

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Thursday, May 14, 2009

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Public Library

**MEMBERS PRESENT:** Don Griesbach, Jim Koziczowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

**MEMBERS EXCUSED:** Jef Hall

**STAFF PRESENT:** Bill Topel, Ken Stoffel, Ellen Shute, Ann Kriegel, Mary Krueger, Marty Watkins; Dan Hinton; and Dorothy De Grace

**OTHERS PRESENT:** Barb Salemi, Clarity Care; Lea Kitz, ARC; Lorraine Yarbrough, Cerebral Palsy of Mideast WI; and Margaret Winn, Lakeside Packaging Plus

Jim Koziczowski called the meeting to order at 3:30 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE APRIL 9, 2009 HUMAN SERVICES BOARD MEETING**

Don Griesbach moved for approval of the minutes of the April 9, 2009 Human Services Board meeting; seconded by Harvey Rengstorf and carried (8-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE APRIL 8, 2009 W-2 STEERING COMMITTEE MEETING AND THE APRIL 16, 2009 LONG TERM SUPPORT PLANNING/ADVISORY COMMITTEE MEETING**

Tom Widener moved for acceptance of these minutes; seconded by Donna Lohry and carried (8-0).

**AGENDA ITEM #4: 2009 FINANCIAL PROJECTION REPORT**

Ellen Shute said we are currently projecting a \$314,681 surplus, which includes projected decreased placement expenses and increased Medical Assistance (MA) revenue as a result of the effect of the agency's strategic plan. Ellen said we are predicting a 46% fringe benefit rate, compared to the 45% budgeted rate.

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Ellen said Juvenile Corrections placements have increased slightly. The average daily population for residential care centers remained stable, and specialty hospital placements have gone up just slightly. Bill Topel said he had asked for a review by the state to see if any of the youth that are placed in a corrections facility could be released in 90 days instead of waiting the entire year provided there is a program in the community that can serve them. Bill said four cases are being reviewed by the state to see if there was a strong enough reason for the youth not being released after 90 days. Bill said with the start-up of our crisis diversion facility at Summit House in April, we anticipate the number of placements in specialty hospitals to go down.

### **AGENDA ITEM #5: CONSIDER & ACT ON RESOLUTION TO CREATE AN AGING & DISABILITY RESOURCE CENTER (ADRC)**

Bill Topel said the resolution to create an ADRC is being presented today for discussion, and we would need to have it approved by the County Board sometime before the end of the year. He said we need to have an ADRC in place before Family Care starts. We would receive funding for the ADRC from the state two months before Family Care begins, but we are hoping to start an ADRC four months beforehand. When asked what is required for an ADRC, Bill responded that we would need space for 16-17 staff and a waiting room for consumers. We anticipate that current staff would post for the positions in the ADRC, and some of them would probably become employees of the Care Management Organization (CMO). The number of county employees would remain the same. Jim Koziczkowski said we won't vote on the resolution today because we need to know more about how we will finance the ADRC, where we will put it, and how many people will be hired to operate it. We'll need this information for the County Board to vote on it. Jim will bring the resolution back for a vote in a month or two.

### **AGENDA ITEM #6: FAMILY CARE UPDATE**

Ken Stoffel said the next step in the process of starting Family Care is the appointment of members to the District Board of Directors from each of the three counties. Once it is in place, they would start some training regarding a Long Term Care District. The Board would then hire its Director, a Chief Financial Officer; and a Chief Operations Officer. Staff would then be hired. Ken said we are currently working on the Table of Organization, job descriptions, budget, etc. Ken mentioned that there will be three local forums on Family Care—May 28 at the Menasha Library, August 27 at the Neenah Human Services, and November 19 at the Coughlin Center. There will be additional meetings for providers.

### **AGENDA ITEM #7: BUDGET UPDATE**

Bill Topel reported on the hiring status of the eight positions approved in this year's budget to help with reducing hospital admissions and child welfare out-of-home placements. He said we've now hired an in-home therapist and have interviewed case managers. We haven't been successful yet in hiring a full-time psychiatric nurse, but are temporarily having our current nurses rotate working at our diversion facility at Summit House. Bill said we've hired two social workers and a home consultant for Child Welfare.

Bill said we have seen a 10% unanticipated increase in service requests in Economic Support, where staff is working overtime to keep up with the workload. There has been about a 5% increase in people needing mental health services and a slight increase in child abuse referrals.

Bill said that in the state budget the Governor dropped shared revenue by 5% across the board for counties; 10% decrease for Income Maintenance administrative services; 15% or more for Child Welfare; losses in IV-E funds; increases in correctional placement costs to counties; 40% share for institution costs.

Bill reminded the Board about the upcoming Public Hearings on June 24 at 6:00 p.m., Oshkosh Public Library and June 25 at 8:30 a.m., Neenah Human Services Building.

#### **AGENDA ITEM #8: DIRECTOR'S REPORT**

Bill had no additional information.

#### **AGENDA ITEM #9: BOARD MEMBERS' REPORTS**

Donna Lohry shared a list of the presenters and the topics discussed at the Wisconsin Counties Human Service Association 2009 Spring Conference which she attended in May.

Rob Paterson reported on his attendance at a Comprehensive Community Service committee meeting in Madison. He also attended a presentation on ADRC's (Aging & Disability Resource Center) in May.

Harvey Rengstorf reported that there would be two more individuals graduating from the Drug Court program.

Mike Norton reported on his attendance at the WCHSA Conference.

Ron Kuehl said he attended the Adult Foster Family Care Banquet in May.

Jim Koziczkowski said that County Executive Mark Harris has appointed Lea Kitz, Jim Koziczkowski, and himself to the Governing Board of the Long Term Care District. The appointments will need the approval of the County Board.

#### **PROGRAM: PREVENTION PROGRAMS**

Dan Hinton, prevention services coordinator, explained the programs that are offered to consumers with the intent of decreasing the likelihood of specific problems for the participants in the area of AODA, child abuse and neglect, etc. The **Options Program** is a court diversion program for underage drinkers with a first-time offense. Approximately 450 youth per year attend the six, two-hour class sessions. Dan said the program has consistently shown a decrease in second offenses for participants compared to non-enrolled offenders. **ParentConnection** is a home visiting program for high risk parents, which is run by Family Services of Northeast Wisconsin. The **Winnebago County Drug Free Communities Coalition** is a group that was formed in collaboration with the Tobacco Coalition and a Federal Drug Free Communities grant for underage alcohol use. Dan is currently chairperson of the **TRICOM** group, which is a county-wide crime prevention coalition of citizens, law enforcement agencies and non-profits groups. The **Community for Hope Teen Suicide Prevention** has provided training and materials to schools through the Yellow Ribbon program since 2001. They have recently expanded into the QPR (Question, Persuade, Refer) program, by training over 100 county employees with assistance from the Human Resources Department.

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Dan Hinton explained that he manages and reports back to the state on the **Brighter Futures Initiative** funds. He listed the average number of participants served in each area of prevention. Dan said he schedules trainings and serves on several committees regarding prevention services.

With no further business Mike Norton moved for adjournment at 4:45 p.m.; seconded by Ron Kuehl and carried unanimously. The next meeting of the Human Services Board will be **Thursday, June 11, 2009 at 3:30 p.m.**

Respectfully submitted by:

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Donna Lohry, Human Services Board Secretary  
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