

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, May 1, 2017

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh Human Services Building, Room 33

**MEMBERS PRESENT:** Larry Lautenschlager, Jim Koziczowski, Mike Norton, Harold Singstock, Donna Lohry, Karen Powers

**MEMBERS EXCUSED:** Jerry Finch, Mike Dillon, Judy Wright

**STAFF PRESENT:** Bill Topel, Mary Fredrickson, Beth Culp, Ann Kriegel, Renee Soroko and Pam Bartelt

Larry Lautenschlager called the meeting to order at 3:00 p.m.  
Bill Topel introduced the new Behavior Health Division Manager, Renee Soroko.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE APRIL 3, 2017 HUMAN SERVICES BOARD MEETING**

Jim Koziczowski moved for approval of these minutes; seconded by Mike Norton and carried (6-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE MARCH 13, 2017 AND APRIL 10, 2017 ADRC COMMITTEE MEETINGS**

Jim Koziczowski moved for acceptance of these minutes; seconded by Mike Norton and carried (6-0)

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel shared that Child Welfare – Juvenile Corrections for March was down to an average daily population (ADP) of 2.7 and is now down to 2.0. Residential Care Centers are at .3 ADP indicating there were no placements for part of March which is great. Inpatient placements for Behavior Health (BH) and Long Term Services (LTS) for adults are at ADP of 5.1 which is

higher than was budgeted. April should drop down as a couple of long term patients will soon be or have

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transferred out. BH and LTS for under 22 years of age is at an ADP of 2.2. We just entered a contract to do in-person child/parent consults and are hopeful this will have a good effect on lowering these numbers. Secure Detention numbers are down from 6.5 to 4.7 ADP. Foster Care numbers are up a little but not of any concern.

### **AGENDA ITEM # 5: FINANCIAL REPORT**

Mary Fredrickson shared the financial report that represents the first three months of 2017. Overall we estimate to be \$452,000 under budget. Attributing to this is lower than expected placements through the Child Welfare division as described in the placement statistics. Adult institutional placements are offsetting this, however, with higher than expected stays at an average institutional costs about \$31,000 per month. Next month may not show improvement but recent movement is headed in the right direction. Bill Topel had recent conversation with state staff of the Bureau of Managed Care and received their approval for our employees to move forward in finding community placement for Family Care members who continue to reside in an institution, though no longer require treatment, if the family care organization does not create timely placement options. Administrative Division and Economic Support Division are both very close to budget. We received unexpected revenue due to the certification of our computer program which brought in approximately \$85,000. Long Term Support Division is under due to one client currently living at a center.

Harold Singstock requested a staff travel report of actuals and projected costs to be shared sometime this summer.

### **AGENDA ITEM #6: DIRECTOR'S REPORT**

Bill Topel shared that the WCHSA Conference is taking place this month, May 3-5, 2017. The Eastern Regional WCHSA Meeting for Human Services Board members was held in April and was well attended. All agreed to continue to meet on the third Friday, every three months with the next meeting being held July 21, 2017. Fox Valley Technical College of Appleton will continue to be the location for these meetings.

### **AGENDA ITEM #7: BOARD MEMBER REPORTS**

Mike Norton shared that the Oshkosh Wheelchair Wash is coming up June 17, 2017, 9:00 a.m. – 1:00 p.m. in the Human Services parking lot.

Larry Lautenschlager shared that he attended Eastern Regional WCHSA Meeting for Human Services Board members and was an excellent meeting.

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### **PROGRAM: Aging and Disability Resource Center (ADRC)**

Beth Culp and Brian Nagler shared a PowerPoint presentation on ADRC and the services offered.

The ADRC is a place to get accurate and unbiased information on all aspects of life related to aging or living with a disability. They can assist all people with planning adequately for the future. This is not limited to lower income families. The ADRC provides information of a broad range of programs that are available and continue to provide and develop additional programs to meet the needs of the community. There are three main roles of the ADRC: 1) Adult Protective Services and 2) Information and Assistance Specialists, and 3) Benefit Specialist Services. The role of Information and Assistance Specialists (I & A) is to assist older adults and adults with disabilities to determine their needs and consider what programs are available to them. The purpose of this role is to understand individual situations and guide them with resources to make the best choice for them. There is an ADRC Resource Directory which is maintained on a regular basis and is available in paper copy as well as online. The directory is used by many in the community as well as our staff. They also provide options counseling which helps people evaluate the variety of options available, as well as very specific alternatives. When there are situations where people are living in unsafe conditions due to any of a variety of reasons, at times the I & A and Adult Protective Services positions work together in order to work out the best situation available. Another service provided is the eligibility processing for the Medicaid long term care programs of Family Care and IRIS which involves physical and financial eligibility processing. They are able to use a state web-based tool to understand specific needs to determine eligibility. There are four Benefit Specialists that can assist with benefits and referrals. Transportation is another big item the ADRC staff help assist with. All of the counties aging services continue to be coordinated within the ADRC, including the Care-Giver Support Programs which help keep the systems in place with assisting caregivers stay healthy. This is a brief summary of a wide variety of resources that available through our ADRC. They had over 12,000 contacts last year. Brian shared that if there are local groups that are interested in hearing this presentation, they would be willing to make arrangements to do this.

Today was a kickoff for new respite care program at St Paul's Church in Neenah partnering with the ADRC, the Neenah YMCA, Lutheran Social Services and Fox Valley Memory Project. The program provided care and projects for loved ones that have dementia or Alzheimer's and the caregivers had the opportunity to attend educational sessions, go to the YMCA or use their time as they chose. There was no cost to use this program. They had a great turn out and will continue to offer this monthly.

With no further business Mike Norton moved for adjournment; seconded by Donna Lohry and carried at 4:40 p.m. The next meeting of the Human Services Board will be held on **Monday, June 5, 2017 at 3:00 p.m. in the Neenah Human Services Building, Room 008.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb