



## FOXCOMM FAB MEETING

12/1/2015

Outagamie County Courthouse  
410 S. Walnut Street, Appleton WI

### MINUTES

1. Call to Order: The meeting was called to order at 1:31 p.m.
2. Roll Call – Determine if a quorum of members is present:  
Quorum was met.
3. Consent Agenda Items: Pynaker/Matz made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
  - a. Approval of the Agenda
  - b. Approval of the Minutes of the September 1 meeting
4. Action Items:
  - a. Review and take action on any items that have been removed from the Consent Agenda: N/A
5. Discussion Items:
  - a. Motorola Premier One CAD: Lodel reported that the upgrade was completed. He discussed with the group the list of issues from the disaster recovery failover. He added that since it was the first attempt, some issues were anticipated. It was felt that the next failover in the April/May timeframe would be a smoother process. The issues were all Motorola issues, and they were corrected fairly quickly. Regarding data normalization, Motorola was in the process of targeting resources for implementation in January. Regarding the final payment being withheld, the two outstanding issues were data conversion and ARL history. Sample ARL data would be obtained, and a decision would be made regarding moving forward. Lodel felt that a decision in January or February would be a realistic timeframe. Regarding the final payment, HiLink had been deducted. Contingency funding would be needed. Mertins stated that the LRMS item was still an issue in Winnebago County and should be considered unresolved. Lodel stated that a decision would need to be made whether Winnebago County wanted to sign off on final payment or not. There was one critical priority ticket; a DLL was provided to FoxComm and they were awaiting another “ghost

#### Fiscal Advisory Board Members

<b>Howard Mezera, Chair*</b>	P
<b>Howard Mezera, Vice-Chair*</b>	P
<b>Calumet County</b>	
Peter Stier	P
Mark Ott	P
<b>Outagamie County</b>	
Brad Gehring	P
Mike Thomas	A
Tom Pynaker	P
<b>Winnebago County</b>	
Patty Francour	P
John Matz	P
Kenn Olson	P

#### FoxComm Staff Members

Tony Lodel	P
<b>Recording Secretary</b>	
Melissa Buman	P
<b>Guests</b>	
Rob Mertins	P

dispatch” incident. There were some high priority tickets remaining. Logged off users were not receiving attachments, but logged on users were receiving them – an Appleton Fire issue. Mertins informed the group that this ticket was recently closed. Also, there was an issue with cloning incidents, and Motorola’s engineering team was reviewing this item. Lodel stated that out of all of the issues that had been submitted, only seven remained open. He added that he felt that meetings with Motorola could be changed to a twice monthly schedule now and possibly a monthly schedule in the future.

6. Reports:

- a. User Technical Committee (UTC Chair): Mertins reported that the committee met on October 22. A meeting was not held in November. Discussion included the “Memorandum of Understanding,” which was a policy for each agency to follow the protocols of FoxComm. Bodnar was consulted and he felt that the counties already had this type of agreement in place with their agencies. Mertins added that during the upgrade, it was noticed that Gold Cross was not receiving any updates, and Winnebago County would provide support regarding this issue. The group discussed the fact that there had been malware on the servers, and anti-virus software would be installed on the servers due to this. A new paging program called On Page was being used by FoxComm on-call staff. The I.T. workgroup was still looking at connection slowness issues with Oneida. The on-call contacts for Outagamie County recently changed from the dispatch supervisors to Missy Sykes. Francour questioned future failovers, and Lodel replied that Motorola had suggested that FoxComm failover to Outagamie County for six months, and then fail back the next time to the primary, but UTC members were in agreement to keep things the way they were for now, and this item could be reviewed again in the future.
- b. Management Information Coordinator’s Report (Lodel): Lodel reported that the new RMS committee met on November 12. They would be developing a survey to be taken by various staff. No time frame had been established. The group was looking at moving forward with a Law RMS system for the two counties (Calumet and Outagamie). An RFP would be developed, and Lodel stated that the group might want to hire an outside consultant to handle this project (similar to the radio project). Lodel added that he might request contingency funds for this project in the future. He asked whether Winnebago County wanted to be a part of the project, and Matz replied that they would have to discuss this item in their committees. Lodel added that he felt that implementation wouldn’t happen until 2017. New software was also being used by some agencies - Qmon and CAD search. This was originally brought forward at the Executive Committee. Lodel was asked to discuss further with Bodnar, but Lodel stated that the two of them had not be able to connect to discuss this item yet. Lodel did sit down with the developer and reviewed the software. He didn’t see an issue with agencies using the software if they wished to do so. Questions included cost for the software, maintenance for the software (including after upgrades to P1) and what would happen to the software if he left his position? Lodel replied that a contract would be written that he would hand over all of his development. Lodel added that his costs were also very reasonable. Lodel stated that the only problem was that another software

package was being used in order for this to work – APS. This program would replace APS. Lodel stated that it might be costly to return to APS in the future if necessary. Lodel added that officers using the product were very pleased with his product vs. APS. He was interfacing with the Motorola product, and Motorola did not feel it was a violation since he was considered to be a third party vendor. It was estimated that use of the program decreased their time by 15-20%. Lodel stated that he would keep the group updated regarding this item. Lodel discussed the virus issue that was brought up by Mertins in the UTC report. Motorola believed the virus was there prior to going live. Someone had opened up the internet to download an acceleration program. He was moving forward with installing anti-virus on the servers, and he was working with Paul Xiong from Winnebago County regarding this item. The next P1 upgrade would happen in March, with the next DR failover in April/May.

- c. FoxComm EOM Budget Status Report (Lodel): Lodel stated that the budget worksheets that were developed for the meeting reflected the end of September activity. He added that he did not make any purchases from the contingency fund that required board approval. He added that he was very confident that the year would end within budget.
7. Determine the Date/Time/Location of the next Fiscal Advisory Board Meeting: Tentatively scheduled for January 5, 2016.
8. Adjourn: Stier/Pynaker made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:16 p.m.

Respectfully submitted,

*Melissa Buman*

Records Management/Administrative Services Supervisor  
Outagamie County MIS Department