

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, April 5, 2021

**TIME:** 3:00 p.m.

**PLACE:** Virtual Meeting via Zoom

**MEMBERS PRESENT:** Larry Lautenschlager, Donna Lohry, Mike Norton, Jerry Finch, Chris Kniep, Karen Powers, Harold Singstock, Nicole Neuhoﬀ

**MEMBERS EXCUSED:** Judy Wright

**STAFF PRESENT:** Bill Topel, Renee Soroko, Janet Rohloﬀ, Beth Roberts, Ann Kriegel, Annette Beattie, Heather Foust, Carol Morack, Amber Elvert, Stephanie Kikkert, Faith Lohry-Jarvenpaa and Pam Bartelt

Larry Lautenschlager called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**PROGRAM #2: AODA SERVICE EXPANSION**

Carol Morack, AODA Supervisor and Safe Streets Coordinator, introduced the AODA Counselors: Amber Elvert, Neenah office; Stephanie Kikkert, Oshkosh office; and Faith Lohry-Jarvenpaa, Adolescent Counselor in both offices.

Amber shared that her duties include OWI assessments to help consumers get their drivers license back after an OWI offense. Amber also works with clients in Safe Streets Treatment Options (SSTOP) Program for 2<sup>nd</sup> and 3<sup>rd</sup> OWI offenders which is a year long program. Cases are managed monthly to be sure they are following the program requirements. Amber also provides walk-in assessments to determine service need. Individual counseling sessions are a newer service provided. Historically, we've referred to contracted providers. Referrals come from courts, families, consumers, hospitals and other divisions. When additional services are needed, consumer may be referred to another provider. We will follow the case to be sure they are able to remain clean and sober.

Stephanie covers intake assessments, provides individual AODA therapy and has started support groups. She also does the commitment back-up and three-party petitions. Other duties include court hearings, case management, complete assessment and refer out if determined appropriate.

Faith provides adolescent AODA services. Most referrals come from our Child Welfare division. Many services are provided virtually right now. Faith completes the initial assessment and provides education and/or outpatient counseling services. They are working to contract for higher level of care for adolescents such as day treatments or inpatient treatments which is quite limited in Wisconsin. Families are involved in the session when productive to keep the youth sober. Once they have successfully completed the program, providers meet for a closing session.

### **AGENDA ITEM #3: APPROVE MINUTES OF THE MARCH 1, 2021 HUMAN SERVICES BOARD MEETING**

Harold Singstock moved for approval of these minutes; seconded by Donna Lohry and carried unanimously. (8-0)

### **AGENDA ITEM #4: ACCEPT MINUTES OF THE MARCH 8, 2021 ADRC COMMITTEE AND FEBRUARY 9, 2021 ADVISORY COMMITTEE FOR CHILDREN'S VOLUNTARY SERVICES MEETINGS**

Mike Norton moved for acceptance of these minutes; seconded by Donna Lohry and carried unanimously. (8-0)

### **AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reviewed placement statistics: Child Welfare (CW) Division – Juvenile Corrections remains at 0.0 Actual Daily Populations (ADP). Residential Care Centers are at 2.0 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 4.6 ADP with the youth being at 0.9 ADP. Secure Detention is at 1.2 ADP. Foster Care is at 69.5 ADP.

### **AGENDA ITEM # 6: FINANCIAL REPORT**

Janet Rohloff presented the financial report. Operating expenses have the largest savings of \$3.2 million. Revenues are almost \$2 million over budgeted amount. Labor and Capital expenses are slightly under budgeted amount. Travel is significantly lower due to Covid restrictions. There are no other large changes anticipated to this unaudited summary.

### **AGENDA ITEM #7: BUDGET TRANSFER APPROVAL FOR VAN**

Janet addressed the request for the budget transfer. The van model we have been purchasing is no longer in production. The newer model will be slightly higher in cost.

Chris Kniep moved to approve the requested budget transfer for \$400 for the purchase of the van. Karen Powers seconded the motion which was unanimously approved. (8-0)

### **AGENDA ITEM #8: DEPUTY DIRECTOR'S REPORT**

Renee shared that as of February 1, 2021, medical assistance now covers treatment for substance abuse disorder, though does not cover room and board. Our contracts with providers will be revised to reflect this.

As of today, the general public is eligible to receive the Covid 19 vaccine. Locations and information can be found on the website: [wcvaccine.org](http://wcvaccine.org)

Staff are being offered a lunch-and-learn session with the Employee Assistance Program (EAP) with Ascension. They offer a variety of counseling services to employees at no cost. This is a confidential program.

#### **AGENDA ITEM #9: DIRECTOR'S REPORT**

Bill mentioned that Human Services Day at the Capitol is taking place virtually on Tuesday, April 13, 2021. There will be a session to meet with the legislators in the afternoon. Both meetings will be via Zoom. Discussion was had for topics to be addressed with legislators.

Money has not been received from the 'Rescue Act' yet, nor has there been guidance from the Treasury on how the money is to be spent. The plan is to form a workgroup with department heads, county board representatives and community members to create proposals for areas of need and funding. Funding is limited and will be available through 2024.

#### **AGENDA ITEM #10: BOARD MEMBER REPORTS**

Larry Lautenschlager and Mike Norton attended the WCHSA Steering Committee in March. There is a group that is working to get a program into the budget for *Disability Resources for Children and Families*. This is similar to ADRC and would be for children with disabilities and their families. This would include \$2.9 million to support 24 full time positions. There are approximately 56,000 children in Wisconsin that could benefit from resources in order to provide in-home care for their children.

With no further business, Jerry Finch moved for adjournment; seconded by Mike Norton and carried at 4:30 p.m. The next meeting of the Human Services Board will be held on **Monday, May 3, 2021 at 3:00 p.m. via Zoom.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb