

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: November 11th, 2020

TIME: 9:00 AM

PLACE: Virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Patty Francour – Information Systems, Mike Norton – District 20, K Schreiner

ABSENT: None

1. Approval of Minutes of the October 14, 2020 Facilities and Property Management Committee

Motion to approve made by Tom Egan, seconded by Andy Buck. Motion passed 5-0.

2. Correspondence – Shared by Committee Members

None.

3. Public Input on Agenda Items

None.

4. Discussion and Approval of the Architect Recommendation for the Design of the Park View Training/Storage Building

Mike Elder informed the committee that nine responses came back, and he is recommending Park View and the county executive go with the second lowest bidder Kontext for the design. Andy Buck asked for clarification on whether the county had to go with the lowest bidder; Mike Elder explained for professional service RFP's the county can go with the best qualified consultant not necessarily the lowest, the county executive can approve it, and Kontext is contracted with the state for architectural services. The approval would go before the county board in December, with the contract ready and pending approval for starting in January.

Motion to approve made by Bill Wingren, motion seconded by Tom Egan; motion passed 5-0.

5. Discussion of Historical Marker for the Old County Farm

A member of the Winnebago County Historical & Archaeological Society was unable to attend this meeting, but will be at the December meeting. The old county farm is being razed this week.

6. Update on DA Jail Diversion Program Remodeling – King Building Basement

The remodeling is projected to be completed by the end of the week. There has been a new request to include duress buttons and signage. The source of funding for these additions has not been decided as of yet.

7. Discussion of Capital Project Plan

Mike Elder briefed the committee on upcoming capital project requests for the department in 2021. Included is an emergency generator for the Expo Center, which is currently being used as a Covid 19 testing site and is slated as a potential emergency shelter following 2018 Dark Sky exercise with the National Guard. On November 18th there is a planning meeting with the Red Cross to address potential shelter needs.

Andy Buck asked with the courthouse window replacement if the black staining on the outside of the building would be cleaned up. Mike Elder is looking into it with the state historical society.

8. Director Report on Department Operations

Mike Elder updated the committee on ongoing projects and the department budget.

9. Suggestions for Items for the Next Meeting Agenda

The committee will revisit the historical marker.

10. Set next meeting date and time

The next committee meeting will be December 9th at 9:00 AM.

11. Adjourn

Motion to adjourn made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

Respectfully submitted,
Alyssa Lockhart, Administrative Associate – Facilities
November 11, 2020