

## WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: June 19, 2017

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tom Egan, Highway Committee Member  
David Albrecht, Highway Committee Member  
Chuck Farrey, Highway Committee Member  
Raymond Palonen, Highway Commissioner

### ALSO

PRESENT: John Fink, Assistant to the County Executive  
Tom Davies and Andy Maracini, LWCD  
Brandon Bonfiglio  
Tim Meyer, Donohue Associates

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the May 22, 2017 meeting as written. Motion carried 5-0. Supervisor Egan asked if agenda item #6 could be moved up before #5 as a courtesy.

Chairman Robl asked if there was any public input on the agenda. There was none.

Andy Maracini and Tom Davies, LWCD, addressed the Committee regarding an MS4 (Municipal Separate Storm Sewer System) illicit discharge ordinance. They distributed an outline of what it consists of and informed the Committee that a recent audit and evaluation by the DNR determined the County needs it enacted as soon as possible to prevent potentially contaminated materials from entering the sewer system. It was noted that although there will be a county-wide MS4 team from several departments working on the program, Highway Commissioner Palonen has been designated to lead the effort. The program encompasses preventing road right-of-way run off in urbanized areas with 1,000 people or more per square mile. Mr. Palonen has the ability to delegate someone to oversee the program. Chairman Robl asked how this would impact the Highway Department financially. Commissioner Palonen stated that besides the approximate \$13,000-\$18,000 permit fee paid to LWCD to oversee and run the program, there will be modeling costs. There will also be building costs to construct a lean-to or some type of roof over the street sweepings and dumpsters in the Highway facility yard. Commissioner Palonen stated that in the future there could be additional property right-of-way acquisition if detention ponds are required. Supervisor Farrey stated that his LCC Committee would like to take the lead reviewing the ordinance and will bring any changes to this Committee for approval. The Committee members requested copies of the map showing the areas affected by the MS4 ordinance. After discussion Commissioner Palonen thanked the LWCD staff for working with him during this process. Mr. Davies and Mr. Maracini left the meeting.

Tim Moyer, Donohue Associates, introduced himself to the Committee and distributed a Statement of Qualifications for his firm. After giving a brief overview he asked the Committee to keep Donohue in mind for future projects. The Committee members thanked him for coming and he exited the meeting.

Brandon Bonfiglio, Waushara County ATV Association, stated he is in attendance to ask for approval to use some Winnebago County roads for their ATV group. He stated that the Town of Rushford has approved an ordinance allowing ATV use on designated town roads and approval from the Highway Committee would complete the connection for access to Eureka. The two areas they are seeking permission for is .2 miles of CTH K from Eureka Lock Road to CTH E, and 428 feet of CTH E from CTH K to Liberty School Road. Both sections would be posted 25 MPH. He stated the association pays for all the signs, there will be no cost to Winnebago County. Commissioner Palonen stated he is not in favor of allowing all-terrain vehicles on the county highways due to safety concerns and shoulder degradation. Supervisor Egan stated he believes no more harm would come to the shoulders than wide farm equipment cause. After discussion a motion was made by Supervisor Farrey, seconded by Supervisor Albrecht to approve this request with the same restrictions as snowmobiles. Supervisor Farrey then opted to restate his motion. A motion was made by Supervisor Farrey to approve the request using the Town of Rushford ordinance as a model. The motion was seconded by Supervisor Albrecht and carried 5-0. Mr. Bonfiglio thanked the Committee and left the meeting.

Commissioner Palonen reviewed the 5-year Capital Project outlook summary. He explained that several county roads have safety and geometric issues that need to be addressed. He suggests keeping up the maintenance program but start addressing the other issues. Some of the examples he gave are CTH O from Green Bay Road to CTH CB; CTH T through Larsen; and CTH T Pioneer Road to CTH II. Mr. Palonen stated the best way to view the issues is by taking a road tour with the Committee. After discussion it was decided that a tour will be held on July 10<sup>th</sup> as part of the next Highway Committee meeting. Supervisor Farrey asked to be excused for the remainder of the meeting and exited.

#### General Operations:

Chairman Robl stated that he was contacted regarding a driveway issue in the Town of Rushford that occurred last summer while the highway crews were paving. Mr. Robl stated that he went to view the issue and feels that the Town Chairman and previous Commissioner should have resolved the issue, but now is recommending Commissioner Palonen contact the property owner to look for a solution. Commissioner Palonen stated that although he was not here when the incident took place he has already visited the site and suggested a repair. Commissioner Palonen stated that all future driveways with concrete aprons will be photographed and documented before any paving is done.

A motion was made by Supervisor Albrecht, seconded by Supervisor Warnke to adjourn. Motion carried 4-0. The meeting adjourned at 10:36 a.m.

Laura Spanbauer  
Administrative Associate