

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Thursday, November 12, 2009

**TIME:** 3:30 p.m.

**PLACE:** Neenah Human Services Building

**MEMBERS PRESENT:** Don Griesbach, Jef Hall, Jim Kozickowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

**STAFF PRESENT:** Ken Stoffel, Tom Saari, Ellen Shute, Mary Krueger, Tom Matczynski, Katie Douglas, Troy Eckes and Dorothy De Grace

**OTHERS PRESENT:** Tom Mentele – Lakeside Packaging Plus, Inc.

Jim Kozickowski called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE OCTOBER 8, 2009 HUMAN SERVICES BOARD MEETING**

Don Griesbach moved for approval of these minutes; seconded by Jef Hall. Mike Norton moved that the approval of the minutes be postponed until next month's meeting because he felt the verbiage for Item #7 was too brief; seconded by Donna Lohry. The motion did not carry (3 ayes; 6 nays). The original motion (to approve the minutes as written) carried (8 ayes; 1 nay).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE SEPTEMBER 23, 2009 COMMISSION ON AGING MEETING AND THE OCTOBER 15, 2009 LONG TERM SUPPORT PLANNING ADVISORY COMMITTEE MEETING**

With no additions or corrections, Tom Widener moved to accept these minutes; seconded by Ron Kuehl and carried (9-0).

**AGENDA ITEM #4: 2009 FINANCIAL REPORT**

Ellen Shute said she projects we will end the year with a surplus. Currently the surplus is \$442,158. There is a deficit of \$327,000 in the Child Welfare Division this month. Overtime and fringe benefits are the reason for the deficit of \$104,000 in Economic Support. Long Term Support shows a surplus of \$489,000. This will allow us to take more individuals off the waiting list. The surplus of \$360,000 in Behavioral Health is the result of favorable diversions to the new crisis center at Summit House. Ellen explained that there has been a decrease in average daily populations (ADP) in juvenile corrections facilities, while the number for residential care centers remained nearly the same. There was a decline in the ADP for specialty hospitals.

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**Minutes for Thursday, November 12, 2009**

**Page 2**

### **AGENDA ITEM #5: 2010 BUDGET TRANSFERS**

Ellen Shute asked the Board for approval to make several intra-fund budget transfers, which will have a neutral effect on the tax levy. The transfer of funds would be an increase to the employee travel allowance line items for all of the divisions except Economic Support. The funds would come from the operating expenses account. One request is to transfer \$1,050,000 from state revenue for CIP-II relocation expenses. Don Griesbach moved for approval of the budget transfers; seconded by Harvey Rengstorf and carried unanimously.

### **AGENDA ITEM #6: 2010 BUDGET AND TABLE OF ORGANIZATION**

Ellen Shute asked for the Board's agreement to hold the approval of the amended Table of Organization for the Administrative Services Division until January. The original request from the last meeting was not presented to the County Board because it was contingent upon an employee's notice of retirement being in written format. The Board agreed to hold this until January's meeting. Ellen distributed a job description and duties for the Special Projects Coordinator position, which is a follow-up to questions from the County Board about the position.

### **AGENDA ITEM #7: FAMILY CARE UPDATE**

Ken Stoffel invited the Board to a public forum to be held Thursday, November 19 regarding Family Care. He said the Lakeland Care District is continuing with the hiring process for new employees. Winnebago County is scheduled to begin operating Family Care on July 1. Some of our staff will be leased by the District for up to three years.

### **AGENDA ITEM #8: ADRC UPDATE**

Mary Krueger said we submitted our application to the state to begin an ADRC. We are starting to create the policies and procedures of the ADRC. She said we will continue to operate the Long Term Support Waiver Program as we currently are. We have interviewed and hired for the positions within the ADRC. An ADRC committee will be formed, and interested people will need to complete an application to be on the committee. The County Executive will make the final appointments. We will be working on a resource manual.

### **AGENDA ITEM #9: DIRECTOR'S REPORT**

Ken Stoffel said we continue to look at areas in our programs where we can save money and provide better service in the long run.

### **AGENDA ITEM #10: BOARD MEMBERS' REPORTS**

Tom Widener reported on some recent Wisconsin Counties Human Service Association (WCHSA) information. There is current legislation to bring 17 year olds that have been accused of misdemeanors back into the adult system by mid-2011. The Attorney General passed an opinion saying that the recommendation for people to could buy into the La Crosse nursing home system is legal, and they are proceeding along that path. The discussion about regionalization will continue at future WCHSA meetings.

Rob Paterson reported on his attendance at a meeting where a group of five individuals from Michigan talked about their own experiences living with a disability. He said it was very empowering. Rob also attended the most recent Drug Court graduation.

Harvey Rengstorf said there have been 18 people that successfully completed the Drug Court program over the last three years.

**PROGRAM: INTENSIVE IN-HOME THERAPY SERVICES**

Tom Matczynski, Troy Eckes, and Katie Douglas gave an overview of the services they offer as part of the Intensive In-Home Therapy Team.

Tom gave a case example and explained how they partner services with a newly contracted group, the Professional Services Group (PSG). They provide the gaps in service that we may not provide, such as therapeutic mentoring. The team works with a maximum of ten families with a goal of keeping the family unit together and reducing out-of-home placements. When asked if they are meeting with success, Troy explained that everyone who is currently in the program is very receptive to the services. Tom said they empower the family to develop their team of people to help them meet their needs so they can function without us being in their lives. Katie said the services are consumer driven, because the family chooses a natural support network. They work with the whole family system and they help them find resources in the area.

Tom Saari said most of the work of the Intensive In-Home Therapy team is in the family's home. We start from the family's strength base and build on that so they become a more functional family unit. Tom Matczynski said they inter-face across divisions in the agency in working on the family's plan of care.

With no further business Mike Norton moved for adjournment; seconded by Donna Lohry and carried unanimously at 4:50 p.m. The next meeting of the Human Services Board will be **Thursday, December 10, 2009 at 3:30 p.m.**

Respectfully submitted by:

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Donna Lohry, Human Services Board Secretary  
/dd