



FOXCOMM EXECUTIVE COMMITTEE

April 26, 2016 – 1:30 p.m.

Location: Outagamie County Courthouse  
Meeting Room #3

MINUTES

**Executive Committee  
Members**

<b>Howard Mezera, Chair*</b>	P
<b>Patty Francour, Vice- Chair*</b>	P
<b>Calumet County</b>	
Mark Ott	P
<b>Outagamie County</b>	
Brad Gehring	P
Julie Vanden Acker	P
<b>Winnebago County</b>	
John Matz	E

<b>FoxComm Staff</b>	
Tony Lodel	P
<b>Recording Secretary</b>	
Melissa Buman	P
<b>Guests</b>	
John Bodnar	P

1. Call to Order: The meeting was called to order at 1:34 p.m.
2. Roll Call – Determine if a quorum of members is present: Quorum was met.
3. Consent Agenda: Gehring/Ott made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
  - a. Approval of the Agenda
  - b. Approval of the Minutes of the March 29 FEC Meeting
4. Action Items:
  - a. Accept nominations for FoxComm FAB and FEC Vice-Chair position and take action (Outagamie): Julie Vanden Acker was nominated. Vanden Acker accepted the nomination. Gehring/Ott made a motion to accept Vanden Acker as the new Vice-Chair for FAB and FEC. Motion carried.
  - b. Outagamie County to appoint IT representative to sit on UTC committee: Vanden Acker stated that Denise Herron would be a temporary representative for UTC.
  - c. Approval of the 2017 FoxComm Budget and forward on to FAB: Lodel stated that the budget was not ready to present, as he was still waiting on some answers and numbers from Motorola. This item will be tabled until the next meeting.
  - d. Discuss the use of a third party software vendor: Notice of Intent to go into closed session: At this point in the meeting, a motion was made by Mezera to convene in closed session, pursuant to Sec. 19.85 (1) (g), Statutes, for the purpose of conferring with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation which it is likely to become involved. Roll Call Vote: Mezera – Aye, Gehring – Aye, Francour – Aye, Ott – Aye, and Vanden Acker – Aye. Motion carried. At the end of the closed session, a motion was made by Mezera to reconvene in open session. Roll Call Vote:

Mezera – Aye, Gehring – Aye, Francour – Aye, Ott – Aye, and Vanden Acker – Aye.  
Motion carried.

5. Discussion Items:

- a. FoxComm 2017 Budget: Lodel discussed the hardware upgrade with the committee members. Three options were identified. Option #1 included remaining on the current system. Option #2 included flipping back and forth between Winnebago County and Outagamie County on the VM environment. Funding was not available for option #3, which included new equipment. Lodel stated that the UTC workgroups would discuss the options and provide a recommendation to FAB.

6. Reports:

- a. Application Technical Coordinator's Report: Lodel stated that he was still working on the final payment issue, but it should be resolved by the next meeting. He had been working on preparing the 2017 budget over the past month.
- b. FoxComm Budget Status Report: Lodel reported that the 2016 budget was on track.

7. Next Meeting: The next meeting will be held on May 31 in Meeting Room #3 at the Outagamie County courthouse building.

8. Adjourn: Francour/Ott made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 3:04 p.m.

Respectfully submitted,

*Melissa Buman*

Records Management/Administrative Services Supervisor  
Outagamie County MIS Department