



FOXCOMM FAB MEETING

November 3, 2016

Outagamie County Courthouse
410 S. Walnut Street, Appleton WI

MINUTES

Fiscal Advisory Board Members

Patty Francour, Chair*	P
Julie Vanden Acker, Vice-Chair*	P
Calumet County	
Peter Stier	P
Mark Ott	P
Outagamie County	
Brad Gehring	P
Mike Thomas	P
Winnebago County	
John Matz	P
Kenn Olson	P

FoxComm Staff Members

Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
John Bodnar	P

1. Call to Order: The meeting was called to order at 1:30 p.m.
2. Roll Call – Determine if a quorum of member is present:
Quorum was met.
3. Consent Agenda Items: Mezerz/Gehring made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
 - a. Approval of the Agenda
 - b. Approval of the Minutes of the July 19, 2016 FAB Meeting
4. Discussion Items:
 - a. Alternative CAD/RMS: Lodel stated that he had no further updates after the items that Gehring had reported on at the last Executive Committee meeting. Gehring stated that the RFP was out and they were waiting for responses to come back so that the evaluation committee could review them.
 - b. FoxComm IGA: Francour stated that she had sent an email to the Winnebago County Executive and she did not receive a response. Vanden Acker stated that Outagamie County's Executive had contacted the Winnebago County Executive. Thomas voiced his concerns about the process and that there were no answers and it had been several months. Gehring stated that the committee had to wait for a few people to get together and have a conversation and that hadn't happened. All three county boards had to be in agreement per the IGA. Bodnar stated that either the agreement was amended to something that all three parties agreed to or the parties could pull out of the agreement. Notice would need to be given by December 31 from the County Executive. Olson stated that if all three counties went on their own, there would no longer be a seamless system, which was what the original objective was. He questioned how it would affect the services provided under the agreement. Matz replied that a redundant system would be lost. He added that

there wasn't a substantial cost savings with the current cost sharing. Lodel also added that information sharing and grants would be lost. Thomas stated that each county would need to decide what they wanted to do, and he would be adding this item to the next Outagamie County Public Safety Committee agenda.

- c. Motorola: Lodel discussed the hardware concerns and space limitations with the group. He stated that the purging of data process had begun by Motorola staff and periodic shrinks would be done to release disk space to the drive. A running log would be kept for this item, and this task would be turned over to Lodel in the future. The purging process had minimal impact to operations. Approximately 3 GB per week was gained, and there were 15 months of data left to purge. On the RDW server, there was a concern with space limitations to run backups. Lodel stated that if Motorola engineers agreed that performance would not be affected, backups would be moved to the Store 1 device. Lodel stated that there would be about six months to come up with a solution. He added that there was a viable maintenance agreement through 2019. The existing hardware was becoming obsolete and didn't have enough storage capacity. Lodel added that Motorola admitted that the system had been under-designed. Currently, seven years of data was stored and the transactions were copied to the Reporting Data Warehouse (RDW). Lodel added that Winnebago County had a new records storage requirement of ten years. Lodel felt that in two months there would be a better understanding of storage - if not by the next meeting.
- d. Legacy Data Conversion: Lodel stated that this was one of the items involved with the final payment. Motorola had stated originally that it wasn't part of the contract. The group was still in the review process, and there were still duplicate records. There was not enough space on the current system for this information. It had been discussed at the workgroup level and was brought to UTC Committee and UTC would present their recommendation later in the agenda.

5. Reports:

- a. User Technical Committee: Behling stated that the last meeting was held on October 27 at the Menasha Community Center. Lodel provided an administrative update. A motion passed to "recommend to FAB that the UDT P1 details report would cover all three counties in the event of an open records request. Therefore, UTC recommended to discontinue the data conversion on the current hardware, with the stipulation that the legacy reports would be maintained by Motorola and the awareness that the statistical data would be difficult to retrieve in the future." The existing report was being used to retrieve the legacy data. Current space concerns did not warrant loading any additional data on the hardware. The report/query is complex and was originally created by Motorola, so it would have to be maintained throughout the life of the Motorola product. The next UTC Chair would be Andy Hess and a representative from Winnebago County would be the next Vice-Chair. The next meeting will be a joint meeting with FAB on December 6. Mezera questioned the programming language used for the report. Lodel replied that it was a SQL query and two reports were written. Lodel stated that this would be a no cost change order added to the current agreement. The outstanding

balance was still \$163,919.70. There were change orders throughout the history and some were no cost and some had a cost associated with them. The only item left would be the data conversion itself. Lodel stated that Motorola had fulfilled their end of the agreement. UTC's recommendation was not to allow the data on the existing system, but review of the data could continue. Matz/Stier made a motion that the converted data not be moved to the current system. Motion carried. The next step would be to discuss the reviewers' findings and make a decision. Francour stated that releasing the final payment would need to be a future agenda item. Lodel added that Motorola hadn't denied FoxComm any kind of maintenance yet. He stated that there was a dedicated support person at Motorola, and he felt that Motorola had turned the page as far as support. Lodel added that 90% of FoxComm users were happy with the product based on the feedback from the users he talked to on a day-to-day basis. Vanden Acker asked how clean the data was and whether the delivered data could be used on other hardware. Thomas asked for good information by the December 6 meeting. Matz stated that we could report back that issues were found and we weren't willing to accept it as is, and it would not be necessary on the current system. Vanden Acker stated reminded the group that so many things were up in the air at the present time and she questioned whether it was worth the time to continue to review the data, or whether it should be placed on hold until we know where we are going to be in the future. So far, the reviewers had found duplicates, and the data wasn't perfect. Potter then explained her review which resulted in finding two records for every incident. Motorola should have reviewed this before they turned the data over to FoxComm. There were also issues with agencies that do not exist in the P1 system. Unit history also had duplicate records. Lodel stated he would follow up on this item with Motorola.

- b. Management Information Coordinator: Lodel reported that the CAD upgrade would take place on Monday at 9:00 a.m.
- c. FoxComm EOM Budget Status: Lodel reported that the budget was in line, and that he would have a better report at the next meeting.

6. Action Items:

- a. Act upon recommendation brought forth by UTC Chair: See 5a above.
7. Determine the date/time/location of the next Fiscal Advisory Board Meeting: The next meeting will be held on December 6 at 1:30 p.m. in the County Board Room at Outagamie County. It will be a joint meeting with the User Technical Committee.
8. Adjourn: Matz/Mezera made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:40 p.m.

Respectfully submitted,

FoxComm Fiscal Advisory Board
Meeting Minutes
November 3, 2016

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County IT Department