

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, August 12, 2009

**TIME:** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Don Griesbach, Chuck Farrey, Jim Koziczowski, Bill Wingren

**ALSO PRESENT:** John Casper-Oshkosh Chamber of Commerce, Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director, Doug Gieryn-Public Health Director, Mark Harris-County Executive, Mike Norton-County Board Supervisor District 20, Tom Widener-County Board Supervisor District 9, Patricia Wolf-Oshkosh Northwestern

**ABSENT:** Tim Hamblin (excused)

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve July 22, 2009 meeting minutes as written, by Bill Wingren. Seconded by Jim Koziczowski. Motion passed 5-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**DISCUSSION PLEASANT ACRES USAGE:** Mike Elder and Mark Harris stated that there is some interest in Pleasant Acres from an out of state firm, the Oshkosh Housing Authority and for Oshkosh Human Services mental health patients.

**DISCUSSION ON OSHKOSH B'GOS BUILDING:** Mike Elder indicated there was a tour with the consultants on Monday with no glaring issues as a deal breaker. Mike made note of a few items:

- There is an unfinished basement allowing moisture into the building, but could put a concrete cap on it
- There was a significant electrical upgrade done last year
- The mechanical aspects have been put up to code with nothing significant
- The roof may need to be replaced, but not a huge expense
- There is no generator in the building
- Exit lights will need updating
- Parking lot may need to be resurfaced

The completed written inspection/report should be received in a week to ten days from Bray Architects.

**DISCUSSION ON STRATEGIC FACILITY PLANNING:** The committee discussed the amount of square footage the Facilities Department maintains and the amount at Airport, Highway, Solid Waste and Parks that is maintained by the individual departments. Mike went through the individual buildings briefly indicating their status on any building/mechanical issues and unused space.

Don Griesbach indicated that when discussing the strategic plan that the citizens of Winnebago County need to be thought of with the bus line locations and location of services needed.

**MIKE ELDER REPORT ON DEPARTMENT OPERATIONS:** Mike went through the project list that was mailed to committee members.

**CHAIRMAN REPORT:** No report

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, September 9, 2009 at 9:30 AM in the Facilities Department.

**ADJOURN:** Chuck Farrey made a motion to adjourn at 10:45 AM and seconded by Jim Koziczowski. Motion passed 5-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
8/28/09