

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: January 29, 2018

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Tom Egan, Highway Committee Member
Chuck Farrey, Highway Committee Member
David Albrecht, Highway Committee Member
Raymond Palonen, Highway Commissioner

ALSO

PRESENT: John Fink, Assistant to the County Executive

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Farrey, seconded by Supervisor Egan to approve the minutes of the December 18, 2017 meeting as written. Motion carried 5-0.

Chairman Robl asked if there was any input from the public. There was none.

Commissioner Palonen informed the committee members that Winnebago County received an award from the Wisconsin Chapter of The American Planning Association for their bicycle/pedestrian plan. The plan was completed jointly with the Parks and County Health Departments. Mr. Palonen stated the award will be presented at a future County Board meeting by the Bicycle and Pedestrian Committee.

Commissioner Palonen reported the following project updates:

- CTH A – is in the design phase. Survey work and soil borings have been completed, but design work is still in process. Construction is estimated for the year 2020.
- CTH CB at Oakridge Road – there was a public informational meeting held a few months ago regarding this project. A preliminary right of way plat is expected this spring. Necessary land acquisition should be completed this summer.
- CTH N – the box culvert design has been completed and the large aluminum culvert ordered. Highway crews will prep the site and do the preliminary work, then the pipe will be lifted into place by a crane.

Several of the 2018 capital equipment bids were discussed. Commissioner Palonen reported that widening the scope of the truck and winter equipment specifications attracted more competition. The prices came in under what was budgeted, thereby creating a cost savings for the County.

Agreements have been reached on a storm water detention pond to be located adjacent to CTH P. The agreements include the WisDOT, Village of Fox Crossing, City of Menasha, and Winnebago County. The agreements specify who is responsible for the construction and maintenance of the pond. Corporation Counsel Bodnar has reviewed the agreements.

The following were discussed as General Operations:

- ❖ Commissioner Palonen stated that lighter winter weather this year and last equates to lower equipment revenues for the department. He stated that when winter weather is slow trucks are not plowing reducing hours on the equipment. Crews have been busy cutting brush for some of the towns, fixing fence and guardrail for the WisDOT, and other maintenance needs in the county.
- ❖ The proposed salt shed to be located at STH 441 and Racine Street was discussed. Commissioner Palonen stated that WisDOT has agreed to a joint project. The structure will be bid out separately on behalf of the state. The remaining work, paving, fencing, etc. will be completed by Winnebago County.
- ❖ The capital improvement project to provide covered bins for the Highway facility was discussed. As part of the MS4 requirements, metal, garbage, street sweepings, etc. must be covered to prevent rainwater runoff from contaminating surrounding soil. Commissioner Palonen stated that he is looking into portable type structures to enclose the bins.
- ❖ A discussion was held regarding a Supervisory Staff departure and what needs to be done to retain qualified employees.
- ❖ Supervisor Warnke questioned which towns use Highway Department services. Commissioner Palonen stated that he will bring that information to the next meeting.
- ❖ Supervisor Egan questioned the remnant parcel of land along old CTH E, and what will be done with it. Mr. Palonen stated that Corporation Counsel Bodnar offered it to the adjoining property owner via quit claim deed but they declined.

Chairman Robl stated the next regular meeting of the Highway Committee will be held on Monday, February 19th.

A motion was made by Supervisor Farrey, seconded by Supervisor Albrecht to adjourn. Motion carried 5-0. The meeting adjourned at 9:46 a.m.

Laura Spanbauer
Administrative Associate