

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**Facilities & Property Management Committee**

**DATE:** Tuesday, May 12, 2009

**TIME:** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Don Griesbach, Chuck Farrey, Tim Hamblin, Jim Koziczowski, Bill Wingren

**ALSO PRESENT:** Jeff Bollier-Oshkosh Northwestern, Ron Eichman-County Board District 23, Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director, Mark Harris-County Executive, Margie Rankin-Park View Health Center Administrator

**ABSENT:** None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve April 8, 2009 meeting minutes as written by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** Ron Eichman expressed concern of the proposed space of Information Systems in the remodeled Pleasant Acres being smaller than the department's existing space.

**DISCUSSION AND ACTION REMODELING PLEASANT ACRES:** Mark Harris indicated his plan is still to leave open space for variety and his goal is to reduce occupied buildings and to save on high rent and property taxes currently being paid for the District Attorney department. Mark also expressed the need for Public Health, Second Chance, Information Systems and the I.T. Hub to have a new location. Mike Elder and Mark Harris discussed the importance of a decision being made on remodeling Pleasant Acres due to the agreement between the City of Oshkosh and the County to raze the Pavillion and the current UPS and Air Conditioning not being adequate for the Information Systems equipment in the Courthouse and needing to be replaced at a cost of approximately \$100,000.00. Mike Elder indicated that if the Information Systems Department is not moved, the equipment will have to be replaced due to its age and condition.

Mike Elder told the committee that the handout they received was not the final layout and that departments would be consulted again on their space needs before a final layout is done if the project is approved. It was also discussed by Mark Harris that the most beneficial way to do the project is to complete all the remodeling so departments already in the building are not disturbed with noise at a later date and that enough flexibility is needed with the departments and space that is used. Patty Francour expressed that the Information Systems Department needs more space than what is currently allocated. Mike Elder told the committee that common space areas such as meeting rooms were shared with other departments in the current design.

Chuck Farrey made a motion to move to approve the project to remodel Pleasant Acres as submitted to the County Board for bonding at 10.8 million with the county Executive making the decision on department to be laced in remodeled building taking into consideration committee recommendations. Jim Koziczowski seconded motion. Motion passed 4-1 (Bill Wingren – no)

**DISCUSSION AND POTENTIAL ACTION ON FACILITIES KNAPP STREET SITE:** Mike Elder discussed the Facilities relocation to Pleasant Acres costs that was distributed to committee members previously.

Chuck Farrey moved that in being consistent with the committee decision and fairness of taxpayers, to offer Facilities property and buildings to Oshkosh School District for \$1,200,000.00. Seconded by Bill Wingren. Motion passed 5-0.

**DISCUSSION ON ECONOMIC STIMULUS ENERGY PROJECT FUNDING:** Mike Elder and Mark Harris are attending a workshop tomorrow regarding the Economic Stimulus Energy Project Funding. Mike indicated he would like to see the \$413,000.00 assigned to Winnebago County be used on an absorption chiller for the Law Enforcement Center which would use waste heat from the Landfill Generator. Mike will report back to the committee on the workshop at the next committee meeting.

**MIKE ELDER REPORT ON DEPARTMENT OPERATIONS:** Mike went through the project list that was mailed to committee members.

**CHAIRMAN REPORT:** The next meeting will be in two weeks on May 27<sup>th</sup> at 9:30 AM in the Facilities and Property Management building.

**ADJOURN:** Chuck Farrey made a motion to adjourn at 11:39 AM and seconded by Tim Hamblin.  
Motion passed 5-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
5/19/09