

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, May 7, 2018

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building, Room 008

MEMBERS PRESENT: Jim Koziczkowski, Mike Norton, Harold Singstock, Jerry Finch, Judy Wright, Michael Conley-Kuhagen, Karen Powers

MEMBERS EXCUSED: Larry Lautenschlager, Donna Lohry

STAFF PRESENT: Mary Fredrickson, Beth Culp, Renee Soroko and Pam Bartelt

Mike Norton called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE APRIL 2, 2018 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Harold Singstock and carried. (6-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE APRIL 9, 2018 ADRC COMMITTEE MEETING, FEBRUARY 13, 2018 SPECIALIZED TRANSPORTATION COUNCIL MEETING AND THE FEBRUARY 13, 2018 CHILDREN'S COP COMMITTEE MEETING

Jim Koziczkowski moved for acceptance of these minutes; seconded by Jerry Finch and carried. (6-0)

Karen Power arrived at 3:03 p.m.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Mary Fredrickson reported that the Child Welfare Division – Juvenile Corrections remain at 0 Actual Daily Population (ADP) and Residential Care Centers remain at 1.0 ADP. Behavioral Health (BH) and Long Term Support (LTS) Divisions for Specialty Hospitals shows an increase to 4.2 ADP for adults and decrease to 0.5 ADP for youth under 22 years. Secure Detention went down and is at 5.3 ADP for March. Foster Care increased slightly to 89.5 ADP

AGENDA ITEM # 5: FINANCIAL REPORT

Mary shared the March report which is broken out by division for each category for the first 3 months of the year. Labor is 2% under budget mainly due to unfilled positions in Behavioral Health and Economic Support. Travel is on track with budgeted amount. Capital shows that one vehicle was budgeted and purchased for this

year. The category of Operating Expenses is very favorable with biggest contributor of \$1.3 million being CW which is a reflection of the low placement rate previously discussed for juvenile corrections and specialty hospitals. Overall we are 4.6 % under spending what was budgeted. The second page of the handout shows specific areas and what attributed to these favorable or unfavorable variance.

AGENDA ITEM #6: DEPUTY DIRECTOR'S REPORT

Mary shared that there will be a joint meeting with the Human Services Board and the Facilities and Property Management Committee to go over the CBRF design with Mike Elder on May 10, 2018. Our Human Services staff have been involved with identifying the needs and design of this facility. With the approval of the new CBRF, there will be two facilities that will be closed – Toward Tomorrow and Summit House which will be combined.

WCHSA Spring Conference is taking place May 15-17, 2018 at Lake Elkhart.

Winnebago County was awarded funding for a Dementia Care Specialist by the state and will be discussed at the June Human Services Board Meeting.

June 20, 2018 will be the Public Hearing at 6:00 p.m. in Neenah, Room 008 and on June 21, 2018 at 8:30 a.m. in Oshkosh, Room 33. This will be followed by the Budget Review at 9:30 a.m.

An event called “Dark Sky” will be taking place next week on May 15, 2018 simulating a power outage. All will be practicing using emergency plans that are set up throughout the county. This will be done in conjunction with Emergency Management and the National Guard.

Human Services staff recently completed an exercise called ‘Role Mapping’ where each division shared with the other divisions specifics of what we do, who we serve and what is all involved. Discussion was had regarding a presentation of this to the Human Services Board and possibly other committees in the future.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Mike Norton shared that May 17, 2018 there will be a Caregivers Conference which is a free event taking place at the UW Alumni Center.

Legislative representatives will be attending the ADRC Committee Meeting on May 14, 2018.

PROGRAM: BIRTH-TO-3 PROGRAM

Elizabeth Wagner is the Family Support Supervisor and the Birth-to-3 Liaison. Elizabeth shared some handouts regarding the Birth-to-3 program and the service provider. Our previous provider for over 20 years had been with Goodwill Industries. As of January 1, 2018 we are now working with Valley Packaging Industries (VPI) which has provided services for Outagamie County for over 26 years. They work with a very similar model called Primary Coach Approach to Teaming which focuses on working with families to teach parents various techniques to work with their child on a daily basis. The Early Intervention Program provides resources, supports and services to families with children under the age of three who have special needs. This is a voluntary program with the majority of referrals coming from clinics or the parents with communication delay being a primary concern. Other referral agencies would include daycares, schools, and also internal referrals from our Child Welfare staff. Social/emotional diagnosis is becoming more prevalent as well.

In 2017, Winnebago County had received 438 referrals which is an average of 36.5 referrals per month. In January of 2018, there have been 44 referrals received which is the highest amount of referrals in one month since 2012. The main office is in the Community Learning Center on State Street in Appleton. There are also two satellite offices with one being in Oshkosh near Washburn and 9th Street and the other off Northland Avenue in Appleton. The teams are regionalized throughout the counties which results in decreased travel time for staff allowing for increased efficiency and staff to best be able to provide services for the families.

With no further business Jerry Finch moved for adjournment; seconded by Michael Conley-Kuhagen and carried at 4:20 p.m. The next meeting of the Human Services Board will be held on Monday, June 4, 2018 at 3:00 p.m. in the Oshkosh Human Services Building in Room 33.

Respectfully submitted by Pam Bartelt, Human Services Department/pb