

WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee

**DATE:** Wednesday, October 14, 2009

**TIME:** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Chuck Farrey, Don Griesbach, Tim Hamblin, Jim Koziczowski, Bill Wingren

**ALSO PRESENT:** Dave Albrecht-County Board Chair, Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director, Mark Harris-County Executive

**ABSENT:** None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve September 23, 2009 meeting minutes as written, by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**DISCUSSION AND ACTION ON OSHKOSH B'GOSH BUILDING PURCHASE:** Mike Elder answered the four questions he was not able to address at the County Board Special Orders presentation on October 6, 2009.

1. What are the improvements and costs to the parking lot? Mike indicated the lot is serviceable, but within five years it would need to be done. He included it in the remodeling cost at \$470,000.00 because it would be easier to complete immediately since there is no shuffling of vehicles and parking before the building is occupied.
2. What are the relative heating and cooling costs? Mike indicated that the Carters Corporation have been paying an average of \$140,000.00/year for utilities. The yearly cost for Pleasant Acres and Pavilion utilities is \$180,000.00/year with very minimal heating and cooling being done. If Pleasant Acres would be remodeled the annual utility cost for that facility would be approximately \$200,000.00/year.
3. What if there is nothing done? Mike indicated that everything would stay the same for all the buildings.
4. What are the costs of moving into B'Gosh building? Mike would need to take a survey of the furniture that is being left in the building along with what Departments would need to take from their existing furniture. Leftover furniture would then go on auction for revenue. The Information Systems Department would need a contractor to move their equipment. Individual offices would be packed into boxes by the individual employees, with Facilities moving boxes and furniture to new location.

Mark Harris indicated there will be additional expenses down the line for moving the District Attorney office and also the Williams Building remodel or razing. Mark said the expenses for these will be the same no matter which option is chosen for the building space needs.

**DISCUSSION ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT:** Mike Elder indicated he has had conversation with the Department of Energy and the grant proposal was rewritten three times with the funds not being readily available since the Department of Energy could not get it processed prior to the September 30<sup>th</sup> deadline. Mike said the grant is approved conditional upon money being re-appropriated.

**DISCUSSION ASSEMBLY BILL 464:** Mike sent the 2009 Assembly Bill 464 to committee members that is to create 103.88, 106.54 (8) and 111.91 (2) (gr) of the statutes; relating to: a requirement that an employer permit an employee who is a volunteer fire fighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation to be late for or absent from work if the lateness or absence is due to the employee responding to an emergency that begins before the employee is required to report to work.

Mike indicated that this would impact the Facilities Department on their operations for on call rotation and getting work completed.

Chuck Farrey moved to submit Assembly Bill 464 to the Legislative Committee for discussion. Tim Hamblin seconded. Motion passed 5-0.

**DISCUSSION WARNING SIREN MAINTENANCE:** Mike passed out siren reports that were generated from work orders received on the siren maintenance. Mike summarized by saying that there were 150 service calls for sirens, with 11 being

for battery failure, 1 for bad charger, 8 for communication failure, 10 for control failure, 48 for fall preventative maintenance, 2 for FSK alignment, 3 for new siren installation, 12 for WPS power outages to sirens, 6 for rotational problems, 47 for spring preventative maintenance and 1 damaged from vandalism.

Mike indicated his initial research is a cost of \$17,000.00/year to replace all the siren batteries.

The committee would like Mike to check into solar powered batteries and the age of batteries that have failed, with the option of a rotation schedule for replacements.

**MIKE ELDER REPORT ON DEPARTMENT OPERATIONS:** Mike went through the project list that was mailed to committee members. The budget was also discussed.

**CHAIRMAN REPORT:** Future agenda items should be given to either Mike or Don.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, November 11, 2009 at 9:30 AM in the Facilities Department.

**ADJOURN:** Bill Wingren made a motion to adjourn at 11:04 AM and seconded by Jim Koziczowski. Motion passed 5-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
10/14/09