

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Joint Facilities & Property Management Committee  
And  
Parks & Recreation Committee*

**DATE:** Thursday, December 10, 2009

**TIME** 9:00 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Dave Albrecht, Chuck Farrey, Jerry Finch, Don Griesbach, Tim Hamblin, Tom Konetzke, Jim Koziczkowski, Mike Norton, Arlene Schmuhl, Bill Wingren

**ALSO PRESENT:** Loren Dieck-Parks Operations Supervisor, Mike Elder-Facilities & Property Management Director, Nick Lindquist-UW-Fox Valley Technical college student, Rob Way-Parks Director

**ABSENT:** Nancy Barker

Meeting was called to order by Chairman Don Griesbach at 9:00 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** No previous meeting minutes to approve

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**DISCUSSION AND ACTION ON EXPO AIR CONDITIONING:** Mike Elder explained that the project is to upgrade the air conditioning in the Expo Building at the Fairgrounds and to make necessary repairs to the roof. The roof top units are reaching the end of their estimated lifespan and require costly repairs. The cost of repairs is approaching the cost of a new rooftop unit. This project replaces the existing units with more energy efficient ones. There are areas of deterioration on the roof and these will be addressed at the same time. The building controls will be upgraded to coordinate the operation of the 15 rooftop units to maximize the efficiency. The American Recovery and Reinvestment Act (ARRA) provide the Energy Efficiency and Conservation block Grant (EECBG) to offset the cost to the County. Under the EECBG, Winnebago County is an entitled County. This means that the ARRA provides these funds to the County without applying or competing for funds. Winnebago County needed to provide a plan on how the funds would be spent and how many jobs would be created or retained. The Expo air conditioning was of two projects submitted to the Department of Energy for consideration. Both projects were accepted.

Mike Elder indicated that the roof top units are the most cost effective of the three options given of in-kind replacement of existing rooftop units, air handling units with boilers and custom air handling units on-grade.

Mike shared that the in-kind replacement of existing rooftop units would include putting grates for easier/safer access for repairs/maintenance, there would be no leakage if installed properly, the roof is fine for design on rooftop units and there would not be a condensation issue with repairing the seams and the height of the curb. Replacement for the rooftop units would be approximately 7 ½ weeks provided all goes as planned with the project.

The air handling units with boilers would be a perfect solution if it was a building being built from the ground up, but at this point, would be most interruptive of the three options.

The custom air handling units on-grade would have smell injected to the building from exhaust and anything close to the units, the snow would need to be cleared away from them and there is more care involved with them.

Rob Way and Loren Dieck shared some concerns they had with the project because they were going in a different direction with the consultants they had previously working on the air conditioning project. They would like to see three things integrated into the air conditioning project:

- With the intent of a building automation system, they would like the system to be capable of integrating of an automated lighting system. They would like both systems to tie into one program.
- Would like ceiling fans replaced with project, currently there are only two that are working as they should be and they have attempted to repair the other fans without long term success.

- Have a drainage gutter system installed on the back of roofing

Mike Elder indicated the project would take place when the material is available and the Expo Building is available. A Focus on Energy grant will also be looked into for receiving additional grant money.

Chuck Farrey made a motion to approve the fund transfer of \$460,000 which includes \$148,700.00 from the Energy Block Grant. Mike Norton seconded. Motion passed 10-0.

**ADJOURN:** Mike Norton made a motion to adjourn at 9:30 AM and seconded by Dave Albrecht. Motion passed 10-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
12/10/09