

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: June 11, 2018

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tom Egan, Highway Committee Member  
Chuck Farrey, Highway Committee Member  
Raymond Palonen, Highway Commissioner

EXCUSED: David Albrecht, Highway Committee Member

ALSO

PRESENT: Mark Harris, County Executive  
Mike Collard, Director of Human Resources  
John Fink, Assistant to the County Executive

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the May 7, 2018 meeting as written. Motion carried 4-0.

Commissioner Palonen stated that per the Committee's request at their previous meeting, he and Human Resources Director, Mike Collard, altered the proposal to show additional details updating the table of organization for the Highway Department. A copy of the Proposed Substitute Amendment Resolution and a table of the current and proposed duties for each position was distributed. The change consists of converting two Foreman positions into Highway Maintenance Supervisors. The Supervisor's duties would include assisting the Superintendents by having a more hands-on role with the road crews, serving on the "on call" roster, preparing projects and performing the annual employee evaluations. These Supervisor positions would remain as hourly to compensate the employees who will still be required to plow snow in the winter. This change would free up more of the Superintendent's time by reducing their workload. Mr. Collard stated there would be no transfer needed for the 2018 budget year, and the estimated cost increase will be approximately \$9,000 for 2019. After discussion a motion was made by Supervisor Warnke, seconded by Chairman Robl to approve recommending the Personnel Committee and County Board approve amending the Highway Department Table of Organization as presented today. The motion failed with a vote of two ayes and two nays - Egan and Farrey. Supervisor Egan requested to amend the motion to read that only one position be changed at this time from Foreman to Supervisor in the Highway Department Table of Organization, rather than two. Motion seconded by Supervisor Farrey. The motion failed with a vote of two ayes and two nays - Warnke and Robl. There was no further discussion on this topic. Mr. Collard left the meeting.

A discussion was held regarding adding an industrial epoxy coating to the shop floor to protect the concrete from deterioration. A motion was made by Supervisor Farrey to approve a \$70,000 budget transfer from funds remaining in the equipment fund to perform the epoxy overlay. Motion was seconded by Supervisor Warnke and carried 4-0.

Commissioner Palonen advised the Committee that he discovered an additional \$300,000 of LRIP funds remaining from 2014 that can be utilized before the sunset date. This CHIP money was originally earmarked for a project on CTH Z but remains available. Commissioner Palonen stated that he submitted a request to the WisDOT to use the \$300,000 funding on the CTH R project this year.

The following were reported as project updates:

- CTH AH (Tri-County Rd. to CTH H) – paving is complete, shouldering work remains.
- CTH N (James Rd. to CTH FF) – has been pulverized. The lower layer of asphalt will be laid this week. One curve is being adjusted to improve visibility.
- CTH N Box Culvert – a Request for Bids is out for a contractor to install the large replacement culvert prior to cold weather.
- CTH R (STH 45 to south County line) – project consists of ditch improvements, culvert replacements and beam guard upgrades for safety. There will be an improvement with the intersection with Swiss Road. Paving is anticipated for July.
- The CTH CB roundabout at Secura Insurance project is scheduled to begin on July 9<sup>th</sup>. CTH CB will be closed from Shady Lane to CTH BB during construction.
- CTH K (STH 116 to STH 21) – This project is scheduled to begin in August after the WisDOT detour for the STH 116 project is completed.
- The parking lot at the Landfill is being paved. Several town paving projects are scheduled including for Rushford and Winchester.
- The WisDOT salt shed project on Racine Street has been started.
- There are three seal coat project Request for Bids posted for the parking lot at the County Administration Building, a small parking lot at the Courthouse and the Human Services building in Neenah.
- The department will do their chip sealing in August.
- Commissioner Palonen will be meeting with representatives from the Town of Clayton to discuss the CTH T and Pioneer Road project.

General Operations:

- ❖ Supervisor Farrey asked if the Highway Department can get the chip sealing of Rhyner Road in the Town of Vinland done as soon as possible.
- ❖ Supervisor Warnke noted that he was contacted by the Oshkosh Police Department regarding a dangerous situation with a steep drop off and pond when exiting STH 45 (Algoma Blvd) at the roundabouts. Commissioner Palonen stated that he'll pass the information along to the State.
- ❖ Commissioner Palonen stated that he spoke with the City of Neenah regarding the CTH O project in conjunction with the Village of Fox Crossing pond.
- ❖ Supervisor Egan questioned if any of the old equipment is discarded into dumpsters. Commissioner Palonen stated that we have two trucks that are being traded this year and the decision was made one year ago that we would save the hydraulic controllers and the stainless steel spreaders as spare parts, the 14 year old plows and wings would be sold as scrap metal. Supervisor Egan ask if they were worth \$25,000.00, Commissioner Palonen stated the plows and wings are 14 years old and worn out, they were not worth very much and could not be used on the trucks after the controllers were removed because the controller units control all winter equipment mounted on the trucks. The controllers are very expensive and they are being salvaged as spare parts. Supervisor Egan asked if the Commissioner had been contacted by anyone about the equipment. Commissioner Palonen indicated that he had not spoken to anyone about the equipment, however, Doug Weihert, Equipment Superintendent, had spoken to Brian Trebiatowski a former employee

who works for Marquette County about the trucks and he informed Brian that the trucks would be traded in without winter equipment according to our contract with the new truck supplier.

A motion was made by Supervisor Farrey, seconded by Supervisor Warnke to adjourn. Motion carried 4-0. The meeting adjourned at 10:00 a.m.

Laura Spanbauer  
Administrative Associate