



## FOXCOMM FISCAL ADVISORY BOARD –

Meeting Date & Time: October 1, 2009 at 8:30 AM

Location: Outagamie County, County Board Room,  
410 S. Walnut Street, Appleton, WI 54913

### MINUTES

#### *Fiscal Advisory Board Members*

<b>Brian Leonhardt, Chair*</b>	P
<b>Patty Francour, Vice-Chair*</b>	P
<b>Brown County</b>	
Jim Nickel	P
Lynn VandenLangenberg*	A
Vacant – County Board Supervisor	
<b>Calumet County</b>	
Howard Mezera*	A
Jerry Pagel	P
<b>Outagamie County</b>	
Paul Hirte	P
Brad Gehring	P
Tom Pynaker*	P
<b>Winnebago County</b>	
Mike Brooks	P
Pat Brennand	P
<b>Corporation Counsel</b>	
John Bodnar	A
<b>Recording Secretary</b>	
Barb Bocik	P

\*Executive Committee  
P=Present A=Absent

**Guests:** Karen Carlson, FoxComm  
Management Info. Coordinator

Steve Verwiel, Winnebago County

1. Call to Order: The meeting was called to order at 8:30 AM
2. Agenda: Brennand/Pynaker moved approval of the October 1, 2009 agenda. Motion passed unanimously.
3. Approval of Minutes from September 3, 2009 Meeting: Brennand/Pagel moved approval of the minutes from the September 3, 2009 meeting. Motion passed unanimously.

#### 4. Brown County Configuration Data Extraction Procedure:

Karen updated the committee on the configuration and extraction procedures done to date. Brown County's server is up and running. Incident and Audit records were to be copied over but this has not been completed yet. Green Bay Police Department has requested a complete copy of their records. This includes the UTD data between 18 months and 7 years. The cost to accomplish this would be about \$6,000. There could be a number of agencies that may make requests of this type in the future so the software would need to be written so that FoxComm could just process the records request when they are received without the \$6,000 cost; however, this issue is not addressed in the Intergovernmental Agreement (IGA). Sheriff Gehring discussed cost sharing. Additional discussion was held regarding writing a script to extract Brown County data from FoxComm data.

Jim Nichols will be meeting with the Motorola contact and the Green Bay Police Department regarding records request.

#### 5. Networking Expansion and Relocation Update:

Karen updated the committee as to the issues that resulted from the networking expansion and relocation project. Everything is running at the new location but some networking issues have arisen. There are issues concerning air conditioning and power. By Wednesday of next week, all work should be completed.

##### a. Discussion on preliminary costs:

Costs for relocating the phone lines, engineering and Spectracom are in. AT&T is not negotiating on the T1 termination which AT&T states is \$11,340. A power connection estimate is being worked up by Calumet County. Network engineering services should be satisfied through the 2009 operating budget. If the T1 termination cost comes in at the AT&T level, we are over budget by \$3,000 for a total cost of \$24,600. This does not include the air conditioning and power costs.

6. Oneida Nation Connectivity and Request for CAD to CAD interface between FoxComm CAD and Brown County CAD - Decision:

Karen updated the committee that the Oneida Nation will be using FoxComm for daily communications and CAD to CAD interface is in Brown County's agreement with Motorola. The cost of the interface is covered by Brown County but Oneida will need to have some connectivity with Brown County and that connectivity allows them to be connected to our tandem. The Oneida Nation will pay for the T1 line that keeps them connected to Brown County, but maintenance of interface needs to be addressed. Tom Pynaker noted that interfaces do break and maintenance agreements are typically put in place to address this issue. Tom feels that FoxComm should not pay for the maintenance because it was not FoxComm's idea for Brown County to leave. An Intergovernmental Agreement between Outagamie County and the Oneida Nation has been drafted and the corporation counsels are reviewing the document. Discussion was held regarding the ability to "pull the plug" being addressed in the agreement. Paul Hirte would like to table this issue until we have an IGA.

Jim Nickel advised that Brown County has given the Oneida Nation three options on how to connect with them, but needs a decision by the end of October as Brown County will pay for the connection if a decision is made by then. Discussion was held regarding extending the deadline until November and Jim Nickel will look into that possibility.

MOTION: Gehring/Brooks moved that FoxComm would agree to a CAD to CAD interface pending an Intergovernmental Agreement with Outagamie County that addresses the concerns of FoxComm and Outagamie County. Motion passed unanimously.

7. Radio Project – Steering Committee Update:

- a. Professional Group Support: In Outagamie County there is an official letter on file addressed to the County Executive from the law enforcement agencies supporting the 700 megahertz system. Sheriff Gehring will send a copy of that letter to the other counties. Outagamie County fire chiefs have endorsed the system as well and Chief Hirte will send a copy of that letter. Winnebago County is meeting next week and hoping to gain support as well as support for the system is critical. Chairman Leonhardt reminded the committee that the radio project was at the request of the users and it is their responsibility to continue to work with FoxComm.
- b. Strategic Planning Information: Specific goals and objectives were outlined emphasizing organizational and safety factors. Different groups needing to be addressed have been discussed and Karen continues to be present at those meetings to assist in presentations and discussions. Strengths, weaknesses and technical aspects have been addressed in the presentations and these awareness campaign efforts will continue.
- c. Outagamie County Board Feedback: The questions offered by the Outagamie County Board were receptive of the system and the need for the system was acknowledged. Paul Hirte believed the presentation went well.
- d. FAB discussion: Chairman Leonhardt noted that presentations are important to allow boards future planning.

8. Discussion on MIC or ATC reports as necessary: Karen handed out additional reports.

MOTION: Pynaker/Brooks moved to approve reports handed out. Motion passed unanimously.

9. Next Meeting: November 5, 2009 at 8:30 AM.

10. Adjournment:

MOTION: Brennand/Pynaker moved to adjourn at 9:51 a.m. Motion passed unanimously.

Respectfully submitted,

*Barb Bocik*

Executive Administrative Assistant  
Outagamie County Executive's Office