

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, February 5, 2018

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services Building Room 33

MEMBERS PRESENT: Larry Lautenschlager, Jim Koziczowski, Mike Norton, Harold Singstock, Donna Lohry, Judy Wright, Michael Conley-Kuhagen

MEMBERS EXCUSED: Jerry Finch, Karen Power

OTHERS PRESENT: Cindy Draws, Public Health

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Culp, Ann Kriegel, Renee Soroko and Pam Bartelt

Larry Lautenschlager called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

Cindy Draws from Public Health Department shared that Barb Wolf has retired and Lori Duclon will be taking on that role. Joanne Murphy-Spice has been working on the evidence based classes of ‘Strong Bones’ and also ‘Stepping On’ and they are very well attended. They run four coalitions and are working with the community to find out the needs and direction they will move in.

AGENDA ITEM #2: APPROVE MINUTES OF THE JANUARY 3, 2018 HUMAN SERVICES BOARD MEETING

Mike Norton moved for approval of these minutes; seconded Jim Koziczowski and carried. (7-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE JANUARY 8, 2018 ADRC COMMITTEE MEETINGS

Donna Lohry moved for acceptance of these minutes; seconded by Michael Conley-Kuhagen and carried. (7-0)

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Bill Topel shared that Child Welfare-Juvenile Corrections are at 0.6 ADP due to the person that was there had been transferred out to another location and is doing well. There are currently 0 placements. Residential Care Centers remain at 2 ADP. Behavior Health and Long Term Services – Specialty Hospitals for adults is at 3.8 ADP as a consumer that had been waiting has now been placed; for youths under 22 years of age the ADP is 0.5. Secure detention is at 5.9 ADP. Foster Care numbers are staying down at 79.4 ADP which is very good compared to other surrounding counties.

AGENDA ITEM # 5: FINANCIAL REPORT

Mary Fredrickson shared that there will be a final 2017 report to share at the May 2018 meeting. Expenses were \$960,000, about 2%, less than anticipated mostly due to labor. Revenue was greater than budgeted by approximately \$2.1 million for work that was done in 2015 and 2016. About \$1 million was received for work in one of the Behavior Health programs called CCS which serves children and adults. This is based on Medicaid services that are provided and the state gathers information and submits to federal agency who gives the state additional Medicaid dollars for work done. The state then distributes amongst the counties. Bill Topel shared that there are also dollars coming in from various sources such as the Affordable Care Act which is based on the levy for that year. Mary shared that travel expenses are looking good and are closer to budgeted amount than originally thought.

AGENDA ITEM #6: DIRECTOR'S REPORT

WCHSA Eastern Region Human Services Board Member meeting has been rescheduled for February 16th at FVTC. Julie Anstett will be giving an update on the health services programs. The May WCHSA Conference is coming up soon however location is not yet announced. Katie Herrem is the new executive director for WCHSA and is learning roles of all involved. Chuck Price is currently president. Organizational Effectiveness Training is going on for the executive board. The next Human Services Day at the Capitol will be in April 2019.

Bill shared that in looking at platform items of WCA, there is not an item addressing a position on the property tax being held where it is.

A few years ago there was a grant for Dementia Care Specialists (DCS) where 12 positions were funded. Most of that funding went to ADRC's with existing DCS. There have been 5 more applications approved for Dementia Care Specialist and we will be applying for one of these.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Donna Lohry shared that she would like to indicate that when hiring staff for the county, we include language in our job postings to encourage a more diverse bank of applicants. Bill will check into our policy.

Mike Norton shared that he would be interested in having a roster created for the agency listing each staff member and who to contact for each service. We do have this available on the county website.

Mike shared that there was a comment from City Council/School Board of drug and alcohol abuse in the schools. Bill shared that he has spoken with school departments that work with this and they have chosen to use a service called 'Catalpa' or have their own staff to address these issues but know to contact us with any ways we can be of assistance. However, there are regular meetings with the schools and our agency.

Mike stated he would like to see the issue of senior housing addressed with more emphasis and engage all that could be involved in working on a plan. Oshkosh Housing Authority manages this and we will work with them in any way we can. Harold Singstock suggested we look at whether funding would be approved prior to investing time and effort into research.

PROGRAM: Cross-Divisional Consumer Experience Presentation

Child Welfare: Bill Topel shared consumer story on behalf of Leo Podoski. Children had been placed with mother and had no contact with father. Through 'Family Find' the father was located and became reconnected with his children and developed a good relationship with his children. He now has completed his education, has a full time job, permanent housing and is a successful member of the community.

Long Term Services: Beth Culp shared a story of a homeless father with a mentally ill minor daughter that had exhausted resources and were now homeless. Due to being homeless there was difficulty in creating the contact. We were able to assist in connecting him with a resource and now has living accommodations and resources to help moving forward.

Beth shared situation of a Benefit Disability Specialist that was able to assist a young adult woman that was unable to work due to medical issues which had been denied disability benefits. The specialist was able to hook her up with Foodshare, a clothing voucher, employment information for when she would again be able to work, and a Safelink phone to make connections with these resources.

Behavioral Health: Renee Soroko shared a story of a young adult woman that has had a history with our agency that has transition into adult services. Due to her violent history she has exhausted her options for housing and ended up in a hospital. Due to an incident she was then placed in the jail. With assistance from a variety of local services, her case was reviewed and it was determined that her placement in a center would be the best option and this was able to be set up for this consumer.

Administrative: Mary Fredrickson shared that a new electronic health record system where clients are able to access to their medical information through using a portal. The administrative staff assisted the clients with setting up and using this portal to access their prescribed meds. They took the pro-active initiative to inform users through the portal that over the holidays there would be varied office hours and they would want to be sure to request any needed expiring medications prior. Many consumers responded that they were grateful to have the advance notice.

Economic Support: Ann Kriegel share that her staff are actively involved with all the situations shared above. They had help with child care assistance to pay for child care; Foodshare to put food on the table and Badgercare for the children to get health care. Winnebago County has the largest number in our consortium of nine counties and are still able to make quick responses for services to avoid more difficult issues.

With no further business Mike Norton moved for adjournment; seconded by Donna Lohry and carried at 4:55 p.m. The next meeting of the Human Services Board will be held on **Monday, March 5, 2018 at 3:00 p.m. in the Neenah Human Services Building in Room 008.**

Respectfully submitted by Pam Bartelt, Human Services Department/pb