

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, June 3, 2019

TIME: 3:00 p.m.

PLACE: Neenah Human Services Room 008

MEMBERS PRESENT: Jim Koziczkowski, Donna Lohry, Mike Norton, Harold Singstock, Karen Powers, Chris Kniep, Jerry Finch

MEMBERS EXCUSED: Larry Lautenschlager, Judy Wright

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Roberts, Ann Kriegel, Annette Beattie, Renee Soroko and Pam Bartelt

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE MAY 6, 2019 HUMAN SERVICES BOARD MEETING

Donna Lohry moved for approval of these minutes; seconded Karen Powers and carried unanimously. (6-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE MAY 13, 2019 ADRC COMMITTEE MEETING AND THE MAY 14, 2019 SPECIALIZED TRANSPORTATION COUNCIL MEETING

Donna Lohry moved for acceptance of these minutes; seconded by Chris Kniep and carried unanimously. (6-0)

AGENDA ITEM #4: PROGRAM – Partnership Community Health Center

The program was cancelled as presenter was not available.

AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel shared the placement statistics showing no changes in the CW Division – Juvenile Corrections with 0.0 Actual Daily Population (ADP) and Residential Care Centers at 2.0 ADP.

There was an uptick in BH Division – Specialty Hospitals which was a result of several patients becoming ill and needing days of hospitalization. Another impact is from two youth that have been placed for two months or more. Secure detention has increased to 5.3 ADP which tends to happen in spring when youth are out in the community more. Foster Care remains about the same at 91.2 ADP.

AGENDA ITEM #6: FINANCIAL REPORT

Mary Fredrickson addressed the financial report which is looking good overall. This report is showing 2/3 of the year projected with 1/3 being actual. The biggest underspent item is in labor due to vacancies due to retirements and movement within the agency. In Behavioral Health Division travel is overspent in the area of registration and lodging due to trainings and conferences that are frequently held in the spring and fall. LTS is looking at adding two contracted case managers in the children's waiver area which will bring in state and federal dollars to even out the expenses. Starting in July 2019, providers may bill maximum state rates. Revenue in Economic Support was due to an adjustment for work done in 2016 and 2017. CW is showing underspending in foster care, group homes and there is no one in juvenile corrections. Labor is underspent due to unfilled positions at this time.

Jerry Finch arrived at 3:30 p.m.

AGENDA ITEM #7: TRANSFER FUNDS FROM SMALL EQUIPMENT TECHNOLOGY TO CAPITAL OUTLAY - ACTION

Mary informed the members that we are requesting transferring \$5700 from the *Small Equipment Technology* line item to the *Capital Equipment Technology*. Information services is in the process of updating our equipment in order to run on Windows 10. A new scanner is needed for high volume scanning to be compatible with 2010. The bid came back over \$5000 which would need it to move to the *Capital Equipment Technology*.

Karen Powers made a motion to transfer these funds as requested; it was seconded to Chris Kniep and approved unanimously. (7-0)

AGENDA ITEM #8: DIRECTOR'S REPORT

Bill mentioned that this week the Joint Finance committee is taking up the CW issue of \$30 million that WCHSA has been petitioning for. This would be divided by 71 counties (not including Milwaukee as they are state funded) and would be used for a variety of needs. Governor Evers has put in for only \$15 million. Just about every increase the Governor Evers proposed has been taking out by Joint Finance. At this point, we will budget what we anticipate, which is the same amount of federal and state funding as we received this year.

Post Reunification Grant money has been discontinued. This money was used to help support families that are reunifying in many ways. The state did a survey which showed it made no difference. The only factor they were looking at was whether the youth re-entered into care once

they had been sent home. Winnebago County saw improvement in the amount of time taken for the youth to be re-united with family, which the state did not measure.

Bill had attended a certified trauma professional training with the head person from *Arizona's Trauma Institute* where they have focused on the neuroscience perspective of trauma. Bob Rhoton has been secured for a training for our employees on September 23 and 24, 2019.

Public Hearings will take place Wednesday, June 19, 2019 at 6:00 – 7:00 p.m. in the Oshkosh Human Services Building in Room 33 and on Thursday, June 20, 2019 at 8:30 – 9:00 a.m. in the Neenah Human Services Building in Room 008. The 2020 Budget Review will take place following the public hearing on Thursday.

AGENDA ITEM #9: BOARD MEMBER REPORT

Chris Kniep mentioned that she and Becca Groleau started teaching *Powerful Tools for Caregivers* last Thursday at the Oshkosh Public Library.

3rd Annual Winnebago County Wheelchair Wash will be taking place Saturday, June 22, 2019 at from 10:00 a.m. until 2:00 p.m. at J and R Auto on Main Street in Oshkosh. In addition to cleaning and servicing wheelchairs, there will be food, entertainment and more. This is a free event.

With no further business Mike Norton moved for adjournment; seconded by Karen Powers and carried at 4:40 p.m. The next meeting of the Human Services Board following the Public Hearings and Annual Budget Review will be held on **Monday, August 5, 2019 at 3:00 p.m. in the Oshkosh Human Services Building in Room 33.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb