

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, March 2, 2020

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building Room 008

MEMBERS PRESENT: Jim Koziczkowski, Donna Lohry, Harold Singstock, Judy Wright, Chris Kniep, Karen Powers, Mike Norton via phone

MEMBERS EXCUSED: Larry Lautenschlager, Jerry Finch

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Roberts, Ann Kriegel, Annette Beattie, Renee Soroko, Lisa Pendleton, Jennifer Long, Pam Weber, John Sheehan, Tom Matczynski, Chris Ziegler, Erin Marcoe, Mary Salzer and Pam Bartelt

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

Annette Beattie, Child Welfare (CW) Division Manager, shared that March is National Social Work Month and recognized the social workers for their hard work, dedication and commitment as they provide services to the community.

AGENDA ITEM #2: RECOGNITION OF 30 YEARS AS WINNEBAGO COUNTY FOSTER PARENTS TO CHRIS & MICKIE COENEN

Lisa Pendleton, CW Placement Resource Program Supervisor, recognized Chris & Mickie Coenen for their 30 years of providing foster care. They were presented with a clock and gift certificate. Mickie and Chris thanked the county for providing services and programs to support these children. They report they have provided care for hundreds of children over their years of service.

AGENDA ITEM #3: PROGRAM – WINNEBAGO COUNTY CRISIS CENTER (WCCC)

Bill Topel introduced John Sheehan, Behavioral Health (BH) Crisis Center Supervisor. John shared that he has been with the county full time for almost 27 years and was part time prior to that. For the past 10 years he has been supervising *Summit House* and *Toward Tomorrow* facilities. John shared the evolution of institutionalization where in the 1980's the length of stay was commonly five years. Over the years, the length of stay has decreased where most residents now stay an average of 4 to 6 months and are then able to transition into an apartment on their own. These two current facilities are getting old and need maintenance while rent is increasing. The purpose of the new WCCC is to combine these programs with a focus on crisis with short term stays and will also be shifting the billing with the intent to increase

revenue. There will be a 1st and 2nd shift of staff available along with the mobile crisis team. Chris Hornung was recently hired as the 2nd shift Crisis Center Supervisor. There will also be a Crisis Program Specialist Lead that will do all the logistical planning, scheduling, ordering. The facility will be staffed 24/7 for 365 days per year. Most of the crisis team staff will be housed at the new facility with the other remaining at DHS Oshkosh office. There will also be psychiatric service hours at the center. The center is nearly completed and we plan to be moving in by the end of March.

AGENDA ITEM #4: APPROVE MINUTES OF THE FEBRUARY 4, 2020 HUMAN SERVICES BOARD MEETING

Karen Powers moved for approval of these minutes; seconded by Chris Kniep and carried unanimously. (6-0)

AGENDA ITEM #5: ACCEPT MINUTES OF THE FEBRUARY 10, 2020 ADRC COMMITTEE MEETING

Donna Lohry moved for acceptance of these minutes; seconded by Judy Wright and carried unanimously. (6-0)

AGENDA ITEM #6: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel share that placement statistics showed that Child Welfare (CW) Division – Juvenile Corrections remains at 0.0 Actual Daily Populations (ADP). Residential Care Centers are at 2.0 ADP. Behavioral Health (BH) - Specialty Hospitals for adults is at 1.6 ADP with the youth being at .5 ADP. Secure Detention is at 4.2 ADP. Foster Care is at 87.7 ADP.

AGENDA ITEM #7: FINANCIAL UPDATE:

Mary Fredrickson noted that next month a written report will be available for the 2019 fiscal year. There are still a few bills coming in at this time. It looks like we will be \$2.5 – 2.6 million under budget.

AGENDA ITEM #8: CONSIDER AND ACT ON RESOLUTION TO CHANGE THE TABLE OF ORGANIZATION TO ADD ONE FULL-TIME CRISIS SPECIALIST-LEAD POSITION, ONE CRISIS CENTER SUPERVISOR POSITION AND ELIMINATE THE CRISIS SERVICES MANAGER POSITION AS PART OF A RESTRUCTURING OF CRISIS CENTER OPERATIONS:

John Sheehan will continue as the day supervisor with Chris Hornung starting as the 2nd shift supervisor. Doug Brey's previous position of Crisis Services Manager will be eliminated. A full-time Crisis Program Specialist Lead position will be added for the operations of the facility. There will be no financial impact.

Chris Kniep moved that the resolution to amend the table of organization for the Winnebago County Human Services Department to add one full-time Mental Health Crisis Specialist – lead Position and eliminate one full-time Crisis Intervention Manager Position be forwarded to the Personnel & Finance Committee; 2nd by Karen Powers and approved unanimously (6-0).

AGENDA ITEM #9: DIRECTOR'S REPORT

Bill shared that he attended the NACo Sub-committee on Human Services and Education which was attended by many in similar roles from across the country. Focus was on the President's budget which was introduced to congress with many cuts proposed in health & human services. Overall there will not be many changes. Another area of focus is the idea of Headstart which is being promoted as something we may want to consider doing more of in the community. This pairs education with social services which are currently not connected in our state.

National Association of County Human Services Administrators invited Bill to be a board member which he will partake in. Our state is one of the few that included Behavioral Health.

April 17, 2020 will be the next regional WCHSA meeting with a presentation by Sam Wilson, AARP.

WCHSA 2020 Spring Conference will take place here in Oshkosh at the Best Western Conference Center.

AGENDA ITEM #10: BOARD MEMBER REPORTS

Mike Norton asked that we have a presentation by Christian Gossett regarding the Human Services Dept roll in the new Justice Diversion Program.

Chris Kniep shared that 'Powerful Tools for Caregiver' classes will be starting in April which is a program through the ADRC.

With no further business Mike Norton moved for adjournment; seconded by Karen Powers and carried at 4:25 p.m. The next meeting of the Human Services Board will be held on **Monday, April 6, 2020 at 3:00 p.m. in the Oshkosh Human Services Building in Room 33.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb