



FOXCOMM EXECUTIVE COMMITTEE

October 27, 2015 – 1:30 p.m.  
 Location: Outagamie County Courthouse  
 Meeting Room #3

MINUTES

**Executive Committee Members**

<b>Howard Mezera, Chair*</b>	P
<b>Patty Francour, Vice-Chair*</b>	P
<b>Calumet County</b>	
Mark Ott	P
<b>Outagamie County</b>	
Brad Gehring	P
Tom Pynaker	P
<b>Winnebago County</b>	
John Matz	P

<b>FoxComm Staff</b>	
Tony Lodel	P
<b>Recording Secretary</b>	
Melissa Buman	P
<b>Guests</b>	

1. Call to Order: The meeting was called to order at 1:35 p.m.
2. Roll Call – Determine if a Quorum of Members is Present: Quorum was met.
3. Consent Agenda Items: Gehring/Matz made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
  - a. Approval of the Agenda
  - b. Approval of the Minutes of the June 30, 2015 Executive Committee Meeting
4. Action Items:
  - a. N/A
5. Discussion Items:
  - a. Motorola Premier One CAD: Lodel stated that there had been a lot of activity regarding Premier One in the last few weeks. The most recent failover seemed to go well, and the failback was scheduled for October 28.
    - i. Firmware Upgrade: Lodel stated that the upgrade was performed October 13. This upgrade was applied to the switches and routers within the P1 system.
    - ii. Testing of Premier One CAD Failover: Lodel reported that the failover had been scheduled for the previous week with a two-hour downtime, but there had been issues for about 11 hours. Some of the issues included the 911 feed, reports to the State, and scheduled reports were not running correctly. The majority of the issues were related to Motorola not comparing the config tool from the live environment as well as failing to install the same updates that were installed on the primary

system. Motorola staff were onsite and everything was being documented to result in a smoother failback. Motorola wanted to hand off this responsibility to Lodel, but he added that he would not take it over unless there was a successful failover and he was provided with a checklist. The goal will be to schedule failovers on a consistent basis.

- iii. Database Server has been Isolated from the FoxComm Network due to Malware: Lodel stated that Motorola's feeling was that the virus had happened since going live. Typically, the servers never touched the internet, so it was originally thought that antivirus wouldn't be needed. However, Motorola staff did download Windows updates on the servers. Lodel stated that he was in the process of purchasing antivirus software. FoxComm's budget had room to purchase two servers for this purpose.
- iv. List of Outstanding Issues: Lodel reminded the group that Motorola still owed FoxComm the data conversion prior to final payment. Motorola would be releasing a sample of the data in December for the group to review prior to moving forward. Lodel also informed the group of an issue in Outagamie County regarding an upgrade to the phone system. Also, the last tandem had been removed at Calumet County. The hard drives were destroyed at Winnebago County and Lodel had been working with a third party vendor. The group did not have an issue with the vendor taking it away. The group also discussed the program that an officer developed from a piece of the software that Motorola supplied. The officers using it liked it, and he would like to start charging \$100 per squad per year for the program. The group voiced several issues with this, including the fact that he was asking for payment for something FoxComm already owned, he was one person who already had a full-time job, and FoxComm wouldn't have the code. Lodel will ask Bodnar for a decision regarding this item.

b. FoxComm Purchases

- i. OnPage Software to Replace Emergin: Lodel stated that he did purchase the software. Winnebago County used this software and was happy with it. The cost per year would be \$700 for a subscription. The software was cloud based, so there would be no server or maintenance needed.
- ii. Anti-virus Software for P1 Servers: Discussed above.
- iii. Tower Crew to Replace Microwave Radio on Tower: Lodel informed the group that the Stockbridge radio went out a few weeks ago. A tower crew had to

replace it. All other equipment was under replacement, but the charges for the crew would need to be applied to the contingency fund. The first bill was \$1,200, and the crew was onsite for about five hours.

6. Reports:

- a. Application Technical Coordinator's Report: Lodel stated that he had attended the Motorola User Conference. He took various classes and met with Motorola regarding best practice documentation, support services and P1 CAD feature prioritization along with a CIJIS policy update. A PC was replaced and removed on October 12 from the Calumet County server room that had been used by Oshkosh Fire. Lodel reported that the FoxComm budget was still on track for the year.

7. Determine the date/time/location of the next FoxComm Executive Committee Meeting:  
December 1 at 1:30 p.m. in the Outagamie County Board Room.

8. Adjourn: Pynaker/Francour made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:00 p.m.

Respectfully submitted,

*Melissa Buman*

Records Management/Administrative Services Supervisor  
Outagamie County MIS Department