



FOXCOMM FAB MEETING

June 23, 2016

Outagamie County Courthouse
410 S. Walnut Street, Appleton WI

MINUTES

1. Call to Order: The meeting was called to order at 2:26 p.m.
2. Roll Call – Determine if a quorum of members is present:
Quorum was met.
3. Consent Agenda Items: Gehring/Matz made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
 - a. Approval of the Agenda
 - b. Approval of the Minutes of the December 1, 2015 FAB Meeting
4. Discussion and Possible Action Items:
 - a. FoxComm IGA:
 - i. A current Inter-Governmental Agreement is needed that reflects any changes: Francour stated that the FoxComm IGA would be added to the next agenda.
 - ii. Adding SaaS (software as a service) to the IGA: Francour stated that this item would be added to the next agenda.
 - b. Proposed 50/50 Cost Sharing Formula
 - i. Document put together by Capt. Mark Habek from Winnebago Sheriff's Dept.: Francour stated that this item would be added to the next agenda.
 - c. LRMS:
 - i. Consideration of RMS to be included in FoxComm IGA: Matz stated that Winnebago County did receive an estimate to replace their LRMS system. Outagamie County was looking to replace their RMS package shortly, and he felt that this would be an opportunity to entertain the possibilities, as costs would be less with a three county system. Gehring asked if the group was considering expanding the IGA to include

Fiscal Advisory Board Members

Patty Francour, Chair*	P
Julie Vanden Acker, Vice-Chair*	P
Calumet County	
Peter Stier	P
Mark Ott	P
Outagamie County	
Brad Gehring	P
Mike Thomas	P
Winnebago County	
John Matz	P
Kenn Olson	P

FoxComm Staff Members

FoxComm Staff Members	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
Luke Behling	P
Various Guests – Joint Meeting	P

RMS governance or for an allowance to connect RMS with the P1 CAD server capabilities. Matz stated that if the other two counties were interested in sharing an RMS package, it would have to be part of the IGA. If not, Winnebago County would ask that the IGA be changed so server space could be shared to support their RMS upgrade. He added that a contract had not been signed with Motorola. Francour responded that there was a statement included in the current IGA regarding RMS, and she felt these changes could be made. Gehring stated that the timeline for Outagamie County's project would be 2018. Gehring stated that a project team had been created and they would be attending demos. Matz stated that he would contact Mike Jobe at Outagamie County regarding setting up a Motorola demo.

5. Action Items:

- a. Review and take action on any items that have been removed from the Consent Agenda: N/A
- b. Review the FoxComm 2017 Budgets (Requested Operating and Capital) and take action: Francour stated that the Executive Committee had approved the 2017 Operational Budget with the CIP funds on hold until next month's decision. Gehring/Matz made a motion to approve the 2017 Operational Budget. Motion carried.

6. Reports:

- a. User Technical Committee (UTC Chair): Behling stated that UTC met on May 26. Jeff Stauber gave an update on the First Net project. Lodel provided an administrative update regarding the system upgrades and testing status. The 2017 budget options were discussed, and a recommendation was forwarded to FEC to move forward with Option #2.
 - b. Management Information Coordinator's Report (Lodel): Lodel provided an administrative update regarding the status of upgrades and testing. Sample ARL data had been delivered by Motorola and the ticket had been closed. Regarding the final payment to Motorola, HiLink had been deducted and data normalization had been added. Contingency funding would be needed at the time of final payment, and the use of the contingency funding had been approved by the Board in September.
 - c. FoxComm EOM Budget Status Report (Lodel): Lodel reported that the 2016 FoxComm budget was on track.
7. Determine the Date/Time/Location of the next Fiscal Advisory Board Meeting: The meeting date will be changed to July 19 after the Executive Committee meeting.
8. Adjourn: Matz/Gehring made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:44 p.m.

FoxComm Fiscal Advisory Board
Meeting Minutes
June 23, 2016

Respectfully submitted,

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County IT Department