

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Thursday, September 10, 2009

**TIME:** 3:30 p.m.

**PLACE:** Neenah Human Services Building

**MEMBERS PRESENT:** Don Griesbach, Jef Hall, Jim Kozickowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

**STAFF PRESENT:** Bill Topel, Ken Stoffel, Ann Kriegel, and Dorothy De Grace

**OTHERS PRESENT:** Lynnae Sievert – Cerebral Palsy of Mideast Wisconsin

Jim Kozickowski called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE AUGUST 13, 2009 HUMAN SERVICES BOARD MEETING**

Harvey Rengstorf moved for approval of these minutes with no additions or corrections; seconded by Don Griesbach and carried (9-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE JULY 16, 2009 LONG TERM SUPPORT PLANNING COMMITTEE MEETING; THE JUNE 24 & JULY 22, 2009 COMMISSION ON AGING MEETINGS; AND THE AUGUST 11, 2009 SPECIALIZED TRANSPORTATION COUNCIL MEETING**

With no additions or corrections, Tom Widener moved to accept these minutes; seconded by Donna Lohry and carried (9-0).

**AGENDA ITEM #4: 2009 FINANCIAL PROJECTION REPORT**

Bill Topel said there are no significant changes from last month's report. He pointed out that there is a surplus in the Behavioral Health Division, mostly attributable to the crisis diversion program. He said Child Welfare continues to be in a deficit because of corrections placements over our budgeted amount. We are focusing on not having kids go into corrections placement or on getting them out of placement earlier. Bill said we have recently contracted with a private provider to work with us in doing this—Professional Services Group (PSG)/Community Impact Program (CIP). We will cover their cost until the end of the year, at which time we will evaluate the outcomes.

**AGENDA ITEM #5: NEENAH PARKING UPDATE**

Ken Stoffel referred to a map indicating new designated parking areas for employees and visitors to our Neenah building. There is also unlimited parking on the street adjacent to the building.

**AGENDA ITEM #6: LAKELAND DISTRICT UPDATE**

Ken Stoffel said all of the recommendations from the various planning committees for Family Care will be given to the Lakeland District Board of Directors. Interviews have been conducted for the CEO of the District, and the selection will be confirmed soon. A Human Resources director will need to be hired, and a table of organization will be prepared. Ken said we will then start working on the details for the transition of our staff to the District for next July. Two current management staff members of the Long Term Support Division will become Lakeland District staff starting in January. They will help transition providers and staff to Family Care. Ken said the Human Services Department will continue to be responsible for adult protective services once Family Care begins. Jim Koziczkowski said the Board of Directors for the District has hired a consultant to prepare a benefits package for the employees. Ken said interviews will soon be held for ADRC positions. About 15 people will be part of the lease with the ADRC. They will transition to the ADRC from February through July of next year.

**AGENDA ITEM #7: DIRECTOR'S REPORT**

Bill Topel invited the Board to attend the all-staff meeting scheduled for September 16. He said he presented the department's 2010 Budget to the County Executive with a 3% increase to our portion of the tax levy.

**AGENDA ITEM #8: BOARD MEMBERS' REPORTS**

Rob Paterson reported that he attended two public meetings regarding the state's health care system and the future of long term care.

Harvey Rengstorf reported on his attendance at a meeting regarding senior transportation. He said Lutheran Social Services will be applying for a grant to fund a mobility manager through the "Making the Ride Happen" program. It will include an informational transportation program for seniors.

Don Griesbach reported that there were no increases to the Commission on Aging's budget for next year.

**PROGRAM: ECONOMIC SUPPORT & BADGER CARE UPDATE**

Ann Kriegel said that as of June 15 the state started accepting applications for the Badger Care Core Plan for individuals aged 19-64 who are not disabled and do not have minor children in their care. The state also processes the Food Share and family planning waiver applications for those cases. Ann said that as of August 14, the state received a total of 48,758 applications for these programs. Almost 60% of the applicants were not employed, and half of them were between the ages of 41 and 60. As of August 19 only 8,300 applications were confirmed as actual cases. To keep up with the workload, the state has asked counties to help with the applications. Some counties are asking staff to do this as overtime work.

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**Minutes for Thursday, September 10, 2009**

**Page 3**

Ann said the state has added to its enrollment services center staff and have redeployed state staff to help process applications. They have also streamlined the application process to make it more efficient. There will be an extension for people to be transitioned into the core plan beyond a year so they won't have to reapply if they are already in a program. Ann said there are agencies that can help pay the \$60 application fee. The fee is waived for a person who is homeless. There are about 1,000 unprocessed applications for Food Share, the Core Plan and family planning for Winnebago County residents at this time.

With no further business Donna Lohry moved for adjournment at 4:40 p.m.; seconded by Ron Kuehl and carried unanimously. The next meeting of the Human Services Board will be **Thursday, October 8, 2009 at 3:30 p.m.**

Respectfully submitted by:

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Donna Lohry, Human Services Board Secretary  
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