

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, December 16, 2009

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Don Griesbach, Tim Hamblin, Jim Koziczowski, Bill Wingren

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Mike Lenz-UW-Fox Valley student, Tom Widener-County Board Supervisor, District 9

ABSENT: None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve November 11, 2009 meeting minutes as written, by Bill Wingren. Seconded by Jim Koziczowski. Motion passed 5-0.

CORRESPONDENCE: Don Griesbach shared a letter he received from Jef Hall regarding the Information System committee resolution for their space at Oshkosh B'Gosh.

PUBLIC INPUT ON AGENDA ITEMS: Tom Widener recommended very highly making a decision on Pleasant Acres and razing the building as soon as possible to save on utility costs.

DISCUSSION AND ACTION ON OSHKOSH B'GOSH BUILDING PURCHASE: Mike Elder told the committee that John Bodnar, Corporation Counsel, would like the deal done by the holidays with the County assuming utilities, power and snow removal effective January 1, 2010. Mike did a walk thru with 15-20 firms for the Request for Proposal that went out for architectural engineering. Mike also indicated there a lot of qualified firms that are interested in the project. The goal is for departments to be in the Oshkosh B'Gosh building by Fall 2010 with the Pavilion being razed after the I.T. HUB, Second Chance and Public Health are moved. Mike indicated that when the Pavilion is razed, all the existing gardens will be undisturbed. It was also discussed that the Pavilion needs to be razed per the agreement between the City of Oshkosh and the County when the new Park View was built for storm water retention. If Pleasant Acres is razed, the existing gardens will also remain undamaged.

The need for a garage and storage space of 6,000-8,000 square feet at Park View is also needed once the moves occur. Mike indicated that it is in the capital project plan. The committee would like this put on the next agenda to discuss.

DISCUSSION AND ACTION ON EXPO AIR CONDITIONING: The fund transfer was sent to the Personnel and Finance Committee for approval at their next meeting. Mike Elder indicated that the lead time for materials will be approximately two months.

DISCUSSION AND ACTION ON JAIL ABSORPTION CHILLER: Energy rebates were discussed and Focus on Energy will not give information until the design work is complete. Mike indicated that the rebate could be approximately \$20,000.00 to \$25,000.00 with a \$30,000.00 - \$50,000.00 savings on electricity per year. Mike also handed out an electrical consumption sheet to the committee for the Law Enforcement Center. The electrical consumption has increased considerably in the past year and Mike is looking into the cause of the increase.

DISCUSSION PLEASANT ACRES AND PAVILION: The committee would like the razing of both buildings to be on the next agenda. If it is decided to raze both buildings, the equipment would be sold and the power and heat would be turned off. It was also discussed that if Pleasant Acres was remodeled to lease the space out, the County would not come out ahead, but would lose money. Looking at the old barn located on that campus was also discussed for storage needs.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members. Parks sent a list of improvements to Mike and will give to committee members after the Parks Committee finalizes it. Mike also indicated that the siren battery maintenance has a database of what sirens have for batteries and the age of them. Any battery that is over five years old will be replaced and there are eight spare batteries on chargers.

Some of the deferred maintenance for the Facilities building is in the 2010 budget and includes the roof, tuck pointing and door repairs.

Mike also indicated that all the steam traps in the Courthouse are being inspected and repaired with a 205 gallons of water/day savings so far into the project. There are still ½ the traps to inspect and repair, which will increase the savings.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, January 13, 2010 at 9:30 AM in the Facilities Department.

ADJOURN: Jim Koziczowski made a motion to adjourn at 11:07 AM and seconded by Chuck Farrey. Motion passed 5-0.

Respectfully submitted,
Chris Kinderman
Secretary, Facilities and Property Management
12/16/09