

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: October 14th, 2020

TIME: 9:00AM

PLACE: Virtually via Zoom

PRESENT: Rob Keller, Tom Ellis, Bill Wingren, Andy Buck, Tom Egan

ALSO PRESENT: Mike Elder – Facilities Director, Steve Binder – District 13, JoAnn Rife – UWO Facilities Manager, Tom Snider – District 35, Mike Norton – District 20, Martin Rudd – UW Assistant Chancellor, Jerry Iverson – Outagamie County Board of Supervisors & Vice Chair of UWO Fox Cities Campus Trustees

ABSENT: None

1. Approval of Minutes of the September 9, 2020 Facilities and Property Management Committee

Motion to approve last month's minutes made by Tom Egan, seconded by Andy Buck; motion passed 5-0.

2. Correspondence – Shared by Committee Members

Steve Cummings with the Winnebago County Historical & Archaeological Society contacted Mike Elder to tell the committee he will have more information for the historical marker in November.

3. Public Input on Agenda Items

Tom Snider introduced Jerry Iverson, who he had invited to observe and answer questions to provide a better understanding of the UW Fox Cities campus board of trustees' goals and budgeting processes. Tom Snider will in turn observe with Outagamie county.

Martin Rudd explained University of Wisconsin projects are typically done in three stages, with three funding requests: the design, pre-engineering, and construction. When approving part of the requested funding Outagamie county combined the requested amount for the design and pre-engineering stages, though at this time they were only seeking \$21,000 from Winnebago County at this time.

4. Discussion and Approval of a Budget Transfer Request (\$21,000, Winnebago County Share) for the Planning and Schematic Design of the Remodeling Project for the Student Union and Food Services Area of the UWO – Fox Cities Campus

JoAnn Rife expanded further upon the previous discussion. Part of the \$21,000, if approved, would go towards the committee's previous request of a feasibility study.

Bill Wingren had some questions concerning the current status of the university administration. Martin Rudd answered that about 60% of classes are currently held online but the plan for next year is to resume in-person classes. Martin Rudd explained historically student fees are not used on the two-year campus for any project, the properties are owned and operated by both counties and maintained differently than UWO facilities. Martin Rudd offered to come back for update on restructuring of the university or correspond privately if the committee had any questions or concerns.

Motion to approve the request was made by Tom Egan, seconded by Tom Ellis; motion passed 4-1 with Bill Wingren opposed.

5. Discussion of UWO-Fox Cities Capital Project Plan

Joanne Rife updated the committee on upcoming capital projects for the UWO-Fox Cities campus.

6. Discussion of the Misclassification of Employees in Contracted Work

Mike Elder updated the committee and hopes to have more information next month.

7. Update on DA Jail Diversion Program Remodeling – King Building Basement

Mike Elder updated the committee on the project. Demolition and removal of unnecessary materials should end early next week; construction completed mid-November when it will be turned over to the District Attorney for their program.

8. Director Report on Department Operations

Mike Elder updated the committee on ongoing projects. The courthouse window replacement is projected to be completed towards the end of November. The Park View rangehood project is on hold due to Covid 19, with a meeting scheduled money to discuss proceeding. The crisis center is completed and Orrin King tuckpointing is wrapping up. The razing of several buildings is underway with asbestos abatement first; the contract was awarded to Guelig with Crescent Moon doing the salvaging on the Williams building.

9. Suggestions for Items for the Next Meeting Agenda

Mike Elder expects to have the capital plan prepared and ready for input.

10. Set next meeting date and time

The next committee meeting will take place November 11th, 2020 via Zoom.

11. Adjourn

Motion to adjourn made by Andy Buck, seconded by Tom Ellis; motion passed 5-0.

Respectfully submitted,

Alyssa Lockhart, Administrative Associate – Facilities

10/14/2020