



## FOXCOMM FISCAL ADVISORY BOARD –

Meeting Date & Time: July 9, 2009 at 4:00 P.M.

Location: Fire Station #1, 2250 Grand Chute Blvd.  
Appleton, WI 54913

### MINUTES

#### **Fiscal Advisory Board Members**

<b>Brian Leonhardt, Chair*</b>	P
<b>Patty Francour, Vice-Chair*</b>	P
<b>Brown County</b>	
Jim Nickel	
Lynn VandenLangenberg*	
Vacant – County Board Supervisor	
<b>Calumet County</b>	
Howard Mezera*	P
Jerry Pagel	P
<b>Outagamie County</b>	
Paul Hirte	P
Brad Gehring	P
Tom Pynaker*	P
<b>Winnebago County</b>	
Mike Brooks	A
Pat Brennand	P
<b>Corporation Counsel</b>	
John Bodnar	A
<b>Recording Secretary</b>	
Barb Bocik	P

\*Executive Committee  
P=Present A=Absent

#### **Guests:**

Karen Carlson, FoxComm  
Management Info. Coordinator

1. Call to Order: The meeting was called to order at 4:08 PM
2. Agenda: Pagel/Pynaker moved approval of the July 9, 2009 agenda. Motion passed unanimously.
3. Approval of Minutes from June 24, 2009 Meeting: Gehring/Pagel moved approval of the minutes from the June 24, 2009 meeting. Motion passed unanimously.

#### 4. 2010 Operating Budget:

Discussion was held regarding the \$77,000 unsolicited consultant proposal and CTO proceeding to an RFP evaluation for an additional \$50,000. CTO could accomplish this for less money because they already have knowledge of the system. Further discussion was held regarding the expenditure being lowered because there was a reasonable expectation that the \$50,000 fee might be met.

MOTION: Gehring/Pagel moved to approve the 2010 Operating Budget as distributed. Motion passed unanimously.

#### 5. Capital Improvement Plan:

Discussion was held regarding the Capital Improvement Plan with the current budget proposals moved off to 2011. A new category entitled Computer Aided Dispatch and Mobile Data System Hardware was added. Discussion was held regarding new technology as well as the 911 fee, P-Sec and Homeland Security funds and grant programs administered by OJA and the State.

Discussion was held regarding bringing hardware into 2010 pursuant to Outagamie County's request. In this proposal, system hardware increased to \$838,505 but the Premier One Mobile Software and Radio IP software decreased as well as the High Performance Data Transmitters. Discussion was held regarding purchasing the hardware and software in a timeframe close together.

Setting aside the timing of funding challenges, Karen advised the committee that the ideal way to schedule this work would be to do mobile first, CAD second and radio infrastructure in 2011. Karen advised that the infrastructure will not be a load on agencies in 2011, but Mobile and CAD would be a load on agencies.

Discussion was held regarding FoxComm's need for the money to implement the project verses when the individual counties will bond for the projects. Karen recommends pushing everything out to 2011.

MOTION: Pynaker/Mezera moved to adopt the Capitol Improvement Plan that pushes the projects out to 2011. Motion passed unanimously.

6. Distributed Network Expansion Plan:

Karen updated the committee that the purchase orders have been issued to Motorola and network meetings are coming up soon with the IT workgroup and IT network staff for the three counties to work with the selected wireless network vendors. \$444,000 was the original 2008 Senate Appropriations Award and to date, \$140,000 is left. This award expires in 2010. Karen is suggesting that the tower sights have upgraded connectivity to them if the microwave is full or simply adding no connectivity to those tower sights and utilizing the additional \$140,000 to enhance the connectivity of them. The scope of the project was defined as expansion of the network to provide for additional interoperability of data and voice communications systems. Discussion was held regarding the priorities of the project and discussion of project priorities. The upgrade/connection to the towers is a high priority. Karen was directed to put together a document that identifies where the monies are being allocated and how they are being spent by August 11.

7. Radio Project Update:

Karen updated the committee on the radio project. In the last meeting, Motorola had come back from system concepts with a slight variance from what CTO recommended. Different system concepts and other forms of education were discussed. It was determined that a civil review of all radio sites should be done and two additional vendors should have a chance to give recommendations as well as there are only three radio vendors in the 700 megahertz infrastructure market today.

Discussion was held regarding what the consultant would actually do. Karen advised the committee that the consultant would be able to develop a vendor neutral RFP which will allow system concept design to be more effective. The RFP that the consultant would produce would be to procure the infrastructure for the radio system. Karen has already requested service providers to the counties to provide costs as to what it would cost to replace infrastructures to P25 narrowband. Discussion was held regarding what is done if counties can't agree on one system and who would pay for the different systems. Karen discussed that this would depend upon how the next InterGovernmental Agreement is developed. The committee discussed that input into how this is accomplished is desired, parties would need to be involved and continue to stay engaged.

MOTION: Hirte/Pynaker moved to direct Karen to contact the sheriffs from the three counties and get a list of participants of the radio operations subcommittee and establish a meeting schedule. Motion passed unanimously.

8. MIC and ATC Reports:

MOTION: Hirte/Leonhardt moved to accept and place on file. Motion passed unanimously.

9. Next Meeting: First Thursday in September.

10. Adjournment:

MOTION: Pynaker/Hirte moves to adjourn at 5:25 p.m. Motion passed unanimously.

Respectfully submitted,

*Barb Bocik*

Executive Administrative Assistant  
Outagamie County Executive's Office