



FOXCOMM USER TECHNICAL COMMITTEE
 Meeting Date & Time: January 28, 2016 at 2:00 p.m.
 Location: Menasha Community Center

MINUTES

**User Technical Committee
Members**

Luke Behling, Chair*	P
Andy Hess, Vice Chair*	P
Calumet County	
John Anderson	P
Matthew Marmor	P
Donna Potter	P
Brian Reedy	E
Outagamie County	
Steve Flater	P
Joanne Hollmann	P
Larry Potter	P
Gene Reece	E
Winnebago County	
Jesse Jensen	P
Dean Kaderabek	P
Keith Kiesow	P
Rob Mertins	P
Paul Xiong	P
FoxComm Staff	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
Missy Sykes	P
Sam Sok	P
Victor Voss	P
Rorick Olson	P

1. Determine Quorum and Call Meeting to Order: The meeting was called to order at 2:03 p.m.
2. Approve Agenda: Kiesow/Mertins made a motion to approve the revised agenda. Motion carried.
3. Approve Minutes: Mertins/Kiesow made a motion to approve the Minutes from the December meeting. Motion carried.
4. Request for Additional Policies from Membership: N/A
5. Review and Discuss Follow up from FAB: Lodel stated that FAB did not meet, but FEC met on January 22. The agenda items included a presentation of law enforcement software programs QMON and CAD SEARCH by Constructive Analytics. The next meeting would include a closed session for further discussion. Lodel had reported on P1 status, open tickets, and final payment items. Lodel added that two items were outstanding: legacy data and LRMS formatting. Both were in progress. He also informed the group that Motorola was working retaining ARL history, and this item should be completed by the end of February. The next DR failover would occur in the April/May timeframe. Lodel added that there were ongoing hard drive and disk space issues, and there would be upcoming discussions regarding these items with Motorola staff. There had been issues with using not being able to log out of CAD and there were also issues with logging in. Motorola had performed a rolling restart to fix these issues. Lodel stated he had been working on equipment replacement, and he will work with Outagamie County regarding equipment for Hummingbird. Lodel informed the group that there would be a fiber outage the week of February 15. He stated that redundancy was in place for FoxComm with VPN and microwave; however replication between the primary site and the DR site would be lost. The estimated downtime would be between four and six hours. Lodel added that the LRMS committee held a meeting on January 6. A survey was sent out which would close on February 1. This project is a two-county item and at this point not a FoxComm item.
6. Administrative Issues – Hardware/Software Updates:

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- a. Premier 1 CAD/Premier 1 Mobile: Lodel stated that these items had already been discussed in item 5 above. The next P1 upgrade would be version CU8.

7. Workgroup Updates:

- a. IT: This workgroup did not meet.
 - b. Fire: This workgroup did not meet.
 - c. Communications: Sykes stated that there were some issues in Paramount, including duplication issues and the name of caller being changed. The duplication issues were resolved through a configuration change. The other item will require an upgrade, which will need additional discussion. Hollmann also discussed an issue with the "en route" button, which will be more of a training issue on its correct use.
 - d. Law: This workgroup met for a brief update.
 - e. GIS: This workgroup did not meet.
8. Around the Table: Joanne Hollmann stated that she had accepted another position in the Sheriff's department and she would be transitioning to the new position.
9. Next Meeting: February 25 at 2:00 p.m. at Menasha Community Center.
10. Adjourn: Hollmann/Marmor made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:16 p.m.

Respectfully submitted,

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County MIS Department