

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, June 4, 2018

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Human Services, Room 33

**MEMBERS PRESENT:** Larry Lautenschlager, Jim Koziczowski, Mike Norton, Harold Singstock, Donna Lohry, Jerry Finch, Judy Wright, Michael Conley-Kuhagen

**MEMBERS EXCUSED:** Karen Powers

**STAFF PRESENT:** Bill Topel, Mary Fredrickson, Doug Brey, Kayla Rodriguez, Amanda Van Schyndel, Beth Culp and Pam Bartelt

Bill Topel called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: ELECTION OF OFFICERS**

Bill Topel opened nominations for Chairperson of the Human Services Board. Donna Lohry nominated Jim Koziczowski for Chairperson. Harold Singstock nominated Larry Lautenschlager for Chairperson. With no more requests, nominations were closed. Paper ballots were cast: Jim Koziczowski received 4 votes; Larry Lautenschlager received 3 votes. (Michael Conley-Kuhagen and Karen Powers were not present)

Donna Lohry thanked Larry for his service of chairing the board.

Jim Koziczowski opened nominations for Vice-Chairperson. Harold Singstock nominated Mike Norton. Judy Wright nominated Donna Lohry. Paper ballots were cast: Donna Lohry received 4 votes; Mike Norton received 3 votes.

Jim Koziczowski opened nominations for Secretary. Donna Lohry nominated Mike Norton and Jerry Finch seconded. With no other nominations, by unanimous ballot Mike Norton was chosen secretary. (7-0)

**AGENDA ITEM #3: APPROVE MINUTES OF THE MAY 7, 2018 HUMAN SERVICES BOARD MEETING AND THE MAY 10, 2018 HUMAN SERVICES BOARD AND FACILITIES & PROPERTY MANAGEMENT JOINT MEETING**

Jerry Finch moved for approval of these minutes; seconded by Donna Lohry and carried unanimously. (7-0)

**AGENDA ITEM #4: ACCEPT MINUTES OF THE MAY 14, 2018 ADRC COMMITTEE MEETINGS**

Mike Norton moved for acceptance of these minutes; seconded by Donna Lohry and carried unanimously. (7-0)

## **PROGRAM: FAMILY MOBILE CRISIS SERVICES**

Bill Topel introduced Doug Brey, Behavioral Health Crisis Intervention Manager. The Family Mobile Crisis Unit is a new program that is focused on serving youth and families in their homes during afternoon, evening and weekend hours in order to help alleviate family situations from escalating which may result in out-of-home placements or a crisis where police or other intervention is needed. Amanda Van Schyndel and Kayla Rodriguez are the workers that respond to the calls that come in. Their goal is to help coach parents and develop skills in order to de-escalate their family situations. Most of these cases are open in Child Welfare as well so they do have other resources available to them as well.

## **AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reported that Child Welfare (CW) – Juvenile Corrections remain at 0.0 average daily placement (ADP). CW – Residential Care Centers are at 1.0 ADP. Behavior Health (BH) & Long Term Support (LTS)- Specialty Hospitals for adults are up a little at 5.1 ADP. This can happen when a patient is high acuity and there are not beds available in our region and the private sector is not a good resolution. Specialty Hospitals for youth remain down at 0.8 ADP. Secure Detention is at 5.3 ADP. Foster Care is down to 85.5 ADP.

## **AGENDA ITEM # 6: FINANCIAL REPORT**

Mary Fredrickson shared that Admin Division is basically on target for revenues and expenditures. We are a little over in office expenditure due to purchase of a large group of electronic items needed for new technology. Revenue for BH is not what they had budgeted for mainly due to an MA program and a change in reimbursement procedure. The program has not taken off as predicted yet and the billing is not representing budgeted amount. LTS revenue is a little low as there was more revenue expected from CLTS and Case Management through medical assistance. CW is in a favorable position due to placement statistics shared in the previous report by Bill.

## **AGENDA ITEM #7: DIRECTOR'S REPORT**

WCHSA Conference took place in May at Elkhart Lake and had a good turnout. Discussion was had regarding an alternative to Lincoln Hills and Copper Lake facilities. Counties in our region are supportive and engaged in finding a good location and the right size for the youth secure residential facility. Organizational Effectiveness is a new process that is being used to define the roles and responsibilities of those that participate in WCHSA in order to improve communication and be better advocates at state level. Bill received a scholarship from the *Sykes Foundation* to attend a Conference in Washington D.C. and was invited to attend the American Public Human Services Association meeting. They have three main areas of interest which include I.T. related issues, Income Maintenance and Child Welfare with emphasis on generational focus with children and parents. NACO is starting a branch with more health and human services related items.

Bill shared that there is a World Elder Abuse Awareness Day event on June 13, 2018 at the Thompson Center at Lourdes in Appleton. Attorney Brad Schimel will be there in partnership with Winnebago, Outagamie, Waupaca and Calumet County Aging and Disability Resource Centers. The national World Elder Abuse Awareness Day is actually on Friday, June 15, 2018.

There will be a Wheelchair Wash on June 22, 2018 in the parking lot of Oshkosh North High School. There will someone there to wash and inspect wheelchairs and there will also be food and entertainment. Another Wheelchair Wash will be held in September at Bergstrom in Neenah.

**AGENDA ITEM #8: DISCUSS AND APPROVE ADDING DEMENTIA CARE SPECIALIST POSITION AND FUNDING**

We had applied for one of five new Dementia Care Specialists in the state of Wisconsin and received the funding for this new position. Approval is needed to add this position to the budget. This is an ongoing state funded position and there is no match source required.

Donna Lohry made a motion to approve adding the dementia care specialist position and funding; Mike Norton seconded the motion. Discussion was had regarding the duties that would be covered with this position. The motion carried unanimously. (8-0)

**AGENDA ITEM #9: BOARD MEMBER REPORTS**

Jerry Finch recognized the WCHSA Conference he attending in May as very informative.

Judy Wright complimented Beth Culp and her staff on the outstanding job on the submission of the application for the new Dementia Care Specialist position.

Donna Lohry shared that she has joined the Noon Optimists and had expressed a concern about bussing that had been changed several years ago. Mark Rohloff will be speaking at the Noon Optimists this Wednesday at the Delta Restaurant if anyone is interested in attending.

Jim Koziczowski also attended and enjoyed the WCHSA Conference. He also thanked Beth for securing the funding for this new Dementia Care Specialist position.

With no further business Jerry Finch moved for adjournment; seconded by Larry Lautenschlager and carried at 4:20 p.m. The next meeting of the Human Services Board will be the Public Hearing held on **Wednesday, June 20, 2018 at 6:00 p.m. in the Neenah Human Services Building in Room 008.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb