

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: December 8, 2021

TIME: 9:00AM

PLACE: 1221 Knapp Street, Oshkosh WI and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Mike Brunn – District #2 Supervisor, Tricia Frank – UW Oshkosh, Dan Wittanen – Somerville Inc, Martin Rudd – UW Oshkosh, JoAnn Rife – UW Oshkosh

ABSENT: None

1. Approval of the Minutes of the November 10, 2021 Facilities and Property Management Committee

Motion to approve the November minutes made by Tom Egan, seconded by Tom Ellis; motion passed 5-0.

2. Correspondence – Shared by Committee Members

None

3. Public Input on Agenda Items

Mike Brunn, Winnebago County Supervisor for District #2, asked who receives the rent from UW Fox Cities cell Tower. Mike Elder responded that it's split between UWO - FC, Winnebago County and Outagamie County.

4. Presentation and Discussion of UWO-FC Student Center Remodeling Feasibility Study

Dan Wittanen showed the presentation. UWO-FC kitchen campus was built in 1959 and the kitchen is still from 1959 and it doesn't have adequate space. The total project is \$5,558,276 with Winnebago County paying \$1,999,506 and Outagamie County paying \$1,999,506 and UWO will pay \$1,559,264. UWO's portion will pay for furnishings and equipment. Tom Egan questioned the student population. Also asked how they came up with construction costs of this project. Dan Wittanen based the project off of today's construction prices. Martin Rudd said that this is the only UW campus that outsources food service. That it's a thriving campus and they want to encourage students to stay on campus. Bill Wingren has a hard time supporting this project when there's empty chairs and tables. Is this a want vs need. Asked if they looked at the space they have and come up with options to make it usable. Andy Buck asked if there will be any fundraising to help pay for this project. Martin Rudd answered that they have not as this is a student service vs an academic building. Andy Buck invites this committee to tour the campus and look at the space.

5. Presentation and Discussion of the Facilities Department Energy Projects

Mike Elder showed a presentation of the departments energy tracking program, Energy Star Portfolio Manager.

6. Discussion of UWO-FC Cell Tower Lease Renewal

Mike Elder stated that the current cell tower lease ends July, 2022. He brought forward the lease renewal a year ago and the Committee wanted Mike to go back and see if the term can be lower than 35 years. They still want a 35 year lease with rate increase every 5 years. There would be a \$25,000 signing bonus and rent would start at \$1,500/month, increasing 15% every 5 years.

7. Director Report on Department Operations

Mike Elder updated the committee.

8. Suggestions for Items for the Next Meeting Agenda

No suggestions

9. Set next meeting date and time

The next committee meeting will be January 12, 2022 at 9:00AM.

10. Adjourn

Motion to adjourn made by Andy Buck, seconded by Tom Egan; motion passed 5-0.

Respectfully submitted,

Penny Schry, Accounting Associate – Facilities 12/10/2021