

WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee

DATE: Thursday, February 26, 2009

TIME 10:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Don Griesbach, Chuck Farrey, Tim Hamblin, Jim Koziczkowski

ALSO PRESENT: Dave Albrecht-County Board Chairman, John Bodnar-Corporation Counsel, Mike Elder-Facilities & Property Management Director

ABSENT: Bill Wingren (excused)

Meeting was called to order by Chairman Don Griesbach at 10:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: February 11, 2009 meeting minutes will be approved at the next committee meeting.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND ACTION BUDGET TRANSFER FROM ADMINISTRATION BUILDING STAIRS CAPITAL PROJECT TO COURTHOUSE RAMP REPAIR CAPITAL PROJECT:

Mike Elder explained that the Algoma entrance stairs on the Courthouse was printed in the budget as the stairs to Administration. Mike also indicated that the ramp into the loading dock door at the Courthouse is a higher priority due to the harsh winter. Mike is requesting that the \$50,000.00 that was originally allocated to stair repair be allocated to the Courthouse ramp repair. Mike explained that there is cracking chunks of concrete on the support mechanisms and water erosion occurring.

Dave Albrecht made a motion for a budget transfer to reallocate \$50,000.00 from the Administration Building stairs capital project to the Courthouse ramp repair capital project specifically designated in the department budget. Chuck Farrey seconded motion. Motion passed 5-0.

DISCUSSION AND ACTION ON AIRPORT REMODELING PROJECT: Mike Elder indicated the Aviation Committee approved the remodel project for the terminal. Peter Moll handed out a proposed configuration to committee members and indicated the project would have a five year pay off and the \$50,000.00 to fund the project would be coming out of the Airport general fund.

Chuck Farrey made a motion to proceed with remodeling being funded with Airport funds. Dave Albrecht seconded. Motion passed 5-0.

DISCUSSION AND ACTION MEG UNIT LEASE: John Bodnar presented the general information regarding the MEG Unit lease. John indicated that Winnebago County is the fiscal agent for the MEG Unit with other units contributing and it is an undercover drug agency from various counties that includes Winnebago, Fond du Lac and Outagamie Counties. In prior years, the MEG Unit coordinator has been the only person that has signed the leases and John Bodnar has been involved so the unit is represented. John also indicated the lease is for Administrative space only and it would be \$3,500.00/month plus real estate taxes which is approximately \$5,000.00/year. John shared with the committee that the MEG Unit Coordinator has requested that a provision be put in the resolution that in the future if a lease is needed for the MEG Unit, that the County Executive can approve it. The committee shared the concern of the lease coming before a committee. John Bodnar will change the resolution to reflect going through a committee of jurisdiction before the County Executive.

Dave Albrecht moved to approve the lease as described by John Bodnar. Chuck Farrey seconded. Motion passed 5-0.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members. Mike also indicated the rental fee that he and Chuck Orenstein came up with for Work Release Center was \$110.00/day and it was too high for the State to pay that rate. Mike also reported that he will be going before the County Board for the Courthouse roof at an estimated cost of \$350,000.00 to repair. Dave Albrecht would like Mike to check into the expense of putting in blue tooth with the new carpeting when it is done in the County Board room.

Mike informed the committee that the Plumber, Joel Cook, will be starting next week. The Plumber position will be 50% or 1,040 hours/year.

The committee would like to have the next committee meeting on Wednesday, March 11, 2009 with Mark Harris present to discuss the remodeling of Pleasant Acres.

CHAIRMAN REPORT: No report

ADJOURN: Chuck Farrey made a motion to adjourn at 11:54 AM and seconded by Dave Albrecht. Motion passed 5-0.

Respectfully submitted,
Chris Kinderman
Secretary, Facilities and Property Management
3/3/09