

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Tuesday, February 24, 2009

**TIME:** 5:30 p.m.

**PLACE:** Courthouse, Room 411

**MEMBERS PRESENT:** Steven Arne, Don Griesbach, Jim Koziczkowski, Ron Kuehl, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

**MEMBERS EXCUSED:** Jef Hall and Ron Kuehl

**STAFF PRESENT:** Ellen Shute

**AGENDA ITEM #1: VEHICLE TRANSFER REQUEST**

Ellen Shute explained a Vehicle Transfer Request to transfer a Highway Department vehicle to the Human Services Department in accordance with the 2009 Revised Auto Use Policy. Human Services' 1993 Crown Victoria (burgundy) with approximately 173,000 miles has been declared unfit for road travel. The County Purchasing Department indicated that the County Highway Department has a 1999 Oldsmobile Delta 88 with approximately 200,000 miles that is in good mechanical operating condition. There would be no charge from the Highway Department for this vehicle. Ellen presented information relative to total number of vehicles assigned to the Human Services Department, vehicle age and mileage. The Department has a total of 10 county vehicles aged from 1995 to 2005 and they have an average 115,000 miles. Tom Widener asked if the Human Services Department had a Vehicle Replacement Policy to which Ellen responded that no such policy has existed at the Human Services Department level. Jim Koziczkowski commented that a discussion of such a policy may be a future Human Services Board agenda item.

With no further discussion, Harvey Rengstorf moved for approval of the vehicle transfer; seconded by Don Griesbach and carried (7-0).

Respectfully submitted by:

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Donna Lohry, Human Services Board Secretary  
/dd