

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: May 1, 2017

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tom Egan, Highway Committee Member  
David Albrecht, Highway Committee Member  
Raymond Palonen, Highway Commissioner

EXCUSED: Chuck Farrey, Highway Committee Member

ALSO

PRESENT: John Fink, Assistant to the County Executive  
Chris Haese, City of Neenah  
Gerry Kaiser, City of Neenah  
Camie Ferrier, OMNNI Associates  
Harry Sturgis, Tn. Of Neenah citizen

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the April 17, 2017 meeting as written. Motion carried 3-0.

Chairman Robl asked if there was any public input on the agenda. There was none.

Commissioner Palonen introduced Camie Ferrier from OMNNI Associates. Ms. Ferrier stated that the City of Neenah hired her firm to perform a traffic study on the intersection of CTH CB and CTH JJ. The study included analyzing how the existing intersection functions and the crash data for that area. Ms. Ferrier stated that currently the intersection functions below average, and traffic is expected to increase with the construction of new housing developments in the area. The crash data showed 15 crashes in the last 5-year period. One option to address the intersection is installation of traffic signals. This would cost approximately 1.9 million dollars plus the cost to acquire right of way for one home and one business that would be impacted. The second option would be to construct a roundabout at the intersection at a cost of approximately 1.3 million dollars. There would also be costs involved for one house relocation. There may also be costs for both options to address drainage issues. Commissioner Palonen stated that it would be in the County's best interest now to move ahead with one of the options and work with the City of Neenah to cost share on the design and construction phase of the project. During discussion it was noted that this project may qualify for HSIP (Highway Safety Improvement Program) funding due to the number of accidents at the intersection. Commissioner Palonen stated that he will look into when funding will be available and apply. He also stated that in the meantime he will include the project in the Capital Improvement Plan he presents to County Executive Harris. This item will be brought back to a future meeting for further action. Ms. Ferrier, Mr. Haese and Mr. Kaiser left the meeting.

The intersection of CTH CB and Oakridge Road was discussed. Commissioner Palonen distributed copies of a memo he received from R.A. Smith regarding the interim traffic control evaluation they conducted on this intersection. Their conclusion and recommendation suggested that traffic signal installation would reduce the severe type, but overall increase the number of accidents at the location. They stated given the two-year window to constructing a roundabout they do not believe significant safety benefits would be attained through the installation of an interim traffic signal, and recommend maintaining a two-way stop until construction is completed in 2019.

General Operations:

- Supervisor Albrecht inquired on the Waukau Avenue project status. Commissioner Palonen stated that he will be meeting with representatives from EAA within the next two weeks to discuss funding participation.
- Commissioner Palonen informed the Committee that he will be looking into to the department's permitting process and fees.
- Commissioner Palonen stated that since the new MS4 requirements are coming the department must now secure and cover their dumpsters to prevent runoff and contamination. In order to comply and to protect the costly equipment stored outside the buildings, he asked shop personnel to install a fence with gate to restrict access to the grounds.
- Mr. Palonen stated that he recently met with representatives from the City of Oshkosh and the School District regarding the Carl Traeger School access study. Commissioner Palonen informed them of the County's position stating the local roads adjacent to the school should be utilized.
- Commissioner Palonen informed the Committee that he intends to complete his CIP first to determine what needs to be done prior to completing the department budget. He indicated that he discussed this approach with the Finance Director to ensure there wouldn't be any issues.
- Commissioner Palonen stated that a culvert on CTH GG will be replaced prior to the milling scheduled to begin on May 8<sup>th</sup>. After the CTH GG project is completed the crews will proceed to the CTH T project. Mr. Palonen stated that he hopes by getting the county projects done earlier it will free up more time for town work.

Chairman Robl stated that due to the County Board tour scheduled for May 15<sup>th</sup>, the next regular meeting of the Highway Committee will be held on May 22<sup>nd</sup>. Commissioner Palonen stated that he will not be in the office that day but will have Jamey Gosz attend the meeting in his absence. A motion was made by Supervisor Albrecht, seconded by Supervisor Egan to adjourn. The motion carried 4-0. The meeting adjourned at 9:57 a.m.

Laura Spanbauer  
Administrative Associate