

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, July 22, 2009

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Don Griesbach, Chuck Farrey, Tim Hamblin, Jim Koziczkowski, Bill Wingren

ALSO PRESENT: David Albrecht-County Board Chairman, Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director, Mark Harris-County Executive

ABSENT: None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve July 8, 2009 meeting minutes as written, by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION ON 2010 FACILITIES AND PROPERTY MANAGEMENT BUDGET: Mike Elder went over the budget that was sent to all committee members. Mike indicated that wages are lower due to not filling an electrician and part – time plumber position, with those positions being taken of the table of organization. Mike is also requesting a \$40,000.00 increase for maintenance to include the work being done at Parks. Mike also shared with the committee that there is a projected 7% increase in utilities. Mike detailed projects and/or services that are included in the accounts. Mike indicated the budget remained at the 3% increase given by the County Executive.

DISCUSSION AND POTENTIAL ACTION KNAPP STREET FACILITY SALE: Mark Harris received a call from Betty Lang, Superintendent for Oshkosh School District, offering \$700,000.00 for the Facilities property. Mark indicated that if it would only be sold for \$700,000.00, that the property should remain occupied as it currently is. It was also discussed that if the property could be sold for a reasonable amount, that an energy efficient complex should be built for the Facilities Department with the Park View Health Center garage need included on the Park View Health Center campus.

Chuck Farrey made a motion to allow the County Executive to negotiate based on appraised value subject to board approval and being brought back to the Facilities Committee before going to the County Board. Jim Koziczkowski seconded. Motion passed 4-1 (Bill Wingren opposed).

DISCUSSION ON STRATEGIC FACILITY PLANNING: It was discussed that the Information Systems HUB needs to be the first priority for relocation out of the Pavillion after the results from the study that Patty is requesting for funding. It was also discussed when looking at the strategic facility planning, the total square footage needs to be looked at and not interior specifics. Mike Elder indicated that some buildings work well for current layout and others do not. Mike also went through the drawings given to committee members that show different departments and space used at the time of the study in 2001. Pleasant Acres usage was discussed and Mark Harris indicated that Pleasant Acres would not be a top priority unless there is a defect that would stop the purchase of the Oshkosh B’Gosh building. Chuck Farrey requested that all costs be put together to include razing the Pavillion, Pleasant Acres, IT HUB relocation, etc. Mark Harris would like to see the committee take a leap of faith on the smaller projects like moving the IT HUB.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members.

CHAIRMAN REPORT: No report

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, August 12, 2009 at 9:30 AM in the Facilities Department.

ADJOURN: Tim Hamblin made a motion to adjourn at 11:44 AM and seconded by Chuck Farrey.

Motion passed 5-0.

Respectfully submitted,

Chris Kinderman

Secretary, Facilities and Property Management

7/24/09