

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: May 4, 2020

TIME: 9:00 A.M.

PLACE: Virtual Meeting/ID# 832 0999 6375

COMMITTEE

MEMBERS Supervisor Farrey, Supervisor Egan, Chairman Albrecht, Supervisor Warnke, Supervisor Rasmussen
PARTICIPATING:

ALSO

PARTICIPATING: Ray Palonen, Highway Commissioner
Bob & Gail Haag

Chairman Albrecht called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke to approve the minutes of the April 6, 2020 meeting as written. Seconded by Supervisor Farrey and carried 5-0.

There was no public input on agenda items.

Commissioner Palonen reported that he received a request from the Town of Wolf River to extend a current portion of CTH II from North/South Road to Town Line Road as part of their ATV/UTV route. He stated the ADT is approximately 610 cars per day so it meets the criteria of the ordinance, and would thereby recommend approving this request. A motion was made by Supervisor Farrey, seconded by Chairman Albrecht to approve this section of CTH II from North/South Road to Town Line Road. Motion carried 5-0.

A request was received from the Town of Wolf River to approve a section of CTH MM from Richter Lane to the Winchester town line as an ATV/UTV route. Commissioner Palonen stated this is another extension of an existing route that was approved previously. A motion was made by Supervisor Egan, seconded by Supervisor Farrey to approve that section of CTH MM from Richter Lane to the Winchester town line as an ATV/UTV route. Motion carried 5-0.

Commissioner Palonen reported that the Town of Wolf River requested a portion of CTH H from Elm Lane to Easy Street be approved as an ATV/UTV route. This was another extension of a previous request that falls within the ADT limits outlined in the ordinance, at 580 cars per day. Commissioner Palonen recommends approving this request. A motion was made by Supervisor Rasmussen, seconded by Supervisor Farrey to approve. Motion carried 5-0.

A request by the Town of Winchester to add a portion of CTH II from Town Line Road to their eastern town line as an ATV/UTV route was discussed. This portion of highway was already denied based on traffic data showing ADT over 1,000 cars per day on the eastern end, and 2,200 cars per day on the west end. Commissioner Palonen did some further research through WISLR, and the data showed ADT above what is allowed by the county ordinance. For that reason, he recommended denying this request. Based on the Commissioner's recommendation, a motion was made by Supervisor Farrey to deny this section of CTH II from Town Line Road to the Winchester eastern town line. The motion was seconded by Supervisor Warnke and carried 5-0. The Haag's questioned the portion of road located within the 35 mph speed limits. Commissioner Palonen informed them that the township can approve any section of roadway posted at 35 mph if they wish. Supervisor Rasmussen asked if the Committee could be sent maps before the meeting on any future requests of this nature.

The capital project budget transfer to close out accounts was discussed. Commissioner Palonen reviewed each item line by line. After discussion a motion was made by Supervisor Farrey, seconded by Supervisor Warnke, to approve the budget transfer as presented. Motion carried 5-0.

Commissioner Palonen reported that due to COVID-19, the Summer Highway Conference date has been changed to August 10-12, 2020 at the Chula Vista Resort in Wisconsin Dells. The registration forms have been sent down to the County Clerk's office.

The CTH A project bids were reviewed and awarded by the WisDOT. The bid was let to James Peterson & Sons. The bid came in nearly \$1.1 million under the engineer's estimate so there will be enough federal funds on the project to cover 80% instead of 70% of the project. The project is scheduled to begin the first week of June and be completed by November 1, 2020. There will be a pre-construction meeting held the end of this month.

The county highway maintenance budget as of March 31, 2020 was discussed. Commissioner Palonen reported that approximately 18.78% of non-winter funds had been expended through the end of March. The winter budget has attained about 60.37%, leaving a balance of \$338,800 for November and December of this year.

The following were reported as general operations:

- Crews have been working in the towns performing crack filling. Paver patching will begin this week.
- The Crisis Center curb and gutter has been completed. Shaping and paving remain to be done. This project may go over budget due to weather and contractor delays. Facilities is aware of that fact.
- The UW Fox Valley paving will be done by the end of May.
- The municipal agreement has been received for the CTH CB and JJ roundabout. The consultant selection will begin soon. Design work is planned for this summer and construction in 2023.
- Several culverts were replaced prior to the county paving projects. CTH FF (STH 21 to STH 91) will be the first paving project this year.
- COVID-19 has caused delays getting some of the new equipment. The tri-axle truck is delayed until late fall or early winter and the skid steer is delayed until mid-summer. There have also been delays getting repair parts.
- Bridge aid letters have been sent to the towns. They have until July to respond to be included in the county budget for 2021.
- Chairman Albrecht questioned if the department does as much work for the towns as in the past. Commissioner Palonen stated the department lost one town, but gained another so the number remains unchanged.
- Supervisor Warnke asked if a web version of a virtual meeting had meeting considered. Commissioner Palonen stated that if that's what the committee would like, it will be done next time.

The next meeting of the Highway Committee is scheduled for Monday, June 1st.

A motion was made by Supervisor Farrey, seconded by Supervisor Rasmussen to adjourn. Motion carried 5-0. The meeting adjourned at 9:30 a.m.