

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, May 3, 2021

**TIME:** 3:00 p.m.

**PLACE:** Virtual Meeting via Zoom

**MEMBERS PRESENT:** Larry Lautenschlager, Donna Lohry, Mike Norton, Jerry Finch, Chris Kniep, Karen Powers, Harold Singstock, Nicole Neuhoﬀ

**MEMBERS EXCUSED:** Judy Wright

**STAFF PRESENT:** Bill Topel, Renee Soroko, Janet Rohloﬀ, Ann Kriegel, Annette Beattie, Heather Foust and Pam Bartelt

**OTHERS PRESENT:** Lisa Smith, United Way 2-1-1

Larry Lautenschlager called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**PROGRAM #2: UNITED WAY 2-1-1**

Heather Foust introduced Lisa Smith from United Way. Lisa works with the 2-1-1 phone resource supported by United Way, but not owned by United Way. This was established nationally in late 1990's and then mandated after the 9/11 attacks. Each state has a 2-1-1 infrastructure for health and human services, disasters and now the pandemic. It's a secondary source of 'live' resources during disaster situations. They maintain a state-wide database system with local contact centers including 12,000 resources. Locally maintains about 1000 resources including basic needs, mental health, substance use and similar resources. If there is a specialized entity available locally, calls are transferred directly to avoid duplication. They work closely with state and county public health departments with eight contact centers covering 10 counties however; take calls from all counties. In the past, a phone number was provided to the caller for them to contact the resource. Now, staff will connect the caller directly to peer specialists and recovery coaches in the community. All callers are screened for human trafficking and are given additional assistance. Calls are reported to the county child abuse and neglect programs. This program works with open insurance enrollment. Health Systems Integration is a new project to help provide health systems with options. This program can be reached via phone by dialing or texting as well as via 'chat' or 'search' through their website. They are a 24/7 call center which has been most helpful during the pandemic.

The *Wisconsin Addiction Recovery* helpline is a special project through a statewide grant that allows callers to connect with a specific program, resource or assessment as needed. The call center staff have 120 hours of substance use disorder training, though are not licensed counselors. They provide a brief assessment and a "warm" transfer directly to a local resource and/or crisis intervention. Our *county Crisis Line* is used frequently as a resource. **2-1-1 Counts** is a website that shares up-to-date data for Wisconsin and can be sorted by county, zip code, school district, etc. providing data for many different categories such as housing, healthcare, transportation assistance and more.

### **AGENDA ITEM #3: APPROVE MINUTES OF THE APRIL 5, 2021 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of these minutes; seconded by Mike Norton and carried unanimously. (8-0)

### **AGENDA ITEM #4: ACCEPT MINUTES OF THE APRIL 12, 2021 ADRC COMMITTEE MEETING**

Harold Singstock moved for acceptance of these minutes; seconded by Jerry Finch and carried unanimously. (8-0)

### **AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reviewed placement statistics: Child Welfare (CW) Division – Juvenile Corrections remains at 0.0 Actual Daily Populations (ADP). Residential Care Centers are at 2.0 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 4.4 ADP with the youth being at 1.1 ADP. Secure Detention is at 0.6 ADP. Foster Care is at 67.3 ADP.

### **AGENDA ITEM # 6: FINANCIAL REPORT**

Janet Rohloff shared a new reporting format which is referred to as *Financial Summary Dashboard* which is currently a common financial tool. The dashboard replaces the written report previously presented. The actual figures on the two bar charts represent expenses and revenues. It is still early in the year to make meaningful year end projections. "Actual Monthly Expenses versus Budgeted Monthly Expenses" compares our actual monthly expenses with 1/12 of the budget. The pie chart depicts the impact of expense categories, unanticipated revenue and excess revenue on any projected year end surplus. The intent is to provide an "at a glance" depiction of what the most significant areas are that are behind any projected surplus. The two bar charts on the right side of the page show year end projections for expenditures and revenues as compared to the annual adopted budget. These are presented by expense and revenue categories to coincide with the budget breakdowns. Any significant financial impacts will be highlighted. This month includes the estimated cost for out of state placement, awaiting guidance on the use of the new Covid ARPA funding, how the ongoing pandemic is affecting our ability to forecast year-end financial position, and current unanticipated revenue of \$78,558 for prior year Income Maintenance from Economic Support.

#### **AGENDA ITEM #7: DEPUTY DIRECTOR'S REPORT**

Renee Soroko mentioned that division managers have been working on the 2022 Budget Book as well as the 2020 Annual Report which is a snapshot of service provision. Auditors are here this week. Janet and her team are working to provide required support. Board members are encouraged to share any ideas of interest for presentation topics for future meetings.

#### **AGENDA ITEM #8: DIRECTOR'S REPORT**

Bill Topel shared that the new County Executive, Jon Doemel, started April 20, 2021. Jon is very interested in resident services, homelessness, helping children and families through a variety of interventions and would like to continue networking with county non-profit organizations. The 2022 budget kick off is coming up soon.

Bill commented on a **Cultural Humility** training recently presented to the management team. It was decided to have her return and present to the entire agency as this will help staff enhance knowledge and skills with issues of diversity, equity and inclusion.

#### **AGENDA ITEM #9: BOARD MEMBER REPORTS**

Mike Norton noted that the ADRC is having a presentation from the *Committee on Aging* at the upcoming meeting. Several ADRC Committee members are working with the *Oshkosh Housing Foundation* to look at senior housing needs in the community. Mike also mentioned a video presentation of "*Growing Up White*" that will be shown on May 20, 2021 at 3:00 p.m. via zoom. Pam will forward registration information.

With no further business, Jerry Finch moved for adjournment; seconded by Mike Norton and carried at 4:15 p.m. The next meeting of the Human Services Board will be held on **Monday, June 7, 2021 at 3:00 p.m. via Zoom.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb