

## WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: June 8, 2020

TIME: 9:00 A.M.

PRESENT: David Albrecht, Highway Committee Chairman  
Tom Egan, Highway Committee Member  
Joel Rasmussen, Highway Committee Member  
Robert Warnke, Highway Committee Member

VIA ZOOM: Chuck Farrey, Highway Committee Member

ALSO PRESENT: Ray Palonen, Highway Commissioner  
Matt Olson, Town of Winchester  
Robert and Gail Haag, Town of Winchester  
Cathy Scherer, Corporation Counsel's office

Chairman Albrecht called the meeting to order at 9:00 a.m. A motion was made by Supervisor Egan to approve the minutes of the May 4, 2020 meeting as written. Seconded by Supervisor Warnke and carried 5-0.

Chairman Albrecht asked for public input on agenda items. Mr. Olson stated that he was in attendance to request that CTH II be reconsidered as an ATV/UTV route from Town Line Road to Brecklin Loop Road in the Town of Winchester. He stated this request was denied previously but he feels the traffic count may have been incorrect.

Commissioner Palonen reported that he received a request from the Town of Winneconne to approve a section of CTH M from Lasley Point Road to the Winchester town line as an ATV/UTV route. He stated the ADT is approximately 290 cars per day so it meets the criteria of the ordinance, although he has some concerns due to the curves in that section. Commissioner Palonen stated that he'd also recommend extending the portion of CTH M in the town of Winchester to the town line as originally requested. After discussion a motion was made by Supervisor Egan, seconded by Supervisor Farrey to approve a section of CTH M from Lasley Point Road to the town line as an ATV/UTV route. Motion carried 5-0.

Commissioner Palonen stated that the Town of Winneconne requested the committee reconsider a possible ATV/UTV route on CTH G from Rustic Oaks to Rozek Road. The original request was denied because the ADT was higher than the 1,000 cars per day the ordinance allows. Commissioner Palonen stated that he rechecked the WISLR site and the ADT showed 1,050 cars per day on this section. He stated that the data provided is older so most likely the amount of traffic has increased. This section of CTH G does not meet the ordinance and he cannot recommend approving it. Supervisor Rasmussen asked if the sign shop could set up a traffic count to get current numbers. Commissioner Palonen stated that the department does not have the equipment to do so, and feels using the WISLR data will ensure equal treatment for each request. Supervisor Rasmussen stated he does not recommend making an exception to the county ordinance, and he feels the location being close to the frontage road could be a safety issue. After discussion a motion was made by Supervisor Egan to approve the section of CTH G as a UTV/ATV route from Rustic Oaks to Rozek Road. Motion seconded by Supervisor Warnke. Voice vote taken: Egan-aye, Warnke-aye, Albrecht-no, Rasmussen-no, Farrey-no. Motion lost.

The County cost share ordinance for urban reconstruction projects within incorporated areas was discussed. Commissioner Palonen stated the current ordinance was written in 1980 and is out of date due to the larger amount of funding that is received for current projects. He used the example where 5.1 million dollars of STP funding was received and will be used for the CTH P joint project with the City of Menasha and the Village of Fox Crossing. He stated that if the current outdated ordinance was applied it would leave a negative number. Commissioner Palonen spoke to other counties where most stated they have policies rather than an ordinance regarding urban funding, and it allows the commissioner room to negotiate on behalf of the county. Mr. Palonen stated that he

would like to rescind or rewrite and implement a new policy for future projects. He will work with Corporation Counsel and bring back to the Committee for consideration.

The 2021-2025 Capital Project 5-year Outlook Summary was distributed for the committee's review. Commissioner Palonen stated that as changes are made he will provide updated versions to the committee.

The following were reported as general operations:

- The town of Winchester is again requesting CTH II be designated a UTV/ATV route from Town Line Road to Brecklin Loop Rd. The Committee asked that this item be added to the agenda for the next Highway Committee Meeting for reconsideration.
- The Crisis Center project is complete.
- The crews are completing paver patching and crack filling in the towns.
- Two epoxy overlays were done on US 10 last week for the WisDOT.
- Chip sealing will be starting next week. Projects are planned on:
  - CTH H - the entire length
  - CTH MM - Richter Lane to Center M
  - CTH M - from STH 116 to CTH II
  - CTH T - from CTH G to CTH GG
  - STH 116 - from Winneconne to STH 45
  - Various town roads
- The UW Fox Valley south parking lot has been paved. The maintenance shed parking area has been excavated and gravel placed. Commissioner Palonen met with the UW Maintenance Director in March to review the project.
- Commissioner Palonen worked out an agreement with the Sheriff's office to buy fuel from the Highway Department. The revenue from the administrative fee will help offset the maintenance of the fuel island.
- The CTH A project is scheduled to begin soon. The contractor will be closing the road next week from Indian Point Road to CTH GG. The project will begin on the south end and proceed to the north. The detour is CTH GG to Green Valley Road, to STH 76, to CTH Y, to CTH A.
- The CTH O storm sewer project will be starting today. The project was delayed due to bedrock interfering with utilities. That has been resolved. They also discovered concrete under the pavement.
- Consultant RFP's for the CTH CB and CTH JJ roundabout project are being reviewed. This is a joint project with the City of Neenah. There is one home that may be affected by the project.
- CTH T/Pioneer Road project surveying has been done. There have been resident calls regarding the trees in the area. Construction is planned for 2022.
- The CTH Y project (CDBG funds) from I41 to CTH S is in the design phase. Construction is planned for the summer of 2021.

The next meeting of the Highway Committee is scheduled for July 13, 2020.

A motion was made by Supervisor Egan, seconded by Supervisor Warnke to adjourn. Motion carried 5-0. The meeting adjourned at 10:01 a.m.