

WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee

DATE: Wednesday, February 11, 2009

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Don Griesbach, Chuck Farrey, Bill Wingren

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Harvey Rengstorf-County Board Supervisor District 35

ABSENT: Tim Hamblin (excused), Jim Koziczowski (excused)

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve Facilities and Property Management January 14, 2009 minutes made by Bill Wingren and seconded by Chuck Farrey. Motion passed 3-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Harvey Rengstorf indicated the Judiciary and Public Safety Committee will be checking into the stimulus for the Courthouse Security.

DISCUSSION AND ACTION COURTHOUSE SECURITY: Mike Elder explained that Courthouse security was revisited after 9/11. It was discovered it was too easy for people to get in with contraband, with a majority of the traffic coming through the parking lot. The issue with that entrance is the hallway is too narrow and there needs to be a checkpoint moved further outside the building called the Welcome Center which would sit over the current plaza. Mike Elder also indicated the Duress button system is currently not working due to its old age and unavailability of replacement parts. Mike also indicated a committee was formed to see how the Courthouse could meet the goals of the Supreme Court security and it found it is unable to due to the layout of the building. In 2002, there was a proposal for a "man down" system, which would show up on a computer display in 911 and the person would be wearing a device the size of a pager. At that time, it was projected to cost approximately \$72,000.00. Mike indicated the approximate cost for the system today would be \$85,000.00.

The committee discussed that this project needs to be put on the list somewhere and come up with a middle ground.

DISCUSSION AND ACTION ON PLEASANT ACRES REMODELING: Mike Elder indicated the initial departments he has been directed that would be moved to Pleasant Acres are: Public Health, Second Chance, Information Systems (including Pavilion node), Finance, Human Resources, County Executive and additional meeting space and storage space. The committee indicated that the Facilities Department would only be relocated if there is no extra money spent all inclusive. It was also discussed about the importance of Planning and Zoning being relocated to Pleasant Acres due to all the towns doing work with that department and it would be centrally located for the unincorporated municipalities. The committee expressed concern of not having an acute understanding with the County Executive regarding the departmental moves.

The committee also discussed the need to get the equipment in Pleasant Acres and the Pavilion at a range where it will run most efficiently. Mike Elder indicated the utilities for Pleasant Acres and the Pavilion last month were \$30,000.00. To decrease this cost, the current boiler and air conditioning system would have to be divorced from the two buildings and a new system for Pleasant Acres.

Chuck Farrey made a motion that the committee recommends Planning and Zoning be added to departments being moved if Pleasant Acres is remodeled and to accept the initial proposal contingent on Planning and Zoning being included in the move. Seconded by Don Griesbach. Motion passed 3-0.

Mike Elder indicated that this will be discussed more at the March 3th County Board special orders meeting.

DISCUSSION AND ACTION ON AIRPORT REMODELING PROJECT: The Aviation Committee approved exploration of the remodeling project at approximately \$50,000.00. They are looking for approval for the fund transfer to remodel. There was discussion that the approval was only for exploration, not actual work being done at this point.

Bill Wingren made a motion to lay over at Director's discretion. Seconded by Chuck Farrey. Motion passed 3-0.

DISCUSSION AND ACTION ON PARKS TRADES AND MAINTENANCE WORK RESOLUTION: Mike Elder indicated Rob Way wanted the resolution sent to committee members shared with the Facilities and Property Management Committee. Mike Elder indicated that the Facilities and Property Management Department worked approximately 500 hours for Parks in 2008.

DISUCSSION ON PHASE II LANDFILL GAS TO JAIL: Mike Elder indicated the Landfill has way more gas than they can use and would like to relocate another generator by the jail for the kitchen, laundry, DS1 and DS2 pods. They would like an absorption chiller to accommodate, which would be approximately \$15,000.00 for a feasibility study to include cost to install and benefit analysis to be paid for by Facilities. It would be an additional \$1 million dollars for the equipment needed for the switch over. The committee would like Mike to check on Focus on Energy reimbursements and talk to the County Executive to see if he supports the \$15,000.00. It was also discussed that the \$1 million dollars for the equipment is too high for the benefits received. The committee would like to see Solid Waste to provide the study for the cost benefit analysis.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike went through the project list that was mailed to committee members. Mike also indicated the department is responding to Parks Department requests as soon as they can when they receive the work orders.

CHAIRMAN REPORT: Don indicated that if anyone needs anything on the agenda, to let him or Mike know.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:17 AM and seconded by Bill Wingren. Motion passed 3-0.

Respectfully submitted,
Chris Kinderman
Secretary, Facilities and Property Management
2/11/09