

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: April 8, 2019

TIME: 9:00 A.M.

PRESENT: David Albrecht, Highway Committee Chairman  
Tom Egan, Highway Committee Member  
Chuck Farrey, Highway Committee Member  
Robert Warnke, Highway Committee Member  
Raymond Palonen, Highway Commissioner

EXCUSED: Ken Robl, Highway Committee Member

ALSO

PRESENT: Andy Dana, Ayres Associates  
Joe Malenofski, CBS<sup>2</sup>

Chairman Albrecht called the meeting to order at 9:00 A.M. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the March 12, 2019 meeting as written. Motion carried 4-0.

Chairman Albrecht asked if there was any public input on the agenda. There was none.

The widening and bridge design of CTH CB were discussed. Joe Malenofski, CBS<sup>2</sup>, gave a presentation on the widening project from Shady Lane to CTH BB. Traffic is expected to double in this area so the road widening will increase capacity, and continue the four lane alignment north to Prospect Avenue. A new culvert west of CTH BB will reestablish the previous drainage flow and tie in with new storm sewer. There is presently enough right of way for the expansion, with the new culvert pipe extending on the west side. The project will be built in stages, anticipated to start on the north side. The estimated time frame for the project is 40 days for the portion north of the roundabout, and approximately 35 days south of the roundabout. Estimated project costs total between 1 million and 1.1 million dollars. The portion out for bids will be let this week and total approximately \$400,000-\$450,000. Winnebago County is responsible for the remaining balance of \$600,000-\$650,000. County forces will do the hauling, shaping and paving work on this project.

Andy Dana, Ayres Associates, updated the committee on the CTH CB bridge design. This project will widen the bridge to accommodate the additional road lanes. There will be four 12' wide lanes with 10' wide shoulders. New guardrail will be added to all quadrants to meet current safety standards. The project is expected to take 35-40 working days and cost approximately \$425,000. It is anticipated that both projects on CTH CB will be undertaken simultaneously. Mr. Malenofski and Mr. Dana exited the meeting.

Commissioner Palonen informed the committee on the CTH CB and Oakridge Road roundabout bid results. The WisDOT received a bid totaling \$1.816 million dollars. The project was capped at \$1.53 million, which leaves Winnebago County responsible for the difference. Mr. Palonen stated he will request moving the additional funds from other projects. The project is anticipated to start on June 1<sup>st</sup>. CTH CB will be closed to traffic at the roundabout and north of Shady Lane.

The CTH A right of way project was discussed. Commissioner Palonen stated he received several bids for the consultant work. OMNI Associates was awarded the bid. The staking process will begin soon, with a deadline of November for completion. The county pays for all fees for legal paperwork associated with the right of way acquisition.

The Summer Highway Conference was discussed. Commissioner Palonen distributed paperwork from the County Clerk's office. The conference will be held June 3-5 in Wisconsin Dells.

A future project on CTH P was discussed. Commissioner Palonen stated that he recently met with representatives from the City of Menasha and the Village of Fox Crossing to discuss the portion between Midway Road and Oneida Street. This will be an urban section with curb and gutter and possibly sidewalks on both sides. Design is scheduled for 2020. Commissioner Palonen stated that he intends to apply for STP Urban funds for the CTH P project and both municipalities verbally agreed to share their portion of the STP funding for this project. Commissioner Palonen stated he will keep the committee updated.

#### General Operations:

- A new truck has been delivered to replace the unit destroyed by fire recently. It is a single axle, with plow, wing, spreader and stainless steel dump box. Commissioner Palonen stated that the county is still waiting on the insurance company to complete a settlement with the Finance Department. Any difference will come out of the equipment fund.
- Highway crews are cutting trees, working on guardrail, sweeping along I41, removing snow fence and getting the equipment ready for the summer season.
- Commissioner Palonen stated there are complaints from employees with how county policy handles staff promotions, and the inequity in pay of current employees in those positions. Ray sent an email to Mike Collard to advise him of the employee concerns. After discussion, some of the committee members indicated they too were getting complaints about the pay policy and felt this is an issue that must be addressed and stated it should be brought up to the Personnel and Finance Committee.
- Commissioner Palonen distributed information stating that this week, April 8-12, 2019 is National Work Zone Awareness Week.

General Operations (cont'd):

- Commissioner Palonen reported that one of the department's foreman trucks was rear-ended last week along the shoulder of I41 northbound. Fortunately the employees had already exited the vehicle to do ditch work, and nobody was hurt. The vehicle damage will be investigated by the insurance adjuster.
- Supervisor Egan asked if the department was working the four 10-hour days, and Commissioner Palonen stated yes. He also asked if any attachments were salvageable from the vehicle fire. Mr. Palonen stated we are still waiting on the insurance adjuster to complete the investigation.

A motion was made by Supervisor Farrey, seconded by Supervisor Egan to adjourn. Motion carried 4-0. The meeting adjourned at 10:06 a.m.

Laura Spanbauer  
Administrative Associate