF PRESENT:** Bill Topel, Mary Fredrickson, Ann Kriegel, Gina Vanden Branden and Dorothy De Grace

Bill Topel called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments from the public.

**AGENDA ITEM #2: ELECTION OF OFFICERS**

Bill Topel opened nominations for Chairperson of the Board. Jim Koziczkowski nominated Larry Lautenschlager for Chairperson; seconded by Harold Singstock. Jim Koziczkowski moved for a unanimous ballot for Larry Lautenschlager as Chairperson; seconded by Ron Kuehl and carried unanimously (8-0).

Larry Lautenschlager opened nominations for Vice-Chairperson. Harold Singstock nominated Mike Norton for Vice-Chairperson; seconded by Ron Kuehl. There were no other nominations, and Mike Norton was unanimously chosen as Vice-Chairperson (8-0).

Larry Lautenschlager opened nominations for Secretary. Harold Singstock nominated Jerry Finch for Secretary; Jerry declined. Harold Singstock nominated Rob Paterson for Secretary; seconded by Ron Kuehl. Mike Norton moved for a unanimous ballot and Rob Paterson was chosen as Secretary (8-0).

**AGENDA ITEM #3: APPROVE MINUTES OF THE MAY 2, 2016 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of these minutes; seconded by Jim Koziczkowski. With two typographical changes made to Rob Paterson's report in #8 (Main View apartments are now called "Raulf Place"; and the Greater Winnebago Advocacy Coalition "**on**" Mobility – rather than "**for**"), the minutes were unanimously approved.

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### **AGENDA ITEM #4: ACCEPT MINUTES OF THE APRIL 11, 2016 ADRC COMMITTEE PUBLIC MEETINGS**

Mike Norton moved for acceptance of these minutes; seconded by Jim Koziczowski and carried.

### **AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reported on the statistical chart numbers for inpatient and institutional placements: Child Welfare Division–Juvenile Corrections had an average daily population (ADP) of 3.6 through April and was below the budgeted number; for Child Residential Care Centers the ADP was 4.5 and below the budget of 7; for Behavioral Health & LTS Division–Specialty Hospitals for adults and youth under the age of 22 (a combined report) the ADP was 3.3; Secure Detention’s ADP was 7.6 through April (these numbers are going up, similar to other counties) the ADP for Foster Care for children was 108.8 and trending downward as more kids are moving from foster care back to their homes.

### **AGENDA ITEM #6: FINANCIAL REPORT**

Bill Topel said the financial report is for actual expenses through April. Our projected surplus is \$790,334 of which \$522,156 is for Labor. Placements of youth in residential care centers are down, which adds to the surplus.

### **AGENDA ITEM #7: DIRECTOR’S REPORT**

Bill Topel reported that the 2017 Budget books are complete, and a copy is posted on-line. We were able to stay within the County Executive’s tax levy directive of a 0% increase from last year. He reminded the Board that the Budget is subject to review and change by the County Executive. Bill read some of the directives listed in the state statutes regarding duties of the DHS Board and the Director.

### **AGENDA ITEM #8: BOARD MEMBER REPORTS**

Rob Paterson reported on the following: 1) on May 19 he attended the Public Health Department’s forum on mental health. One of the issues discussed was transportation for children that need to get to a mental health appointment and parents needing to take time off work. They discussed whether having mental health professionals come to the schools for appointments could be an option. 2) Rob attended a conference call meeting on May 24 for ADRC Committee members, which was initiated by the Department of Health Services for ADRC governing boards to give input into any proposed changes to statutory duties of the boards. 3) Rob attended a meeting on June 2 for the Greater Winnebago Advocacy Coalition on Mobility where they discussed a grant they are writing to be used for promotional purposes.

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Mike Norton reported on the following: 1) the Northeast Wisconsin Mental Health Connection has been awarded a \$200,000 a year grant for the next eight-year initiative to hire a project director and a community evaluator, which will be half funded by the Fox Cities United Way (Winnebago County is the fiscal agent). It will help expand opportunities in the tri-county collaboration for mental health services in the area. 2) He recently attended the Public Health Board conference in Appleton where there was an informative presentation on refugees. 3) He attended the conference call meeting for ADRC committee members on May 24.

### **PROGRAM: PARTNERSHIPS COMMUNITY HEALTH CENTER UPDATE**

Patricia Sarvela is the development director for the Partnership Community Health Center, which was formerly known as the Fox Cities Community Health Center. In 2013 the state allowed single adults to transition onto BadgerCare or be covered under the Marketplace insurance option, which was an opportune time to transform and expand the health center organization. Most of the patients they serve are living at 100% or below the poverty level, which includes nearly 1,600 individuals from Winnebago County. Their staff currently consists of an internist; two family practice doctors (both are bilingual/bicultural); three nurse practitioners; four mental health providers; support staff; as well as seven dentists and four hygienists. Last year they saw nearly 10,000 patients for dental care – 3,600 of them came to their new dental center in Oshkosh which opened in May 2015. They have an agreement with World Relief to see many of the refugees for their primary and/or follow-up care. They have seven outreach/enrollment counselors for BadgerCare & Marketplace insurance plans. They were awarded a \$1 million grant which will help pay for capital improvement in redesigning their facility at the Goodwill building to be more efficient and effective by having an integrated model of care. They will continue partnering with the county, other agencies, food pantries, grocery stores, schools and church communities.

With no further business Jerry Finch moved for adjournment; seconded by Ron Kuehl and carried at 4:30 p.m. The next meeting of the Human Services Board will be for the Public Hearings on **Wednesday, June 22, 2016 at 6:00 p.m. – 7:00 p.m.** in the Neenah Human Services Building, Room 008 and on **Thursday, June 23, 2016 at 8:30 a.m. – 9:30 a.m.** in the Oshkosh Human Services Building, Room 33 followed by the 2017 Budget review.

Respectfully submitted by Rob Paterson, Board Secretary

/dd