



FOXCOMM EXECUTIVE COMMITTEE

June 23, 2016 – 1:00 p.m.

Location: Outagamie County Courthouse
County Board Room

MINUTES

**Executive Committee
Members**

Patty Francour, Chair*	P
Julie Vanden Acker, Vice-Chair*	P
Calumet County	
Mark Ott	P
Howard Mezera	P
Outagamie County	
Brad Gehring	P
Winnebago County	
John Matz	P

FoxComm Staff	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
John Bodnar	P
UTC – Joint Meeting	P

1. Call to Order: The meeting was called to order at 1:30 p.m.
2. Roll Call – Determine if a quorum of members is present: Quorum was met.
3. Consent Agenda: Matz/Gehring made a motion to approve the Agenda. Gehring asked for the appropriate place in the agenda to discuss Outagamie County’s concerns regarding the current product. After discussion, it was determined that Action Item 5b would follow Item 3 in the agenda. The amended agenda was approved. Note: Approval of May 31 Meeting Minutes was not included in the Consent Agenda for this meeting.
4. Budget: Gehring stated that Outagamie County had been considering the three options. Questions had been forwarded, and additional information had been received. The responses had been evaluated, and meetings had been held to discuss where the County’s best interests might lie. An RFI was completed and will help decide where the County will go over the next six years. Vanden Acker stated that she was relatively new and was looking at the situation with fresh eyes. She stated that the cost to maintain the system was high and for that reason alone, she felt it was a good idea to look at other options. She added that the last implementation was not executed well, user support had been substandard, and the system hadn’t done what the group had expected it to do. Vanden Acker asked if FoxComm was willing to join Outagamie County to evaluate other options rather than committing to a Motorola upgrade. If the current system ran as is for another year, it would provide time to evaluate other options. Gehring stated that if the minimal option was exercised, it would give Outagamie County a weight as to what the partnership would be in the future. He stated that Outagamie County was asking for the minimal required expenditure as direction for 2017 to allow the partners to create a committee to represent our interests until such time that a more thoughtful decision could be made. Francour asked if this would negate voting on the 2017 Operational Budget or if the voting should be postponed until July. Thomas asked whether there was a clause in the contract that prevented the group from choosing Option #1, and Lodel stated that there was a clause that FoxComm could be two versions plus one behind on the software. Lodel added that Motorola had been backing FoxComm, but there was nothing in writing currently. Mezera

stated that he felt that everyone had agreed that the system was working fairly well now. Matz asked when FoxComm was made aware of what the maintenance costs would be, and Lodel stated that this had come up during the budget process this year. Matz added that Motorola still owed FoxComm some items and FoxComm still hadn't paid the full initial cost. Vanden Acker stated that she was concerned about the amount of hardware required to support the virtual servers. Lodel replied that Motorola hadn't sized FoxComm correctly the first time, so they were probably oversizing this time. Lodel added that he agreed with the Motorola issues, but he felt that Motorola had turned a corner with support, and the workgroup members felt that it was a good product. Gehring stated that OC staff were telling them that there were concerns from a support standpoint. Vanden Acker added that Lodel had struggled to receive budgetary numbers from Motorola. This would be a sale for Motorola, and it took them an excessive amount of time to respond to Lodel's requests.

Francour stated that approval of the 2017 operational budget was needed. She added that the budget could be approved minus capital expenditures, which would provide a year to entertain other options. Mezera stated that he didn't feel that the capital budget could be skipped, and he felt that the system needed to be upgraded. Francour added that space was an issue, and it was decided that seven years of data didn't need to be converted immediately. Mertins stated that the conversion was currently being worked on – it hadn't been stopped. Matz felt that if there were better products without all of the ongoing costs, then FoxComm should entertain switching vendors.

Matz also questioned what was specified in Outagamie County's RFI. Lodel replied that some items were missing. Gehring stated that the RFI did not preclude anyone from asking questions. He had reached out to the fire chiefs and auto-aid would not be sacrificed. Fire reps. would be able to review the potential vendors. Gehring stated that Outagamie County was asking FoxComm to give their due diligence and depending on the direction taken, FoxComm could continue to move forward as partners and examine the options. Ott questioned what would happen if the current system failed, and Francour replied that the system still would be supported. Lodel stated that the current budgetary number could still be kept as a CIP number and a change could be made if necessary. Lodel confirmed that the hardware would be under maintenance until 2019. After additional discussion, Gehring/Matz made a motion to adopt the 2017 Operational Budget, forego making any CIP commitments for now and then FoxComm will partner together with the County on an amended RFI that will meet everyone's needs leading to a potential vendor selection. Motion carried.

Lodel suggested moving the microwave link to 2017 to break up the costs. Vanden Acker asked if it could be extended for another year, and Lodel replied that the equipment was installed prior to 2011 and it was outdated and out of support. Bodnar was asked if this type of amendment would be possible, and he replied that the budget was on the agenda and public notice had been given, so amendments could be made. Matz/Gehring made a motion to reconsider moving the microwave link to 2017. Motion carried.

5. Discussion and Possible Action Items:

a. FoxComm IGA:

1. Bodnar stated that he had worked on a new IGA, and FAB had approved it, but when it went to the county boards, he was told that Outagamie County did not agree with the funding arrangement. The IGA would have to be approved by all three boards, and there were other items regarding the IGA that should be addressed, such as who owns the property, what happens when if a county leaves, and what happens if there are disagreements. Brown County was still included in the current IGA, and they had not been part of FoxComm for many years. When Brown County left, there had been server disputes and other problems that had to be worked out at that time. Vanden Acker questioned whether other items such as SAAS should be added, and the group agreed that there were many considerations for an update to the IGA. Gehring questioned what Calumet County's reaction would be to a 23% cost share. Mezera replied that he didn't see where use of equipment would be any different than breakout of population. Gehring stated that part of Brown County's argument was that the formula needed to be changed. The other point was that Calumet County at 12% of cost had equal voting rights for both the Executive Committee and the Fiscal Advisory Board. Francour stated if a cost sharing formula could be added to the IGA, it could be completed next year, and as systems were evaluated, FoxComm could either stay together or break apart. Matz commented that before Winnebago County voted on any other budget items, the cost share should be known. Matz then made a motion to accept the 50/50 proposal. Bodnar reminded the group that even if this item was adopted in the meeting, the three county boards would need to approve it. After further discussion, Matz withdrew the motion. Bodnar reminded the group that this document was the overall governing structure for FoxComm. He stated that the document would be sent out to everyone prior to the next meeting, and the group could discuss any suggestions for changes at the next meeting.

6. Action Items:

- a. Review and Take Action on any Items that have been removed from the Consent Agenda: N/A

7. Reports:

- a. Application Technical Coordinator's Report (Lodel): Lodel provided updates on upgrade process. He informed the group that the next DR failover would happen in the July-October timeframe. He also stated that FoxComm was on track with the monthly budget.

8. Determine the date/time/location of the Next FoxComm Executive Committee Meeting: July 19 at 1:30 p.m. in the County Board room.

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9. Adjourn: Gehring/Matz made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 2:16 p.m.

Respectfully submitted,

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County MIS Department