

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: April 17, 2017

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Chuck Farrey, Highway Committee Member
Tom Egan, Highway Committee Member
Raymond Palonen, Highway Commissioner

EXCUSED: David Albrecht, Highway Committee Member

ALSO

PRESENT: John Fink, Assistant to the County Executive
Kyle Henderson, Strand Associates

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made to approve the minutes of the April 3, 2017 meeting as written. Motion carried 4-0.

Chairman Robl asked if there was any input on the agenda. There was none.

Commissioner Palonen introduced Kyle Henderson from Strand Associates. Mr. Henderson stated that his firm was hired to perform an entrance study to Carl Traeger School on CTH K (20th Avenue) in the City of Oshkosh. Mr. Henderson stated that today's presentation is part of a planning exercise only, that no decisions or funding for construction have been made yet. Mr. Henderson's presentation showed four options for the location: 1. No build option – to leave access as is. 2. Install traffic signals at the eastern driveway and maintain as a 4-lane roadway. 3. Install traffic signals at the eastern driveway with a 3-lane roadway section and include a turn pocket for westbound traffic and bike accommodation. 4. Construct a single lane roundabout at the school driveway entrance. Strand Associates recommends construction of a roundabout to achieve the most significant benefits. Several Committee members stated they feel that the local street system adjacent to the school should be utilized, or redesign the driveway on school property to accommodate traffic. Commissioner Palonen stated that Winnebago County's first priority is the level of service along CTH K. He stated that the school and the City of Oshkosh need to exhaust all onsite options first, and that perhaps after all other options are exhausted addressing the intersection of CTH K and Oakwood Road could be looked at in the future. Mr. Henderson exited the meeting.

Commissioner Palonen updated the Committee on the intersection of CTH CB and CTH JJ. The City of Neenah had an intersection study done to accommodate planned future development of apartment complexes south of CTH JJ. Currently Pendleton Road is a dead end but with the proposed future development the City would like to connect it to CTH JJ. Options have been drawn up for both a roundabout and traffic signals at that location. The project would be cost shared by the City of Neenah and Winnebago County. Commissioner Palonen stated that if the Committee wishes he would invite the consulting firm to a future meeting to give a presentation on the available options. The Committee agreed that would be a good idea. Supervisor Farrey stated that he feels this project should be added to the 5-year plan.

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The Oshkosh area MPO STP-Urban project meeting was discussed. Commissioner Palonen distributed a list of potential projects competing for the 2021-2022 biennium funding and how they scored. He stated that although the County should have been awarded funding for the CTH I project that was postponed from last year, City of Oshkosh representatives could not assure him that they'll have their sanitary project done before road construction would begin. The decision was made to award three-million dollars to the Town of Algoma for the Omro Road project. Commissioner Palonen stated that he agreed with that decision provided it's documented that for the next cycle of available funding, CTH I will be given preference.

General Operations:

- Commissioner Palonen updated the Committee on the Secura Insurance Company entrance to CTH CB. He stated that the roundabout is in design with plans to build this fall. CTH CB will be closed during construction and the Highway Department will set up the detour.
- Commissioner Palonen stated that he attended an MS4 meeting with staff from the DNR and Land and Water Conservation Department. A walk-through of the Highway Department property was done to determine storm water runoff needs. He stated that the department will need to construct covered bins to hold topsoil, materials and street sweepings to prevent storm water runoff and contamination.
- Commissioner Palonen stated that he'll be getting quotes for the traffic signal replacement project along CTH II. He stated the three signals will be evaluated to determine needs. He was notified by the WisDOT that they will donate three newer controller cabinets and controllers to the County for a significant cost savings.
- There will be a 2018 budget kick-off meeting held tomorrow.
- Commissioner Palonen stated that RA Smith completed their signal study for the intersection of CTH CB and Oakridge Road. Their recommendation is to not install temporary signals at this location. Commissioner Palonen stated that they will be meeting soon to discuss, after which time the final details will be released.
- Section corners on all county highways was discussed. Commissioner Palonen stated that oftentimes during a paving project the section markers get milled and destroyed. To ensure their preservation he intends to have a survey company locate the section corners and tie them off as part of the project cost. This will allow them to be reset after the project completion.

Chairman Robl stated the next regular meeting will be held on May 1st. A motion was made by Supervisor Farrey, seconded by Supervisor Warnke to adjourn. Motion carried 4-0. The meeting adjourned at 10:15 a.m.

Laura Spanbauer
Administrative Associate