

OSHKOSH/WINNEBAGO COUNTY HOUSING AUTHORITY JOINT
MEETING MINUTES

Monday, August 04, 2009

Marian Manor

12:00 P.M.

COMMISSIONERS PRESENT: Claude Benedict Jr., Chairman, OHA
Mike Norton, Chairman, WCHA
Karen Keller, WCHA
Richard Schallert, WCHA
Bob Poeschl, OHA

STAFF PRESENT: Brad Masterson, Executive Director
Su van Houwelingen, Business Manager
Kim Lynch, Executive Assistant
Lee Franzen, Chad Wiechert, Tom Frechette, Stacy Groff,
Marcy Steffen, Anne Ruby, Justin Mitchell

OTHERS PRESENT: Tena Riste, Harvey McDowell, Donna Lohry

1.) **Call to Order** Chairman Benedict called the meeting to order at 12:05 p.m.

2.) **Topics Discussed Over Lunch**

Mr. Masterson facilitated introductions and distributed two handouts outlining organizational and operational basics. A power point presentation was shown reviewing information about the properties/buildings, features, a schedule of improvements, eligibility criteria, a typical rent calculation and the Section 8 Voucher program. After a short presentation and overview by Ms. Van Houwelingen of the programs the Housing Authority has, the Property managers took turns giving a summary of their program and what their day is like.

3.) **Tour**

After lunch, the meeting continued with a tour of Court Tower, Mainview and a sampling of some of the Oshkosh Scattered Site Family units. There was a brief tour of 814 Sawyer Street before returning to the main office for the conclusion of the orientation.

8.) **Final Topics**

Mr. Masterson presented an overview of affordable housing, PHAS and SEMAP. Ms. van Houwelingen then presented a power point presentation about the Financial Department. The presentation gave an overview of Su's, Tom's and Kim's responsibilities as well as the Housing Authorities current financial status. Mr. Masterson went on to discuss management oversight, HUD, WHEDA, the relationships with the City of Oshkosh and Winnebago County, what the auditors do and the responsibilities of the Commissioners. Mr. Masterson then entertained questions and comments.

9.) Having completed the Agenda, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

BRAD J. MASTERSON
Executive Director
Oshkosh Housing Authority

APPROVED _____