

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: November 10, 2021

TIME: 9:00AM

PLACE: 1221 Knapp Street, Oshkosh WI and virtually via Zoom

PRESENT: Rob Keller, Andy Buck, Tom Egan, Tom Ellis, Bill Wingren

ALSO PRESENT: Mike Elder – Facilities Director, Mike Brunn – District #2 Supervisor

ABSENT: None

1. Approval of the Minutes of the September 8, 2021 Facilities and Property Management Committee

Motion to approve the September minutes made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

2. Approval of the Minutes of the October 13, 2021 Facilities and Property Management Committee

Motion to approve the October minutes made by Tom Ellis, seconded by Bill Wingren; motion passed 5-0.

3. Correspondence – Shared by Committee Members

Andy Buck brought up a news article regarding the City of Appleton installing solar panels on their buildings. He expressed interest in the County pursuing similar projects.

4. Public Input on Agenda Items

Mike Brunn, Winnebago County Supervisor for District #2, was present as a member of the UWO-Fox Cities Campus Committee to hear the presentation.

5. Presentation and Discussion of UWO-FC Student Center Remodeling Feasibility Study

No one from UWO-Fox Cities made it to the meeting and there were no presentation materials.

6. Director Report on Department Operations

Mike Elder updated the committee. The courthouse tuckpointing project will be on hold as temperatures drop. The bids for the Law Enforcement Center's garage came back with some large discrepancies, so Mike Elder has some questions for the bidders. The County faucets have mostly been replaced with touchless fixtures. The Orrin King roof replacement project is complete. The Sheriff's department boathouse project is undergoing an environmental study. The Park View door replacement project is still coordinating alarm systems; there was some issue with getting the contractor to comply with the County's background checks and Covid-19 testing. Andy Buck had some questions regarding the merit pay system and Mike Elder explained the County's pay raise system and answered questions. The Facilities department has over the past few years become responsible for the care of more square footage, such as parts of the County's Crisis Center, etc. and received requests from other departments to add more; Mike Elder is working with the custodial supervisor to determine the square footage a County custodian cleans versus industry standards. Tom Egan asked about the Park View Health Center ancillary building bid that came in higher than anticipated. Mike Elder explained Capelle Bros. & Diedrich have agreed to hold to their price until the end of December; Park View is working to acquire funding. When asked what work the department has had to defer Mike Elder responded it was floor care maintenance. Tom Egan had some concerns about the remodel or moving of Corporation Counsel. Mike Elder explained his previous efforts to create standards for allocated space with regards to office sizing, etc. Tom Egan asked about the upcoming 980 release the County will have to house. The County has a court date in December and more information will follow. Bill Wingren would like to invite Bill Roh to the next committee meeting for the UWO-FC presentation. Bill Roh is a previous County supervisor and familiar with the student center; Bill Wingren would like him to speak on his experience.

7. Suggestions for Items for the Next Meeting Agenda

The committee would like to revisit the UWO-FC Student Center Remodel (item #5) and the subject of energy efficiency.

8. Set next meeting date and time

The next committee meeting will be December 8, 2021 at 9:00AM.

9. Adjourn

Motion to adjourn made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

Respectfully submitted,
Alyssa Lockhart, Administrative Associate – Facilities
11/10/2021