

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, July 8, 2009

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Don Griesbach, Chuck Farrey, Tim Hamblin, Bill Wingren

ALSO PRESENT: David Albrecht-County Board Chairman, John Casper-Oshkosh Chamber of Commerce, Mike Elder-Facilities & Property Management Director, Mark Harris-County Executive, Margie Rankin-PVHC Administrator, Mary Jo Turner-Public Health

ABSENT: Jim Koziczkowski - excused

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve June 24, 2009 meeting minutes as written by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND ACTION OSHKOSH B'GOSH BUILDING AND DISCUSSION ON STRATEGIC FACILITY

PLANNING (ITEMS 4 AND 5): Mike Elder indicated that members of the Oshkosh School Board and Staff looked at the Facilities Department facility and that no counter offer has been received. Mike told the committee he put repairs for the Facilities buildings in next year's budget since there has been no counter offer. Mike also indicated he has had conversation with Oshkosh B'Gosh regarding reports on environmental study on internal air quality and asbestos removal as the building was remodeled. The funding request for the County to hire Bray Architects to conduct studies on the Oshkosh B'Gosh buildings will be presented at the next County Board meeting.

Mark Harris indicated that Oshkosh B'Gosh will be out of the building by the end of January and has had two meeting with the CFO, reaching tentative ranges based upon reasonable reports back and board approval. Mark also shared that his real goal is to reduce the number of buildings with departments in them to 9 for operational savings. Currently, the empty buildings are costing the County \$500.00/day for utilities and a proposal shouldn't be allowed to slow the process that is not a very serious offer on the empty buildings. Mark also reported that the rent in the Public Safety Building is free until the year 2011 and has not heard from the City of Oshkosh that the space being utilized is needed by them after that time.

The location of the Information Systems HUB is contingent on the Information Systems office location, but there is a possibility of using an existing space in Coughlin with the addition of the necessary heating and cooling equipment if they would be in the Oshkosh B'Gosh building. The location of the HUB if not at Oshkosh B'Gosh would most likely need to be a stand alone structure on the Park View Health Center campus.

Mike Elder gave a tour of the Work Release Center to Human Services as a possibility for shelter care for juveniles. It was also discussed that the Courthouse still has security needs, but would need to increase the size of the vestibule for maximum security. Mark Harris indicated he opposes major expenditure on remodeling, but would propose adding one more Security Officer through the COPS program with the first three years being paid through by a grant and by the County after that time period.

The committee also discussed the need to utilize spaces that are currently empty in buildings and look at the long term interest of the County through the strategic planning being the focus.

It was also discussed by the committee that there is a need for equipment and furniture storage for the new Park View Health Center, along with a garage for vehicles. The need to honor the walkway to Keller gardens was also discussed.

It was expressed by the committee and Mark Harris that there are no exact changes to commit to currently and that it will happen over time with Mark Harris directing the changes after the decision is made to purchase Oshkosh B'Gosh buildings and property or remodel Pleasant Acres.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members.

CHAIRMAN REPORT: No report

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, July 22, 2009 at 9:30 AM in the Facilities Department.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:02 AM and seconded by Dave Albrecht.
Motion passed 5-0.

Respectfully submitted,
Chris Kinderman
Secretary, Facilities and Property Management
7/13/09