

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: January 21, 2019

TIME: 9:00 A.M.

PRESENT: David Albrecht, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Tom Egan, Highway Committee Member
Chuck Farrey, Highway Committee Member
Ken Robl, Highway Committee Member
Raymond Palonen, Highway Commissioner

Chairman Albrecht called the meeting to order at 9:00 A.M. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the December 17th meeting as written. Motion carried 5-0.

There was no public present so Chairman Albrecht proceeded to agenda item #3. Commissioner Palonen distributed a revised copy of a budget transfer prepared by the Finance Director regarding the 2018 year end balances. He outlined each line item and explained that the increase in funds shown originated from additional revenues received from Waupaca County for the CTH AH project, and the WisDOT LRIP program funding. The other funds used to cover project overages were transferred from unused funding on the CTH G and CTH GG projects. This budget transfer is a year-end cleanup of the accounts. After discussion a motion was made by Supervisor Farrey, seconded by Supervisor Robl to recommend that the Finance Committee and County Board approve the capital budget transfer of \$322,924 for 2018 as presented. Motion carried 5-0.

Commissioner Palonen distributed copies of the Proposed 2019 Capital Improvement Projects. He stated that the total amount to be bonded for in 2019 is \$5,158,000. Outside funding is expected of \$1,742,000, for a total of \$6.9 million. The following projects were listed for 2019:

- CTH A – (Indian Pt. Rd.-CTH GG): in the design phase. Property acquisition will begin this summer, with construction scheduled for 2020.
- CTH CB & Oakridge Rd. Roundabout: Commissioner Palonen stated the intersection will be raised to improve visibility. The state bid will be let in March. Construction is planned for this summer.
- CTH CB (Shady Ln.-CTH BB): road will be widened to four lanes. The grade work will be put out for bids. Highway crews will do the hauling, shaping and paving work.
- CTH CB Bridge: the bridge will be widened to accommodate the four lane roadway.
- CTH K (Clairville Rd.-STH 116): the work will consist of road rehabilitation, ditching and culvert replacement.
- CTH FF (STH 44-STH 91): several areas of the roadway are failing. The road will be pulverized and repaved with 4” of asphalt. The hill will be reduced to improve visibility.

After reviewing the projects, Commissioner Palonen stated that he will be coming to a future County Board meeting to give a presentation and request funding for the 2019 Capital Improvement Projects.

Commissioner Palonen gave an update on personnel changes and vacancies in the Highway Department. He stated that there are currently two Operator 1 positions vacant and that interviews were held last week for the Maintenance Supervisor positions. Once those jobs are filled the positions will have to be backfilled. Mr. Palonen also informed the Committee that the State has ramped up the work they want done by the Highway Department in addition to normal routine maintenance. He stated that current staffing level limits how much work can be done. Commissioner Palonen stated that he may request bumping up the staff levels. After discussion, Supervisor Farrey stated that he would recommend bringing that request forward as soon as possible.

A draft agreement between the Town of Neenah and Winnebago County regarding a storm water detention pond was discussed. The agreement includes the construction and maintenance of the detention pond on the south side of CTH O between I41 and CTH CB. The agreement states that Winnebago County will be responsible for 5.4% of the costs, and the Town of Neenah the remaining 94.6%. Commissioner Palonen stated that after the Town of Neenah has had an opportunity to review the agreement, he'll bring it back before the Highway Committee for final approval.

The following were reported as general operations:

- Commissioner Palonen distributed a breakdown of the 2018 County Trunk Highway Maintenance budget through November. He stated that there is approximately \$675,000 remaining in the non-winter fund and \$132,000 remaining in the winter fund to finish off 2018.
- Crews are busy crack filling, performing brush work, and other maintenance activities.
- The installation of a wash system in the shop was recently completed. A 3" water main with wash stations was added allowing employees to wash off their trucks at the end of their shift. This should maintain the integrity of the vehicles longer.
- The 2019 equipment bids were discussed. Commissioner Palonen informed the committee of the bids that have been received so far, and who they were awarded to.

The next meeting of the Highway Committee is scheduled for Monday, February 18th.

A motion was made by Supervisor Farrey, seconded by Chairman Albrecht to adjourn. Motion carried 5-0. The meeting adjourned at 9:54 a.m.

Laura Spanbauer
Administrative Associate