

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: November 20, 2017

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Tom Egan, Highway Committee Member
David Albrecht, Highway Committee Member
Raymond Palonen, Highway Commissioner

EXCUSED: Chuck Farrey, Highway Committee Member

ALSO

PRESENT: John Fink, Assistant to the County Executive

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the October 20, 2017 meeting as written. Motion carried 3-0.

Chairman Robl asked if there was any public input on the agenda. There was none.

Commissioner Palonen stated that due to additional employee training needed this year the amount budgeted in that account was insufficient. There are funds remaining in the Wireless Account that can be transferred to cover the shortage. After discussion a motion was made by Supervisor Egan to recommend the Finance Committee and County Board approve a budget transfer of \$5,000 from the Wireless Account into the Registration/Tuition Account. Motion seconded by Chairman Robl and carried 3-0.

Commissioner Palonen informed the Highway Committee that the upcoming Winter Highway Conference will be held from January 15-17, 2018 in Wisconsin Dells. Mr. Palonen stated that he will be attending one day since he is on the Safety & Training Committee. He stated that he has the registration materials if any of the committee members wish to attend. Supervisor Albrecht joined the meeting.

Commissioner Palonen reported on the following as general operations:

- This year's paving projects have been completed and staff is working on miscellaneous projects, including maintenance and crack filling of County owned parking lots at the Courthouse, Administration Building and Sheriff's Dept.
- The trucks are being prepared for winter maintenance including installation of the plows, wings, etc.
- A new tandem truck was delivered last week. The new quad axle chassis is at the vendor's getting modifications to the hitch performed.
- Commissioner Palonen informed the committee members about a driveway access issue along CTH N. He stated that he has notified the County Executive and Corporation Counsel of the issue.

- The 2018 draft Capital Improvement Plan has been submitted to the Finance Department for review before going to the County Executive.
- Commissioner Palonen gave an update on staff changes. He stated that the open Highway Equipment Superintendent position has been filled by Doug Weihert, who started last week. He also noted that Highway Maintenance Superintendent Brian Trebiatowski is moving on to be the Highway Commissioner in another county. His vacated position will be filled once a qualified candidate is found.

Chairman Robl stated the next regular Highway Meeting will be held on December 4, 2017.

A motion was made by Supervisor Egan, seconded by Supervisor Warnke to adjourn. Motion carried 4-0. The meeting adjourned at 9:30 a.m.

Laura Spanbauer
Administrative Associate